

**Charter Township of Union  
Economic Development Authority Board  
EDA Board Regular Meeting – Twp. Hall  
Tuesday, March 20, 2012**

Unapproved

**MINUTES**

**Call to Order**

The meeting was called to order by Chairperson Turner at 5:18 p.m. in the township hall.

**Roll Call**

Present: John Barker, Carol Churchill, Marty Figg, Tom Kequom, Bryan Mielke, Jennifer Turner and Bill Zehnder

Also Present: Mike Kantner, Twp. Acc't.; Randy Robinson, EDA Proj. Mgr.; Brian Smith, Twp. Mgr.; John Verway, Twp. Board of Trustees (arr. 5:25 p.m.)

Absent: Kathy Backus (exc.) and Jim Zalud

**Approval of Regular Meeting Minutes – February 21, 2012**

**MOVED** by Zehnder, seconded by Churchill to approve minutes of the February meeting as prepared. **MOTION CARRIED 7-0.**

**Approval of Agenda**

**MOVED** by Zehnder, seconded by Mielke to accept the agenda as prepared. **MOTION CARRIED 7-0.**

**Remarks by Citizens**

No remarks were made.

**Accounts Payable**

- **East D.D.A. District – Check Register dtd. March 16, 2012** – Kantner presented invoices for payment, totaling \$12,095.95. Among them was a contribution payment of \$7,000 toward the 2012 Art Reach Festival of Banners program. (The check register will be attached to minutes.)
- **West D.D.A. District – Check Register** – No payments were processed for the West D.D.A.

Zehnder **MOVED**, Barker seconded that the invoices submitted for payment be approved. **MOTION CARRIED 7-0.** (Copy of the East D.D.A. check register will be attached to these minutes.)

**Financial Statements – February 2012**

- **East D.D.A. District – Operating Fund #248**
- **West D.D.A. District – Operating Fund #250**  
**Bond Debt Retirement Fund #396**  
**Special Assessment Fund #397**

The township audit for 2011 was completed last week by the auditing team and the audit report is forthcoming. Upon its receipt, final adjustments will be made and will be reflected in the EDDA and WDDA financial statements. February financial reports were acknowledged by the chairperson. (Copies of the above financial statements will be filed with these minutes.) Zehnder **MOVED**, Barker seconded that February financial statements be accepted as reported. **MOTION CARRIED 7-0.**

**Unfinished Business**

There was no report of unfinished business.

## **New Business**

### **Festival of Banners – Art Reach Program – 2012**

Robinson reported a payment of \$7,000 has been made to Art Reach of Mid-Michigan for the 2012 Festival of Banners program. Last Thursday and Friday, the festival group began using Jameson Hall for banner preparation as they did last year. Barker has received brochures describing the community kitchen project and a supply has been taken to the hall to begin familiarizing others with changes that will be taking place this year.

### **Mowing Agreement Renewal and Chemical Treatment Agreement – 2012 – Wilson Lawn Care**

Robinson described the following lawn care proposals by Wilson for: 1) mowing grass between sidewalks and road along the Pickard corridor, including the US127 and M20 intersection; and 2) chemically spraying grass in the same areas for weed and grub control, plus fertilizer – two treatments will be done in July and September. Reseeding will be done as needed. There was just a small increase because of fuel costs. **MOVED** by Churchill, seconded by Figg to approve the Wilson Lawn Care proposals. **MOTION CARRIED 7-0.**

### **Pleasant Thyme (Arborist Breedlove) Work Proposal – 2012**

Robinson explained the proposal is practically the same as last year with only a slight increase because of fuel increases. One tree had to be removed due to water line maintenance work that had to be done. Robinson is pleased with Breedlove's work. It was **MOVED** by Zehnder, seconded by Figg to accept the Pleasant Thyme work proposal. **MOTION CARRIED 7-0.**

### **Storage Rental Agreement Renewal – Price Mini Storage**

Robinson requested approval to extend the agreement with Price Mini Storage to continue using its 10' x 10' storage space another year for the EDDA's banners. **MOVED** by Barker, seconded by Churchill to approve extension of the Price Mini Storage agreement for another year. **MOTION CARRIED 7-0.**

## **Other Business**

Twp. Supt. Barker announced that terms expire April 14 for two EDA Board members: 1) Bill Zehnder, board vice-chairman; and 2) Carol Churchill, board secretary. Carol and Bill have served the board with diligence since its formation; however at this time, because of other heavy commitments each of them has decided not to continue for a second term. Barker and the other board members expressed the board's appreciation for their dedication to the EDA purpose and their contributions to our community as a whole.

**Next Scheduled Regular Meeting of EDA Board** – Turner announced the next regular meeting will be held on **April 17, 2012.**

**Adjournment** – Upon completion of Agenda business, Chr. Turner adjourned the meeting at 5:39 p.m.

Respectfully submitted,

Carol Churchill, Board Secretary  
Economic Development Authority Board

nk