



**Department of Public Services**  
5228 South Isabella Road  
Mt. Pleasant, MI 48858  
Phone (989) 772 4600 ext. 224  
E Mail [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com)

## **Notice to Bidders**

### **Purchase of (3) Three - 2023 4 X 4 (4WD) (1/2 ton) Half-ton Crew Cab Four-Door Pickup Trucks**

The Charter Township of Union is accepting sealed bids for the purchase of three (3) 2023 4 X 4 (4WD) (1/2 ton) Half-ton Crew Cab Four-Door Pickup Trucks.

Bids will be accepted until **August 8, 2023**, at, **10:00 am**, at which time they will be opened and read aloud at the Public Services Department office located at 5228 South Isabella Road, Mt. Pleasant, MI 48858.

To view and download complete specifications, visit the Charter Township of Union website at [www.uniontownshipmi.com/utilities/rfp](http://www.uniontownshipmi.com/utilities/rfp)

Bids are solicited on a lump sum basis and no bid deposit or bond is required with this bid.

All bids are to be sealed and clearly marked "Bid for 3 - 2023 4 x 4 Half-Ton Crew Cab Pickup Trucks".

The Charter Township of Union reserves the right to accept or reject any and all bids and to select the bid considered most advantageous to the Charter Township of Union.



**Department of Public Services**  
5228 South Isabella Road  
Mt. Pleasant, MI 48858  
Phone (989) 772 4600 ext. 224  
E Mail ksmith@uniontownshipmi.com

## **Charter Township of Union**

### **Purchase of (3) Three - 2023 4 X 4 (4WD) (1/2 ton) Half-Ton Crew Cab Four-Door Pickup Trucks**

#### **Instructions to Bidders**

##### **1. Proposals**

Proposals must be made upon the forms provided, therefore, with the Bid amount both written and shown in figures, and all other data required submitted.

The Proposal, with all Proposal Documents including manufacturer detailed bid sheet listing all equipment and options being proposed must be enclosed in a sealed envelope marked as specified in the Notice to Bidders for such Bid and clearly indicating the name and address of the Bidder and must be received by the Public Services Director, Union Township Public Services Building, 5228 South Isabella Road, Mt. Pleasant Michigan 48858, no later than the time and date specified in the Notice to Bidders. At such specified time, proposals shall be publicly opened and read aloud.

##### **2. Basis of Proposals**

Proposals are solicited on the basis of unit price(s) and/or lump sum(s), as specified on the Proposal form.

The Charter Township of Union, (also referred to as "Owner"), reserves the right to accept any Bid, to reject any or all Bids, and to waive any irregularities in the Bids, and to select the Bid considered most advantageous to the Township.

##### **3. Comparison of Bids**

In comparing Bids, consideration shall be given to the time proposed for completion of the Contract, qualifications of Bidder, delivery time, price differentials, alternate Proposals for the alternate items listed in the Proposal (if applicable), and any other pertinent factors.

The Owner reserves the right to make an award to the Bidder whose Proposal is deemed to be in the best interest of the Owner.

##### **4. Time**

Time is of the essence in the performance of the Contract, and each Bidder, by submitting a Proposal, certifies his/her acceptance of the time allowed by the Contract for the delivery of the equipment.



**Department of Public Services**  
5228 South Isabella Road  
Mt. Pleasant, MI 48858  
Phone (989) 772 4600 ext. 224  
E Mail ksmith@uniontownshipmi.com

## **5. Indemnification**

The Contractor/Vendor shall save and hold harmless the Charter Township of Union and its employees from and against all claims, damages, losses, or expenses, including attorney's fees, arising out of or resulting from the performance of the work; provided that any such claim, damage, loss or expense is caused in whole or in part by any negligent or willful act of omission of the Contractor, subcontractor, employee, or anyone under their direction. The Contractor shall at his/her own expense, defend any and all such actions and shall pay all attorney's fees, costs, and expenses pertaining thereto.

## **6. Interpretation of Documents**

If any Bidder is in doubt as to the true meaning of any part of the Plans, Specifications or any Contract Document, he/she may submit to the Owner a written request for an interpretation thereof. Any interpretation made in response to such query shall be made only by Addendum, duly issued, and a copy of such Addendum shall be posted on our website no later than five days prior to bid due date. The Owner shall not be responsible for any other explanation or interpretation of the Contract Documents.

## **7. Execution of Bid Proposal**

A Bid Proposal must be signed by the individual making it and who is duly authorized by the vendor to submit such proposal/bid on their behalf.

A Bid Proposal, which is signed by a partnership, shall be signed by all of the partners or by an Attorney-in-Fact. If signed by an Attorney-in-Fact, there should be attached to the Bid, a Power of Attorney evidencing authority to sign the Bid Proposal in the name of the partnership and such Power of Attorney shall be signed by all partners of the partnership.

A Bid Proposal, which is signed for a corporation should have the correct corporate name thereof and the signature of the President, or other authorized officer(s)/individual of the corporation, manually written below the corporate name and on the line indicating "By:\_\_\_\_\_."

## **8. Delivery**

The successful Bidder shall deliver equipment and/or materials to the Charter Township of Union, within the time frame as specified within the bid to 5228 South Isabella Road Mt. Pleasant, MI 48858. The proposal amount should include delivery F.O.B to Mt. Pleasant. All equipment, literature, manuals, warranty papers, and any other items listed in the specifications of the equipment or materials, must be delivered before payment in accordance with this contract.



Department of Public Services  
5228 South Isabella Road  
Mt. Pleasant, MI 48858  
Phone (989) 772 4600 ext. 224  
E Mail ksmith@uniontownshipmi.com

## Charter Township of Union, Michigan

### Purchase of (3) Three - 2023 4 X 4 (4WD) (1/2 ton) Half-Ton Crew Cab Four-Door Pickup Trucks

#### Proposal

TO: Office of the Public Services Director  
Charter Township of Union  
5228 South Isabella Road  
Mt. Pleasant, MI 48858

**BID DATE: August 8, 2023**  
**TIME: 10:00 a.m.**

In accordance with the specifications and other bid requirements heretofore provided, the undersigned agrees to provide the below listed bid items at the price(s) set forth below.

**This is a firm bid and not subject to withdrawal or change for a period of ninety (90) days.**

<b><u>QTY</u></b>	<b><u>BID ITEM</u></b>	<b><u>TOTAL</u></b>
<b>3</b>	<b>2023 4 X 4 Half-ton Four-door Crew Cab Pickup Trucks</b>	

Per bid specifications

1 each \$ \_\_\_\_\_

**TOTAL (3)\$** \_\_\_\_\_  
(Figures)

(Written) \_\_\_\_\_

\_\_\_\_\_ and \_\_\_\_\_/100 Dollars.

<b><u>BID ITEM</u></b>	<b><u>TOTAL</u></b>
<b>Trade-in – 2006 Ford F150</b>	
per bid specifications VIN# 1FTRF14WX6NB66810	
1 Each \$ _____	
	<b>TOTAL \$</b> _____ (figures)

(Written) \_\_\_\_\_

\_\_\_\_\_ and \_\_\_\_\_/100 Dollars.



Department of Public Services  
5228 South Isabella Road  
Mt. Pleasant, MI 48858  
Phone (989) 772 4600 ext. 224  
E Mail ksmith@uniontownshipmi.com

**BID ITEM**

**TOTAL**

**Trade in – 2006 Ford F150**

per bid specifications VIN# 1FTRF14W46NB62509

1 Each

\$ \_\_\_\_\_

**TOTAL \$** \_\_\_\_\_  
(figures)

\_\_\_\_\_  
(Written)

\_\_\_\_\_ and \_\_\_\_\_/100 Dollars.

**BID ITEM**

**TOTAL**

**Total (Purchase of 3 - 2023 4 X 4 Half-Ton Crew Cab Four Door Pickup  
Truck minus trade-in of 2 - 2006 Ford F-150.**

**TOTAL**  
**\$** \_\_\_\_\_  
**(figures)**

\_\_\_\_\_  
(Written)

\_\_\_\_\_ and \_\_\_\_\_/100 Dollars.



**Department of Public Services**  
5228 South Isabella Road  
Mt. Pleasant, MI 48858  
Phone (989) 772 4600 ext. 224  
E Mail [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com)

**Respectfully Submitted,**

COMPANY: \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS : \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

PRINT OR TYPE NAME & TITLE \_\_\_\_\_

EMAIL \_\_\_\_\_

Estimated Delivery Date/Time: \_\_\_\_\_



**Department of Public Services**  
5228 South Isabella Road  
Mt. Pleasant, MI 48858  
Phone (989) 772 4600 ext. 224  
E Mail [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com)

## **Charter Township of Union, Michigan**

### **Purchase of (3) Three - 2023 4 X 4 (4WD) (1/2 ton) Half-Ton Crew Cab Four-Door Pickup Trucks**

#### **Specifications**

Bidders are required to complete the certification at the end of this section of the bid by signing in the provided space. This section verifies that the unit complies with the listed specifications. Explanations for non-compliance must be provided on a separate sheet. Failure to do so will deem the proposal incomplete and will not be considered. Written questions regarding these specifications may be directed to Kim Smith, Public Services Director via email to [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com).

**Model Year:** 2023

**Class:** Four-wheel Drive (4WD) Half-Ton Crew Cab 4 – Door Pickup Truck (state type and model number with bid proposal)

**Style:** Crew Cab four-door Pickup Truck

**Color:** Red monotone clear coat (specify if alternative color (s) are proposed)

**Engine:** V8/ 6 liter (minimum) – with active fuel management, direct injection, and variable timing gas motor (state type of engine and specifics with bid proposal)

**Transmission:** 6 speed automatic transmission with over drive, tow haul, and cruise control

**GVWR:** State GVWR weight with bid proposal

**Cargo Area:** Standard box length and standard box width (approximately 6'6" long)

**Rear Wheels:** Single rear wheel (SRW)

**Rear Axle Ratio:** Postreaction rear end – (state gear ratio with bid proposal)

**Four Wheel Drive:** Auto 4 x 4 hubs with electronic shift on the fly

**Wheels and Tires:** Wheels with all season 17" or 18" black wall on/off road tires with full spare (state wheels and tires type and size with bid proposal)



**Department of Public Services**

5228 South Isabella Road

Mt. Pleasant, MI 48858

Phone (989) 772 4600 ext. 224

E Mail [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com)

**Towing:** trailer tow package with trailer tow mirrors, built in brake controller, extra heavy-duty battery and alternator, skid plates on transfer case and fuel tank, class v hitch for pintle or ball, tow hooks on front, and front mud flaps.

**Interior:** Steering wheel with tilt, WIFI enabled capability, full and complete gauges with all warnings – 40-20-40 split bench front seat or bucket with center drop down console with work station, and rear bench seat– center drop down console with work station, cloth seats and headliner, black/grey/dark interior preferred (state interior color with bid proposal), black vinyl floor covering.

**Other Features/Options:**

- Back up alarm
- HD Rear back up camera
- Step bars for cab
- Air conditioning
- Cruise control
- Full cab airbags
- Provisions for cab roof mounted lamp/beacon
- (2) 12- volt DC power points/110- volt AC Inverter
- Radio upgrade for “blue-tooth” 12” screen (for cell phones hands free communications)
- Heavy-duty maintenance free battery
- Outside heated power adjustable mirrors
- Power lock doors with remote key entry
- Power windows
- Outside temperature display
- Basic compass for navigation
- Daytime running lights
- Spray-on pickup box bed liner





**Department of Public Services**  
5228 South Isabella Road  
Mt. Pleasant, MI 48858  
Phone (989) 772 4600 ext. 224  
E Mail [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com)

### **Trade-in Information**

**Trade-in – 2006 Ford F-150 VIN # 1FTRF14WX6NB66810**

**4.6L - V8**

Approximately 150,000 miles

**Trade-in 2006 Ford F-150 VIN# 1FTRF14W46NB62509**

Approximately 100,516 miles

**Notice to Bidders: This vehicle transmission needs replaced**

Trade in vehicles can be viewed by calling 989-772-4600 ext. 224 or 223 Monday – Friday 8:30 a.m. – 4:00 p.m. to set up an appointment or via email at [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com).

**No bidder may withdraw their bid within 90 days after the actual date of bid opening.**

**This section must be completed and returned with the bid proposal to verify that the unit proposed meets or exceeds the specifications listed above.**

---

**Specification Verification (name and title)**

---

**Date**

**Charter Township of Union Sourcewell Account Number:102232**