



Community and Economic Development Department

2010 S. Lincoln Rd.
Mt. Pleasant, MI 48858
989-772-4600 ext. 232

REQUEST FOR BIDS:

The Charter Township of Union (Isabella County, Michigan) is seeking

Pickard Rd Project: Demolition and removal of the principal building at 5800 East Pickard Rd (parcel ID# 14-013-20-013-00), along with removal and disposal of debris, refuse, and materials from the parcel and associated site restoration.

Invitation

Please plan to deliver your proposal to the Township by 1:00pm on 11/22/2021.

Thank you.

**PROPOSALS MUST BE RECEIVED BY
THE TOWNSHIP BEFORE 1:00 P.M. ON
MONDAY, NOVEMBER 22,2021**

Staff Contact Information

Rodney Nanney, AICP, Community and Economic Development Director
(989) 772-4600 Ext. 232
rnanney@uniontownshipmi.com

Background

The East Downtown Development Authority purchased the property in 2021 for the purpose of relocation of an existing sanitary sewer pump station, removal of a functionally obsolete building, and future redevelopment of the land.

Pre-bid Meeting and Site Visit Access

The Charter Township of Union will provide access to all applicants to the parcel of land at 5800 East Pickard Rd (Parcel No. 14-013-20-013-00), on **Wednesday, November 17, 2021 at 10:00am**. The access will be to the property and buildings. Access may also be arranged by limited appointment, by contacting Rodney Nanney, AICP, Community and Economic Development Director, at (989) 772-4600 Ext. 232.

Scope of Request

The Charter Township of Union is soliciting bids for the abatement and cleanup of the structure located on the parcel of land at 5800 East Pickard Rd (Parcel No. 14-013-20-013-00), which is located on Pickard Rd at Enterprise Dr (southeast corner) in the NE¼ of Section 13. The following scope of services is requested to restore the subject parcel of land:

- 1. Abatement and demolition of the principal building on the parcel at 5800 East Pickard Rd (Parcel No. 14-013-20-013-00), which shall include at a minimum:**
 - a. **Mobilization**: Includes all labor, equipment, materials, and incidentals to mobilize to the project site to perform the work. It includes all supervision of successful Respondent personnel, and office support. It includes project meetings, surveying, site security, temporary controls and utilities, pre-work submittals, personal protective equipment, permits, disposal approvals, erosion controls, barricades, traffic control, trash disposal, cleaning, and demobilization.
 - b. **Utilities**: It will be the successful bidder's responsibility to verify that all utilities are disconnected and secured as required by regulation, local ordinance or, at a minimum, generally accepted methods. The successful bidder is responsible for contacting MISS DIG, the Charter Township of Union's Public Services Department (municipal water and sanitary sewer), and all other public and private utilities serving the site to verify that utilities are disconnected prior to demolition. The successful bidder is responsible for cutting and capping all public and private utilities, including any well capping and compliance with the Township Public Services Department requirements for removal and capping of municipal water and sanitary sewer leads.
 - c. **Asbestos Containing Materials**: Includes all labor, equipment, materials, incidentals, transportation, and disposal fees for the pre-demolition abatement of asbestos containing materials, if any exist on site. The successful bidder shall submit a Notification of Intent to Renovate/Demolish to Michigan Department of Environment, Great Lakes and Energy (EGLE) and the MIOSHA Asbestos Program

at the Michigan Department of Licensing and Regulatory Affairs (LARA) and shall conform to all applicable requirements of these agencies.

- d. Universal and Hazardous Waste: Include all labor, equipment, materials, and incidentals, transportation and disposal fees needed to manage universal waste and hazardous waste as regulated by the State of Michigan.
- e. Demolition: Includes all labor, equipment, materials, fees, permits and incidentals needed to demolish the building including, but not limited to the concrete slabs, footings, and foundations. **Parking lots and signs are to remain intact and untouched.** Use of explosives and on-site burning of debris is strictly prohibited. Demolished materials shall become the successful bidder's property and shall be removed, recycled, or disposed of off-site in an appropriate and legal manner.
- f. Site Restoration: Site restoration shall include general backfilling, leveling, and compaction of fill as needed.
- g. Road Damage: The successful bidder is required to repair, in-kind or better, any areas of the successful Respondent's access point, including but not limited to E. Pickard Road and Enterprise Drive, that were damaged or disturbed as a result of the successful bidder's work or access.
- h. Demobilization: Includes all labor, equipment, materials, and incidentals to complete balance of the work under the bidding documents, including but not limited to site demobilization including removing personnel, equipment, supplies, rubbish, and incidentals from the project site.

Proposal Details

1. **Cover letter** signed by the consultant or appropriate authorized official for the firm, with contact information.
2. **Cost proposal.** Provide a complete cost of work to complete the requested scope of work for the project.
3. **Timing of completion.** Bids must include the contractor's anticipated timeframe for starting and a planned completion timeframe from authorization. Preference will be given to applicants that can complete the project prior to December 31, 2021.
4. **Scope of work.** Provide a detailed Project Work Plan, which shall include a method to protect roads and underground utilities, a healthy and safety plan, and descriptions of the means, methods, materials, and procedures for completing all elements of the project.
5. **Insurance.** Bids must include copies of all necessary insurance policies, along with the limits for each policy, and copies of all licenses that may be required by any local, state, or federal agency.
6. **Additional attachments.** The bidder may attach up to five (5) additional pages of information about the contractor or services to be provided, including any testimonials.

Service Agreement

Acceptance of your proposal will be contingent upon execution of a service agreement between the Township and the successful bidder. Do not include the draft service agreement in your bid document.

Deadline for Submittal

You are invited to submit a sealed envelope clearly marked "Pickard Rd Site Restoration" containing your proposal and documents, to the Township's Community and Economic Development Director no later than **1:00 p.m. on Monday, November 22, 2021**. Submittals received after this deadline may not be considered.

Send the sealed envelope clearly marked "Pickard Rd Site Restoration" with your proposal to:

Rodney Nanney, AICP, Community and Economic Development Director
Charter Township of Union
2010 South Lincoln Road
Mount Pleasant, MI 48858

Right of Decision/Rejection

The Township reserves the right to make all decisions regarding this request, including, without limitation, the right to decide whether a bid does or does not substantially comply with the requirements of or meet the objectives of this request.

The Township reserves the right to reject any or all bids received if it determines in its sole discretion that the proposals received will not achieve the objectives set forth in the Scope of Request

Questions

Questions about this request should be directed to:

Rodney Nanney, AICP, Community and Economic Development Director
Charter Township of Union
2010 South Lincoln Road
Mount Pleasant, MI 48858

Phone: (989) 772-4600 Ext. 232

Email: rnanney@uniontownshipmi.com