

**Notice to Bidders**

**2019 Compact Utility Tractor Purchase**

The Charter Township of Union is accepting sealed bids for the purchase of one (1) 2019 Compact Utility Tractor including the trade-in of 1999 John Deere 4400 Utility Tractor.

Bids will be accepted until May 22, 2019, at 10:00 am., at which time they will be opened and read aloud at the Isabella Treatment Facility located at 5228 South Isabella Road, Mt. Pleasant, MI 48858.

To view and download complete specifications, visit the Charter Township of Union website at [www.uniontownshipmi.com/utilities/rfp](http://www.uniontownshipmi.com/utilities/rfp)

Bids are solicited on a lump sum basis and no bid deposit or bond is required with this bid.

All bids are to be sealed and clearly marked "Bid for "2019 Compact Utility Tractor".

The Charter Township of Union reserves the right to accept or reject any and all bids and to select the bid considered most advantageous to the Charter Township of Union.



**2019 Compact Utility Tractor**  
Instructions to Bidders

**1. Proposals**

Proposals must be made upon the forms provided, therefore, with the Bid amount both written and shown in figures, and all other data required submitted.

The Proposal, with all Proposal Documents, must be enclosed in a sealed envelope marked as specified in the Notice to Bidders for such Bid and clearly indicating the name and address of the Bidder and must be received by the Public Service Director, Union Township Hall, 2010 S. Lincoln Road, Mt. Pleasant Michigan 48858, no later than the time and date specified in the Notice to Bidders. At such specified time, Proposals shall be publicly opened and read aloud.

**2. Basis of Proposals**

Proposals are solicited on the basis of unit price(s) and/or lump sum(s), as specified on the Proposal form.

The Charter Township of Union, (also referred to as "Owner"), reserves the right to accept any Bid, to reject any or all Bids, and to waive any irregularities in the Bids, and to select the Bid considered most advantageous to the Township.

**3. Comparison of Bids**

In comparing Bids, consideration shall be given to the time proposed for completion of the Contract, qualifications of Bidder, delivery time, price differentials, alternate Proposals for the alternate items listed in the Proposal (if applicable), and any other pertinent factors.

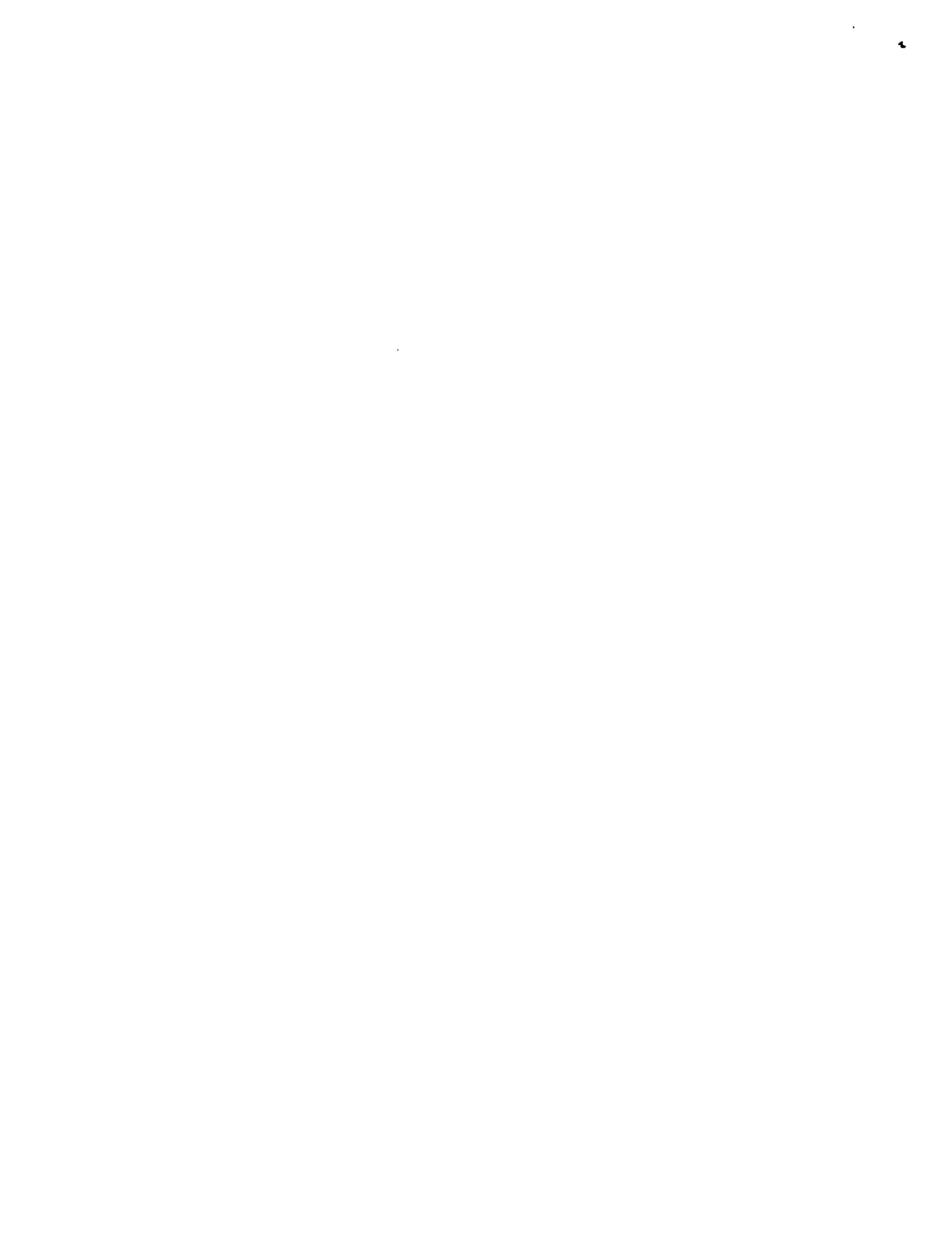
The Owner reserves the right to make an award to the Bidder whose Proposal is deemed to be in the best interest of the Owner.

**4. Time**

Time is of the essence in the performance of the Contract, and each Bidder, by submitting a Proposal, certifies his/her acceptance of the time allowed by the Contract for the delivery of the equipment.

**5. Indemnification**

The Contractor/Vendor shall save and hold harmless the Township and its employees from and against all claims, damages, losses, or expenses, including attorney's fees, arising out of or resulting from the performance of the work; provided that any such claim, damage, loss or expense is caused in whole or in part by any negligent or willful act of omission of the Contractor, subcontractor, employee, or anyone under their direction. The Contractor shall at his/her own expense, defend any and all such actions and shall pay all attorney's fees, costs, and expenses pertaining thereto.



## **6. Interpretation of Documents**

If any Bidder is in doubt as to the true meaning of any part of the Plans, Specifications or any Contract Document, he/she may submit to the Owner a written request for an interpretation thereof. Any interpretation made in response to such query shall be made only by Addendum, duly issued, and a copy of such Addendum shall be posted on our website no later than five days prior to bid due date. The Owner shall not be responsible for any other explanation or interpretation of the Contract Documents.

## **7. Execution of Bid Proposal**

A Bid Proposal must be signed by the individual making it and who is duly authorized by the vendor to submit such proposal/bid on their behalf.

A Bid Proposal, which is signed by a partnership, shall be signed by all of the partners or by an Attorney-in-Fact. If signed by an Attorney-in-Fact, there should be attached to the Bid, a Power of Attorney evidencing authority to sign the Bid Proposal in the name of the partnership and such Power of Attorney shall be signed by all partners of the partnership.

A Bid Proposal, which is signed for a corporation should have the correct corporate name thereof and the signature of the President, or other authorized officer(s)/individual of the corporation, manually written below the corporate name and on the line indicating "By: \_\_\_\_\_."

## **8. Delivery**

The successful Bidder shall deliver equipment and/or materials as specified to the Charter Township of Union, within 90 days of acceptance of bid to 4795 S Mission Road Mt. Pleasant, MI 48858, or as specified in the proposal. The proposal amount should include delivery F.O.B to Mt. Pleasant. All equipment, literature, manuals, warranty papers, and any other items listed in the specifications of the equipment or materials, must be delivered before payment in accordance with this contract.



**2019 Compact Utility Tractor  
Proposal**

TO: Office of the Public Service Director  
Charter Township of Union  
5228 South Isabella Road  
Mt. Pleasant, MI 48858

**BID DATE: May 22, 2019**  
**TIME: 10:00 a.m.**

In accordance with the specifications and other bid requirements heretofore provided, the undersigned agrees to provide the below listed bid items at the price(s) set forth below.

This is a firm bid and not subject to withdrawal or change for a period of sixty (90) days.

<b>QTY</b>	<b>BID ITEM</b>	<b>TOTAL</b>
1	<b>2019 Compact Utility Tractor</b> Per bid specifications	1 each \$ _____ <b>TOTAL \$</b> _____ (Figures)

(Written) \_\_\_\_\_ and \_\_\_\_\_/100 Dollars.

1	<b>Detachable Pallet Forks</b> Per bid specifications	1 each \$ _____ <b>TOTAL \$</b> _____ (Figures)
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(Written) \_\_\_\_\_ and \_\_\_\_\_/100 Dollars.

**2019 Compact Utility Tractor and Detachable Pallet Forks**      **TOTAL \$** \_\_\_\_\_  
(Figures)

(Written) \_\_\_\_\_ and \_\_\_\_\_/100 Dollars.





**BID ITEM** \_\_\_\_\_ **TOTAL** \_\_\_\_\_

**Trade in – John Deere Utility Tractor**  
per bid specifications

1 Each \$ \_\_\_\_\_  
**TOTAL \$** \_\_\_\_\_  
(figures)

\_\_\_\_\_  
(Written)

\_\_\_\_\_ and \_\_\_\_\_/100 Dollars.

**Total 1 - 2019 Compact Utility Tractor & Detachable Pallet Forks minus 1999 Utility Tractor Trade-in**

1 Each \$ \_\_\_\_\_  
**TOTAL \$** \_\_\_\_\_  
(figures)

\_\_\_\_\_  
(Written)

\_\_\_\_\_ and \_\_\_\_\_/100 Dollars.

**Respectfully Submitted,**

COMPANY: \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS : \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

PRINT OR TYPE NAME & TITLE \_\_\_\_\_

EMAIL \_\_\_\_\_



## **2019 Compact Utility Tractor**

### **Specifications**

Bidders are required to complete the certification at the end of this section of the bid by signing in the provided space. This section verifies that the unit complies with the listed specifications. Explanations for non-compliance must be provided on a separate sheet. Failure to do so will deem the proposal incomplete and will not be considered. Written questions regarding these specifications may be directed to Kim Smith, Public Service Director 2010 South Lincoln Road, Mt. Pleasant MI 48858 or via email to [ksmith@uniontownshipmi.com](mailto:ksmith@uniontownshipmi.com).

### **2019 Compact Utility Tractor Minimum Specifications:**

Model Year: 2019

Gross Horse Power: Minimum 35 HP – Maximum 38 HP

PTO Horse Power: Minimum 28 HP – Maximum 32 HP

3 Cylinder Turbo Diesel

3 range hydrostatic transmission

4 WD On the Go With 4 WD Select Lever

Power steering

Roll over protection (ROP)

Differential lock

Independent Rear PTO Control / 540 RPM

Hydraulic System Working Pressure: Min. 2300 PSI

Hydraulic pump capacity: Min: 8.0 GPM

3-point hitch: Category 1

Hitch lift capacity twenty-four inch (24") Behind Link Arms: Min: 1,300 pounds

Six foot (6') wide detachable front bucket



Grill guard

Detachable pallet forks

Front bucket lift capacity @ Full Lift at The Pins: Min: 1,200 pounds

Front tires: Turf

Rear tires: Turf

Rear Tires to be loaded or rear wheel weights

Front head lights

Rear work light

Hazard lighting

Turn signals

### **Trade-in Information**

1999 - 4400 John Deere Utility Tractor with 430 front loader, 540 PTO, rear and mid hydraulic connections, and turf tires

Approximately 950 hours

Trade-in tractor can be viewed by calling 989-772-4600 ext. 223 or 224 Monday – Friday 8:30 a.m. – 4:00 p.m. to set up an appointment.

**No bidder may withdraw their bid within 90 days after the actual date of bid opening.**

**This section must be completed and returned with the bid proposal to verify that the unit proposed meets or exceeds the specifications listed above.**

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Specification Verification (name and title)

Date

