

**Notice of an Electronically Conducted Meeting of the  
Charter Township of Union  
Sidewalks and Pathways Prioritization Committee**

Notice is hereby given that the Charter Township of Union Sidewalks and Pathways Prioritization Committee will conduct a regular meeting electronically on **Monday, October 5, 2020 at 6:30 p.m.**, consistent with direction from the Governor and state and county health officials to slow the spread of the COVID-19 virus.

There will be no in-person public attendance in the Township Hall Board Room (2010 S. Lincoln Rd., Mt. Pleasant, MI 48858), although an individual committee or Township staff member may choose to participate from this location.

All interested persons may attend and participate. The public may participate in the meeting by computer and smart phone using the following link to the electronic meeting location:

<https://us02web.zoom.us/j/81464207176?pwd=cjk3UmhoK3lwTlV1bWRoYW5hNGdLZz09>

The moderator will open public access to the electronic meeting space at 6:25 p.m.

To participate via telephone conference call, please call (312) 626-6799. Enter "81464207176" and the "#" sign at the "Meeting ID" prompt. Then, enter "192471" and the "#" sign at the "Passcode" prompt. Finally, re-enter the "#" sign again at the "Participant ID" prompt to join the meeting.

The meeting agenda, packet of materials relating to the meeting, and instructions for connecting to the meeting electronically are available on the Township's website.

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the committee, please use the "Raise Your Hand" button at the bottom center of the screen. To raise your hand for telephone dial-in participants, press "star" and then the number "nine" (\*9). The Chair will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

Please speak clearly and provide your name and address before making your comments. Please note that the meeting moderator will control the muting and unmuting of participants during public comment.

Written comments to the committee may also be delivered to the drop box at the Township Hall. Comments received prior to the day of the meeting will be read aloud to the committee.

Persons with disabilities needing assistance to participate should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance may contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

## Instructions to Participate in an Electronically Conducted Meeting of the Charter Township of Union Sidewalks and Pathways Prioritization Committee

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### Raise Your Hand for Citizen Participation During the Public Comment Periods

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the Planning Commission, please **click on the “Raise Your Hand” icon** near the bottom of your screen.



Click “Lower Hand” to lower it if needed. The host will be notified that you have raised your hand. The Mute/Unmute function will be controlled by the meeting moderator.

**To raise your hand for telephone dial-in participants, press “star” and then the number “nine” (\*9).** The Chair will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

**Do I need to download the Zoom app to access the meeting?** No. Use of the Zoom app is recommended for the best experience, but you will have options to “download & run Zoom” or “join from your browser” when you click on the link to join the meeting. The app is also not required for dial-in telephone access.

**Do I need a webcam and microphone to join the meeting?** While you are not required to have a webcam to join a Zoom Meeting, you will not be able to transmit video of yourself. As long as you have a microphone and speaker, you will continue to be able to listen and speak during public comment and view the webcam video of other participants.

**Leaving the Meeting:** Click the “Leave Meeting” link at the bottom right corner of the screen at any time to leave the meeting.



## **Sidewalks and Pathways Prioritization Committee**

**Regular Meeting**

**October 5, 2020**

**6:30p.m. - 7:30p.m.**

Meeting to be held as an electronic meeting via video/telephone conference consistent with direction from the Governor and state and county health officials to slow the spread of the COVID-19 virus.

- 1. CALL MEETING TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**
  - A. June 29, 2020 – regular meeting.
- 6. CORRESPONDENCE AND UPDATES.**
  - A. Board of Trustee member update
  - B. Planning Commission member update
  - C. Correspondence
- 7. PUBLIC COMMENT:** Restricted to (3) minutes regarding issues on this agenda
- 8. NEW BUSINESS**
  - A. Consider longer term priorities for recommended regional sidewalk and pathway connections
  - B. Review the list of Designated Streets for Sidewalk Construction and consider any recommendations for changes or additions.
  - C. Adopt the 2021 meeting schedule
- 9. PENDING BUSINESS**
- 10. EXTENDED PUBLIC COMMENT:** Restricted to 5 minutes regarding any issue
- 11. STAFF COMMENTS**
- 12. FINAL MEMBER COMMENT**
- 13. ADJOURNMENT**

**CHARTER TOWNSHIP OF UNION**  
**Sidewalks and Pathways Prioritization Committee**  
**Regular Meeting**

A regular meeting of the Charter Township of Union Sidewalks and Pathways Prioritization Committee was held on June 29, 2020 at 6:30 p.m. (Virtual Online, ZOOM).

**Meeting was called to order at 6:32 p.m.**

**Roll Call**

Webster, Bills, Rice, and Teall. MacDonald excused absent

**Others Present**

Peter Gallinat Zoning Administrator.

Rodney Nanney Community and Economic Development Director.

**Approval of Minutes**

**Rice** moved **Teall** supported to approve March 02, 2020 regular meeting minutes. **Ayes:** All. Motion carried

**Correspondence/ PC & B of T member updates**

**Rice** gave updates from the Board of Trustees. **Webster** gave updates from the Planning Commission.

**Approval of Agenda**

**Rice** moved **Teall** supported to approve the agenda as presented. **Ayes:** All. Motion carried

**Public Comment**

**Open** 6:39p.m.

None given.

**Closed** 6:40p.m.

**New Business**

**A. Priority sidewalk and pathway improvements for fiscal year 2021**

The committee deliberated on various sidewalk proposals in the Township for fiscal year 2021. **Teall** moved **Rice** supported to recommended to prioritize sidewalk construction on both sides of Remus Rd from Lincoln to Bradley and on the north side of Pickard Rd. between Lincoln and Bamber. Pedestrian improvements at the S. Lincoln Rd intersection with Pickard Rd. and Remus Rd in fiscal year 2021. **Ayes:** All. Motion carried

**PENDING BUSINESS**

None.

**EXTENDED PUBLIC COMMENT**

**Open** at 7:27p.m.

No comment given.

**Closed at 7:28p.m.**  
**Sidewalks and Pathways Prioritization Committee**

**June 29, 2020**

**FINAL BOARD MEMBER COMMENTS**

**Bills** commented she was glad that the Township entered into a contract with ROWE Engineering to assist the Township in sidewalk planning and development.

**Zoning Administrator Gallinat** informed board of a proposed Sam's Club filling station that would create a sidewalk along Encore Blvd. in front of the Sam's Club property.

**ADJOURNMENT**

**Chair MacDonald** adjourned meeting at 7:31pm.

**APPROVED BY:**

\_\_\_\_\_  
**Denise Webster, Secretary**

\_\_\_\_\_  
**Jeremy MacDonald, Chair**

*(Recorded by Peter Gallinat)*

## **Sidewalks and Pathways Prioritization Committee Report**

**TO:** Sidewalk and Pathways Prioritization Committee    **DATE:** September 15, 2020  
**FROM:** Peter Gallinat, Zoning Administrator  
**ACTIONS REQUESTED:** Discuss long-term priorities, review the designated street sidewalk construction policy, and adopt a 2021 meeting schedule.

### **Compilation of Long-Term Priorities**

Thank you for your service to the Township as a member of this committee. As the Township continues to expand the network of public sidewalks and pathways available to Township residents, the work of this designated committee of the Planning Commission is governed by Section 5 of the Sidewalk and Pathway Ord. No. 2009-03:

*Sec. 5. - Duties of sidewalks and pathways prioritization committee. The Planning Commission shall designate a committee to plan and prioritize new construction of sidewalks and pathways. The Sidewalks and Pathways Prioritization Committee will meet as needed to review the plan and make recommendations to the Township Board.*

During the March 2, 2020 committee meeting, members agreed to set aside this meeting for the following purposes:

1. Consider longer term priorities for recommended regional sidewalk and pathway connections (please prepare ahead of time for this discussion)
2. Review the list of Designated Streets for Sidewalk Construction (the adopted 2018 policy document is included in the packet) and consider any recommendations for changes or additions.
3. Adopt the 2021 meeting schedule.

### **Designated Street Sidewalk Construction**

The following is a summary update of the status of private development-related sidewalk projects for which previously granted temporary relief from sidewalk construction has been rescinded:

- 2260 E. Remus Rd. Woodland Investments, sidewalk to be constructed by end of September 2020.
- 2467 E. Remus Rd. Merchandise Outlet. Supportive of installing sidewalks if a location is possible
- S. Lincoln Rd. Oak Meadows Condominium. Condo Association working on plan for deadline extension due to cost.
- 2420 Broomfield Rd. Broomfield Commons Condominium Association in favor of paying for installation of equivalent sidewalk at another location.

- 2865 S. Lincoln Rd. Pleasant Optics working on submitting plan for extension due to cost and loss of business revenue during pandemic.
- Bluegrass Rd. MP Note LLC sidewalk completed for Union Shoppes Property.

### 2021 Meeting schedule

As this is the last scheduled committee meeting for this year, the schedule of 2021 meetings will need to be set. In addition, during their 9/15/2020 regular meeting, the Planning Commission expressed a desire to hold a joint meeting with the committee. We recommend following a schedule of four meetings for 2021, with the following potential meeting dates for consideration:

Meetings		Purpose	Potential Dates
<b>First Meeting</b>	January or February	Joint Meeting with the Planning Commission.	Tuesday, Jan. 19, 2021 Tuesday, Feb. 16, 2021
<b>Second Meeting</b>	January, February or March	Organizational meeting and planning for the year.	Tuesday, Jan. 26, 2021 Monday, Feb. 8, 2020 Tuesday, Feb. 23, 2021 Tuesday, March 23, 2021
<b>Third Meeting</b>	April, May or June	Compile and adopt a list of recommendations for sidewalk improvements to include in the Fiscal Year 2022 Township budget.	Monday, April 19, 2021 Thursday, April 27, 2021 Monday, May 10, 2021 Tuesday, May 25, 2021 Tuesday, June 29, 2021 Wednesday, June 30, 2021
<b>Fourth Meeting</b>	August, September or October	(1) Consider longer term priorities for recommended regional sidewalk and pathway connections. (2) Review the list of Designated Streets for Sidewalk Construction and consider any recommendations for changes or additions. (3) Adopt the 2022 meeting schedule.	Tuesday, Aug. 24, 2021 Tuesday, Sept. 28, 2021 Wednesday, Sept. 29, 2021 Tuesday, Oct. 26, 2021

### Objective

Determine a list of long-term priorities, discuss further action on sidewalk construction for designated streets, and adopt a meeting schedule for 2021.

### Key Findings

1. The Sidewalks and Pathways Prioritization Committee will meet as needed to review the plan and make recommendations to the Planning Commission and Township Board.

## **Recommendations**

Based on the above findings, I would ask that the committee be broad in the scope of long-term priorities so to later be specific when made into recommendations for a future budget.

Please contact me at (989) 772-4600 ext. 241, or via email at [pgallinat@uniontownshipmi.com](mailto:pgallinat@uniontownshipmi.com), with any questions about this information.

Respectfully submitted,

***Peter Gallinat, Zoning Administrator***

Community and Economic Development Department



Sidewalk and Pathways Prioritization Committee recommends all site plans, within the boundaries of Union Township, will require sidewalks to be shown on the site plan. The Sidewalk and Pathways Prioritization Committee recommends to the Township Board and Planning Commission the following as it relates to the construction of sidewalks on parcels requiring a site plan.

#### I. Identification of Designated Streets for Sidewalk Construction

The Planning Commission will NOT grant a developer/owner of a parcel, with frontage along the designated streets, relief from the construction of a sidewalk as shown on the site plan. The goal is to develop sidewalks on both sides of the designated street.

- The designated streets were identified to complete sidewalks, to fill gaps with existing sidewalks to connect with city, and CMU property; to connect schools, parks, bus stops, activity centers, employment centers, retail, business, health care facilities, senior living centers, religious institutions, civic buildings, community services within the township.

Designated Streets (Identified on the Sidewalk map as developed by the Sidewalk and Pathways Prioritization Committee, March 2018.)

- North
  - **Pickard Road** from Lincoln to Township Boundary
    - Township parcels: Along **Crawford Road** North from Pickard to Mission Creek Park
- East
  - **Isabella Road** South from Pickard Road to Blue Grass
    - **Remus Road** (from Isabella Road east to 127)
    - **Remus Road** (from Isabella Road west to city limits)
- South
  - Township parcels:
    - **Broomfield Road** (east) - Gover Parkway to city line
    - **Broomfield Road** (west) - city line to Lincoln
      - Townships parcels: Crawford Road Broomfield to Deerfield
    - **Blue Grass** Isabella to Mission
- West
  - **Lincoln Road** north from Broomfield to Pickard
    - **Remus Road** (from Lincoln Road east to city limits)

#### II. Criteria for Granting Relief of Sidewalk Construction

Parcels not identified on a designated street may be granted provisional relief of sidewalk construction if any of the following conditions apply:

1. The development is located on a property zoned industrial.
2. The development is located on an unimproved road.
3. The development is located on property with road frontage where no car-pedestrian injury or fatality, due to the need of the pedestrian to walk in the roadway, has occurred for a distance of 1 mile in either direction of the development. A car-pedestrian accident within 1 mile of area provided relief from building the sidewalk will required sidewalk construction within 1 year.
4. Less than 50% of the surveyed sections of the township along the road fronting the proposed development has sidewalks. If on a corner lot, the mile will extend in both directions along the frontage roads. Once the threshold has been meet all parcels will be required to construct sidewalks within 1 year.
5. If the cost of the sidewalk construction exceeds more than 50% of the total cost of the project.

III. The Sidewalk and Pathways Prioritization Committee recommends to the Township Board

1. Property owners previously granted relief (waivers) to construct sidewalks that have road frontage along the designated streets, as identified by the committee on March 12, 2018, need to be contacted and a plan be developed for the sidewalk to be constructed with 2 years.
2. The designated streets, accompanying map, and the Criteria for Granting Relief should be reviewed yearly by the Sidewalk and Pathways Prioritization Committee and adjusted as conditions and growth occur with the township.

IV. Definitions

- a. Designated Street: A public way or road within The Charter Township of Union, Isabella County Michigan.
- b. Provisional: Provided for the time being; grant of relief is subject to later alteration.
- c. Relief: To eliminate the required construction of a sidewalk as shown on the site plan.
- d. Sidewalk: A paved path, usually concrete, located in a road right-a-way but away from the actual road surface and designed, constructed and designated for pedestrian travel. While Michigan law (MCL 257.660c and 257.660d) allows for travel on sidewalks or pathways by bicycle, provided they yield to pedestrians and do not impede traffic by pedestrians, adult cyclists are encouraged to use roadways or pathways as safer options.