



BOARD OF TRUSTEES

Regular Meeting

February 24, 2016

7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT: Restricted to three minutes regarding issues on this agenda
5. REPORTS/BOARD COMMENTS
6. APPROVAL OF AGENDA
7. CONSENT AGENDA
 - A. Communications
 - B. Minutes – February 9, 2016
 - C. Minutes-February 10, 2016
 - D. Bills
 - E. Payroll
 - F. Fire Reports
8. BOARD AGENDA
 - A. CMU presentation by Higher Learning Commission / Claudia Douglass
 - B. Appointment to Planning Commission
 - C. Adjustment to Accountant's Position
 - D. Broomfield Rd. Case Study Discussion
 - E. Municipal Violation Ordinance Discussion
9. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
10. FINAL BOARD MEMBER COMMENT
11. ADJOURNMENT

CHARTER TOWNSHIP OF UNION

Board of Trustees

Special Meeting

A special meeting of the Charter Township of Union Board of Trustees was held on February 9, 2016 at 6:00 p.m. at Union Township Hall.

Meeting was called to order at 6:02 p.m.

Roll Call

Supervisor Alwood, Clerk Henry, Trustee Hauck, Lannen, Mielke and Mikus were present.
Excused: Treasurer Rice

Others Present

Jennifer Loveberry

Public Comment

None

Reports/Board Comments

Approval of Agenda

Mielke moved Lannen supported to approve the agenda as presented. **Vote: Ayes: 6 Nays: 0. Motion carried.**

BOARD AGENDA

A. Interim Manager

• Interview William D. Newkirk

The Board of Trustees interviewed Mr. Newkirk for the Interim Manager position at the Township.

Lannen moved Hauck supported make William D. Newkirk an offer as Interim Manager. **Vote: Ayes: 6 Nays: 0. Motion carried.**

Mikus moved Hauck supported to go into closed session to review discuss pay rate at 7:03 p.m. **Vote: Ayes: 6 Nays: 0. Motion carried.**

Mikus moved Hauck supported to come out of closed session.

7:17 p.m. open session

Henry moved Hauck supported to hire William D. Newkirk for the temporary position as Interim Manager for 25-30 hours a week at a hourly rate of \$45 hr, no benefits. **Vote: Ayes: 6 Nays: 0. Motion carried.**

EXTENDED PUBLIC COMMENT

No comments

FINAL BOARD MEMBER COMMENTS

Hauck- Thanked the search committee for interviewing candidates and finding an Interim Manager.

Henry – Discussed pay scale.

ADJOURNMENT

Mikus moved **Hauck** supported to adjourn the meeting at 7:47 p.m. **Ayes: all. Motion carried.**

APPROVED BY:

Margie Henry, Clerk

Russ Alwood, Supervisor

(Recorded by Jennifer Loveberry)

CHARTER TOWNSHIP OF UNION

Board of Trustees

Regular Meeting

A regular meeting of the Charter Township of Union Board of Trustees was held on February 10, 2016 at 7:00 p.m. at Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Supervisor Alwood, Clerk Henry, Treasurer Rice Trustee Hauck, Lannen, Mielke and Mikus were present.

Others Present

Jennifer Loveberry

Public Comment – open 7:01 pm

Norm Woerle, 5685 Carriage Ln. – commented on Broomfield Rd. Project, Crawford Rd. safety

Reports/Board Comments

Mielke – Mary Senter / CMU meeting Planning Commission on 2/16/16.

Alwood – Road Commission will be conducting traffic study

Mikus – Sustainability Committee set annual clean up day for June 25, 2016. Mentioned the expiring seat on the Planning Commission.

Mikus moved **Mielke** supported to advertise for expiring seat on the Planning Commission.

Vote: Ayes: 7 Nays: 0.

Lannen – William Newkirk was hired as Interim Manager, he will start 2/16/16.

Approval of Agenda

Hauck moved **Rice** supported to approve the agenda with changes, postponing item C until Planning Commission comes to the Board with an ordinance. **Vote: Ayes: 7 Nays: 0. Motion carried.**

Consent Agenda

- A. Communications
- B. Minutes – January 27, 2016–Regular Meeting
- C. Bills
- D. Payroll
- E. Fire Reports

Mikus moved **Hauck** supported to approve the consent agenda with changes, removing Meeting Pay and correcting Minutes. **Vote: Ayes: 7 Nays: 0. Motion carried.**

BOARD AGENDA

A. 2016 Township survey / discussion with Mary Senter (CMU)

The Board discussed the updates Mary Senter made for the 2016 Township Survey and are planning an upcoming work study.

B. Tax Dollars at Stake County Wide

Pat DePriest presented information to the Board.

C. Budget Adjustment – Parks Truck Purchase

Mikus moved **Hauck** supported to approve the staff's recommendation for the Parks truck purchase taking \$20,000 in contingency, \$5,000 General Fund, and \$200 from parks budget truck repairs. Let Interim Manager find adjustments to replenish contingency fund in the next few weeks. **Vote: Ayes: 7 Nays: 0. Motion carried.**

D. Broomfield Rd. Case Study Discussion

Discussion was held by the Board. Add to February 24, 2016 Agenda.

E. Municipal Violation Ordinance Discussion

Mielke moved **Hauck** supported to table until February 24, 2016 meeting. **Vote: Ayes: 7 Nays: 0. Motion carried.**

EXTENDED PUBLIC COMMENT

James Holton of the 4th District County Commission updated the board on the county government.

Norm Woerle, 685 Carriage Ln., - Commented on Township transparency and feedback from residents. Also commented on the Planning Commission reviewing the Master Plan and zoning, look into implementing form based zoning to see if it would be beneficial to our residents.

FINAL BOARD MEMBER COMMENTS

Lannen – Mentioned safety on Crawford Rd. needs to be a priority.

Mielke – Explanation on form based zoning (use based) that was brought up by Woerle was explained.

Alwood – The residents on the Township Boards are there because they want to serve the community. Safety training / active shooter training was held at the Township and door locks have been implemented.

ADJOURNMENT

Hauck moved **Rice** supported to adjourn the meeting at 9:30 p.m. **Ayes: all. Motion carried.**

APPROVED BY:

Margie Henry, Clerk

Russ Alwood, Supervisor

(Recorded by Jennifer Loveberry)

User: SHERRIE

CHECK DATE FROM 02/11/2016 - 02/24/2016

DB: Union

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 101 POOLED CHECKING					
02/24/2016	101	35 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	14,770.93
02/24/2016	101	36 (E)	00146	VOID	0.00
02/11/2016	101	18130	01254	LARRY M SOMMER	192.31
02/24/2016	101	18131	01358	21ST CENTURY MEDIA-MICHIGAN	1,179.36
02/24/2016	101	18132	00043	ARROW UNIFORM	323.45
02/24/2016	101	18133	00084	B S & A SOFTWARE	850.00
02/24/2016	101	18134	01240	BRAUN KENDRICK FINKBEINER PLC	3,628.00
02/24/2016	101	18135	00095	C & C ENTERPRISES, INC.	6.00
02/24/2016	101	18136	00129	CMS INTERNET, LLC	1,029.20
02/24/2016	101	18137	01402	SONYA M. CODY	166.54
02/24/2016	101	18138	00155	COYNE OIL CORPORATION	383.43
02/24/2016	101	18139	01242	CULLIGAN WATER	13.00
02/24/2016	101	18140	00903	DETECTION INSTRUMENTS CORPORATION	274.01
02/24/2016	101	18141	00188	DOUG'S SMALL ENGINE	1,183.96
02/24/2016	101	18142	01463	EDUCATION & TRAINING SERVICES	499.00
02/24/2016	101	18143	00098	ELECTION SOURCE	27.50
02/24/2016	101	18144	00209	ETNA SUPPLY COMPANY	4,700.00
02/24/2016	101	18145	00231	FOUR SEASON'S EXTERMINATING	40.00
02/24/2016	101	18146	00248	GILBOE'S LOCK & SAFE SERVICE	179.80
02/24/2016	101	18147	00249	GILL-ROY'S HARDWARE	9.59
02/24/2016	101	18148	00261	GRAINGER	1,229.96
02/24/2016	101	18149	00307	IDEXX DISTRIBUTION, INC	1,244.29
02/24/2016	101	18150	00337	ISABELLA COUNTY TREASURER	72,470.00
02/24/2016	101	18151	00356	KENNEDY INDUSTRIES, INC.	1,831.00
02/24/2016	101	18152	00360	KIMBALL MIDWEST	109.06
02/24/2016	101	18153	00362	KRAPOHL FORD & LINCOLN	26,403.00
02/24/2016	101	18154	01464	MAX AND EMILY'S EATERY	205.00
02/24/2016	101	18155	00733	MICHIGAN ASSN. OF PLANNING	800.00
02/24/2016	101	18156	00418	MICHIGAN ELECTION RESOURCES	147.47
02/24/2016	101	18157	00142	MICHIGAN OFFICE SOLUTIONS	243.00
02/24/2016	101	18158	00907	MID MICHIGAN CABLE CONSORTIUM	13,396.81
02/24/2016	101	18159	00437	MIDDLE MICHIGAN DEVELOPMENT CORP	2,500.00
02/24/2016	101	18160	01266	MOREYS LOGO.COM	70.00
02/24/2016	101	18161	00473	MUNICIPAL SUPPLY CO	128.79
02/24/2016	101	18162	00494	NORTH CENTRAL LABORATORIES	3,781.30
02/24/2016	101	18163	01350	ROTH ELECTRIC SOUND LLC	135.00
02/24/2016	101	18164	00569	ROWE PROFESSIONAL SERVICES COMPANY	3,708.00
02/24/2016	101	18165	01329	ANGELA SCHOFIELD	47.59
02/24/2016	101	18166	01364	SHERRIE TEALL	198.72
02/24/2016	101	18167	01254	LARRY M SOMMER	2.70
02/24/2016	101	18168	01322	STATE OF MICHIGAN MDEQ	140.00
02/24/2016	101	18169	01207	TEAM FINANCIAL GROUP, INC	1,097.87
02/24/2016	101	18170	00943	TILMANN HARDWARE, INC	80.00
02/24/2016	101	18171	01032	UNITED STATES POSTAL SERVICE	1,400.00
02/24/2016	101	18172	01013	USA BLUE BOOK	2,034.64
02/24/2016	101	18173	00723	WINN TELECOM	198.39
02/24/2016	101	18174	01246	WOLVERINE POWER SYSTEMS	5,676.27

101 TOTALS:

Total of 47 Checks:

168,734.94

Less 1 Void Checks:

0.00

Total of 46 Disbursements:

168,734.94

02/18/2016 04:37 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 02/11/2016 - 02/24/2016

Page: 1/3

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
02/24/2016	101	35(E)	00146	CONSUMERS ENERGY PAYMENT CENTER	2270 NORTHWAY DR. 1660 BELMONT DR. 1933 S. ISABELLA 5537 E. BROADWAY 5525 E. REMUS 2055 ENTERPRISE DR. 5142 BUD ST 5144 BUD ST 5076 S. MISSION 4795 S. MISSION 4797 S. MISSION BARN 5228 S. ISABELLA 4822 ENCORE 4244 E. BLUEGRASS 900 MULBERRY LANE 5240 E. BROOMFIELD	25.12 86.54 510.53 295.86 96.14 221.95 198.39 22.59 1,056.02 2,446.00 565.42 8,043.93 126.13 79.74 76.69 919.88
						14,770.93
02/24/2016	101	36(E)	00146	VOID		
Void Reason: Created From Check Run Process						
02/11/2016	101	18130	01254	LARRY M SOMMER	FLEX DEPENDENT CARE REIMBURSEMENT	192.31
02/24/2016	101	18131	01358	21ST CENTURY MEDIA-MICHIGAN	INTERIM MANAGER ADVERTISING ADVERTISING -PC BOARD MINUTES	403.00 776.36
						1,179.36
02/24/2016	101	18132	00043	ARROW UNIFORM	UNIFORMS UNIFORMS UNIFORMS UNIFORMS UNIFORMS CLEANING RAGS FOR TOWNSHIP HALL	44.19 44.19 66.35 72.08 73.14 23.50
						323.45
02/24/2016	101	18133	00084	B S & A SOFTWARE	TAX & DELINQ PERS PROP MODULE TRAINING	850.00
02/24/2016	101	18134	01240	BRAUN KENDRICK FINKBEINER PLC	SERVICES RENDERED JAN, 2016	3,628.00
02/24/2016	101	18135	00095	C & C ENTERPRISES, INC.	JERSEY GLOVES	6.00
02/24/2016	101	18136	00129	CMS INTERNET, LLC	REMOTE SUPPORT CMS SERVER AND PHONE-MAR 2016	190.00 839.20
						1,029.20
02/24/2016	101	18137	01402	SONYA M. CODY	MILEAGE REIMBURS-TRAINING DEPUTY CLERK	166.54
02/24/2016	101	18138	00155	COYNE OIL CORPORATION	GAS/FUEL	383.43
02/24/2016	101	18139	01242	CULLIGAN WATER	WATER	13.00
02/24/2016	101	18140	00903	DETECTION INSTRUMENTS CORPORATION	IR TRANSCEIVER REPLACEMENT	274.01
02/24/2016	101	18141	00188	DOUG'S SMALL ENGINE	CHOP SAW	1,183.96
02/24/2016	101	18142	01463	EDUCATION & TRAINING SERVICES	MGMT & SUPERVISORY TRAINING	499.00
02/24/2016	101	18143	00098	ELECTION SOURCE	ELECTION SUPPLIES	27.50
02/24/2016	101	18144	00209	ETNA SUPPLY COMPANY	2" METERS REPLACEMENT METERS	1,580.00 3,120.00
						4,700.00

02/18/2016 04:37 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 02/11/2016 - 02/24/2016

Page: 2/3

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/24/2016	101	18145	00231	FOUR SEASON'S EXTERMINATING	INTERIOR INSPECTION AND TREATMENT	40.00
02/24/2016	101	18146	00248	GILBOE'S LOCK & SAFE SERVICE	6 REKEY OFFICES TOWNSHIP HALL, 12 KEYS	179.80
02/24/2016	101	18147	00249	GILL-ROY'S HARDWARE	CLERK CLOSET LOCK FOR THE VOTING MACHIN	9.59
02/24/2016	101	18148	00261	GRAINGER	SUPPLIES	653.96
					SUPPLIES	576.00
						1,229.96
02/24/2016	101	18149	00307	IDEXX DISTRIBUTION, INC	SUPPLIES	1,244.29
02/24/2016	101	18150	00337	ISABELLA COUNTY TREASURER	2009 WASTEWTR RFDG BOND PMT	39,992.50
					2010 WATER SYSTEM BOND PMT	32,477.50
						72,470.00
02/24/2016	101	18151	00356	KENNEDY INDUSTRIES, INC.	SUPPLIES	180.00
					SUPPLIES	1,651.00
						1,831.00
02/24/2016	101	18152	00360	KIMBALL MIDWEST	SUPPLIES	109.06
02/24/2016	101	18153	00362	KRAPOHL FORD & LINCOLN	2016 FORD F-150	26,403.00
02/24/2016	101	18154	01464	MAX AND EMILY'S EATERY	MEETING SNACKS	205.00
02/24/2016	101	18155	00733	MICHIGAN ASSN. OF PLANNING	ANNUAL MEMBERSHIP DUES PC & ZBA	800.00
02/24/2016	101	18156	00418	MICHIGAN ELECTION RESOURCES	ELECTION SUPPLIES	147.47
02/24/2016	101	18157	00142	MICHIGAN OFFICE SOLUTIONS	WASTE WATER PRINTER SERVICE CONTRACT	243.00
02/24/2016	101	18158	00907	MID MICHIGAN CABLE CONSORTIUM	FRANCHISE FEES 4TH Q 2015	13,396.81
02/24/2016	101	18159	00437	MIDDLE MICHIGAN DEVELOPMENT CORP	1ST Q 2016 CLIENT FEE	2,500.00
02/24/2016	101	18160	01266	MOREYS LOGO.COM	PARKS TRUCK	70.00
02/24/2016	101	18161	00473	MUNICIPAL SUPPLY CO	TAPPING MACHINE SHELL CUTTER	128.79
02/24/2016	101	18162	00494	NORTH CENTRAL LABORATORIES	SUPPLIES	1,280.63
					SUPPLIES	1,935.73
					SUPPLIES	120.50
					SUPPLIES	444.44
						3,781.30
02/24/2016	101	18163	01350	ROTH ELECTRIC SOUND LLC	CONNECT COMPUTER TO SOUND SYSTEM IN MEE	135.00
02/24/2016	101	18164	00569	ROWE PROFESSIONAL SERVICES COMPANY	DEERFIELD PATHWAY LIGHTING DESIGN	3,358.00
					BLUEGRASS/ISABELLA SIDEWALK DESIGN	350.00
						3,708.00
02/24/2016	101	18165	01329	ANGELA SCHOFIELD	FLEX MEDICAL REIMBURSEMENT	47.59
02/24/2016	101	18166	01364	SHERRIE TEALL	MILEAGE 2/4 AND 2/12	198.72
02/24/2016	101	18167	01254	LARRY M SOMMER	FLEX MEDICAL REIMBURSEMENT	2.70
02/24/2016	101	18168	01322	STATE OF MICHIGAN MDEQ	DISTRIBUTION CERTIFICATION - ROCKAFELLO	70.00
					DISTRIBUTION CERTIFICATION - FUSSMAN	70.00
						140.00
02/24/2016	101	18169	01207	TEAM FINANCIAL GROUP, INC	2 XEROX WORKCENTERE COPIERS	1,097.87
02/24/2016	101	18170	00943	TILMANN HARDWARE, INC	REPAIR 2014 NH BOOMER 24	80.00
02/24/2016	101	18171	01032	UNITED STATES POSTAL SERVICE	REPLENISH PERMIT #11 - WATER/SEWER BILL	1,400.00
02/24/2016	101	18172	01013	USA BLUE BOOK	SUPPLIES	150.19
					SUPPLIES	126.36
					SUPPLIES	112.77
					SUPPLIES	113.60

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					SUPPLIES	376.59
					SUPPLIES	47.88
					EQUIPMENT	824.51
					CHLORINE EQUIPMENT	282.74
						<u>2,034.64</u>
02/24/2016	101	18173	00723	WINN TELECOM	PHONE SERVICE FEB 15 - MARCH 14	198.39
02/24/2016	101	18174	01246	WOLVERINE POWER SYSTEMS	GENERATOR #6	542.70
					SERVICE & CHECK GENERATOR SHOP WELL SIT	394.00
					SERVICE & CHECK GENERATOR #2	290.00
					SERVICE & CHECK GENERATOR #3	614.45
					SERVICE & CHECK GENERATOR BROADWAY TOWE	210.00
					SERVICE & CHECK GENERATOR (350KW) ISABE	708.85
					SERVICE & CHECK GNEERATOR (125KW) ISABE	340.58
					SERVICE & CHECK GENERATOR #7	290.00
					SERVICE & CHECK GENERATOR MERIDIAN WELL	357.48
					SERVICE & CHECK GENERATOR TTRAILER UNIT	347.13
					SERVICE & CHECK GENERATOR TRAILER UNIT	373.55
					SERVICE & CHECK GENERATOR TRAILER UNIT	339.03
					SERCICE & CHECK OF GNERATOR TRAILER UNI	298.10
					SERVICE & CHECK GENERATOR WWTP	570.40
						<u>5,676.27</u>
						<u><u>168,734.94</u></u>
101 TOTALS:						
Total of 47 Checks:						168,734.94
Less 1 Void Checks:						0.00
Total of 46 Disbursements:						<u>168,734.94</u>

Charter Township of Union Payroll
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CHECK DATE: Feb 11, 2016

PPE: Feb 6, 2016

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$ 47,957.24
Employer Share Med	685.36
Employer Share SS	2,930.79
SUI	2,671.60
Pension-Employer Portion	3,412.03
Workers' Comp	561.99
Life/LTD	544.43
Dental	-
Health Care	33,584.44
Cobra/Flex Administration	26.15
Total Transfer to Payroll checking	<u>\$ 92,374.03</u>

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$ 36,713.19
Building Fund	-
EDDA	-
WDDA	-
Sewer Fund	29,131.54
Water Fund	26,529.30
Workers Comp	-
Health Care	-
Total To Transfer from Pooled Savings	<u>\$ 92,374.03</u>

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period - January 25, 2016 through January 31, 2016

Category	Code	Description	Twps	Resp	City
Fire	100	Fire, Other			
	111	Building Fire			
	112	Fires in Structures other than a Building			
	113	Cooking Fire			1
	114	Chimney or Flue Fire			
	131	Passenger Vehicle Fire			1
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
	154	Dumpster Fire			
	160	Special Outside Fire, Other			
Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire			
Rescue & EMS Incident	311	Medical Assist to EMS Crew	2	5	1
	321	EMS Call excluding Veh. Accident	1	3	2
	322	Motor Vehicle Acc. W/ Injuries			2
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries			1
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
	3811	Technical rescue standby			
Hazardous Condition (No Fire)	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak			
	413	Oil of Combustible Liquid Spill			
	424	Carbon Monoxide Incident			1
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
	442	Overheated Motor			
	443	Breakdown of Light Ballast			
	444	Power Line Down			
	445	Arcing, shorted electrical equipment			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			

Service Call	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route			
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
False Alarm & False Call	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional	1	3	
	746	Carbon Monoxide Activation, NO CO			
Severe Weather	813	Wind Storm,Tornado/Hurricane Assessment			
Special Incident Type	911	Citizen Complaint			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	4	11	9

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR




 Non - Emergency

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period - February 1, 2016 through February 7, 2016

Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			
	111	Building Fire			
	112	Fires in Structures other than a Building			
	113	Cooking Fire			
	114	Chimney or Flue Fire			
	131	Passenger Vehicle Fire			1
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
	154	Dumpster Fire			
	160	Special Outside Fire, Other			
Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire			
Rescue & EMS Incident	311	Medical Assist to EMS Crew	1	2	3
	321	EMS Call excluding Veh. Accident	2	9	1
	322	Motor Vehicle Acc. W/ Injuries			1
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
	3811	Technical rescue standby			
Hazardous Condition (No Fire)	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak			
	413	Oil of Combustible Liquid Spill			
	424	Carbon Monoxide Incident			
	440	Electric Wiring/Equipment Problem	1	2	
	441	Heat from Short Circuit			
	442	Overheated Motor			
	443	Breakdown of Light Ballast			
	444	Power Line Down			
	445	Arcing, shorted electrical equipment			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			

Service Call	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route	1	2	
	622	No Incident Found on Arrival			1
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
False Alarm & False Call	700	False Alarm, Other	1	2	
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction	1	2	
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other			1
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional	1		
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional			
	746	Carbon Monoxide Activation, NO CO			
Severe Weather	813	Wind Storm,Tornado/Hurricane Assessment			
Special Incident Type	911	Citizen Complaint			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	8	19	8

	Emergency - MPFD
	Emergency - MPFD Secondary to MMR
	Non - Emergency



CMU's Spring 2015 commencement

Share Your Comments

As part of its ongoing effort to make the accreditation process responsive to a broad range of constituents, the HLC has integrated the third-party comment process into its regular accrediting processes. The HLC values your thoughts on the quality of education provided by CMU and invites you to submit comments. These comments will be forwarded to the evaluation team members to include in their review of the institution.



Online

Submit comments on the commission's website at <https://www.hlcommission.org/HLC-Institutions/third-party-comment.html>

By Mail

Third-Party Comment on Central Michigan University
The Higher Learning Commission
230 South LaSalle Street, Suite 7-500
Chicago, IL 60604-1411

Your comments should be received by the HLC no later than March 20, 2016.

Advancing Excellence: Forging CMU's Future

At Central Michigan University, our vision, mission, core values, and five strategic priorities are the center of our educational leadership.

Vision Statement

Central Michigan University, an inclusive community of scholars, is a national leader in higher education inspiring excellence and innovation.

Mission Statement

At Central Michigan University, we are a community committed to the pursuit of knowledge, wisdom, discovery, and creativity. We provide student-centered education and foster personal and intellectual growth to prepare students for productive careers, meaningful lives, and responsible citizenship in a global society.

Core Values

To achieve our mission, we adhere to the core values of integrity, respect, compassion, inclusiveness, social responsibility, excellence and innovation.

Strategic Priorities

- » Student Success
- » Research and Creative Activity
- » Quality Faculty and Staff
- » Community Partnerships
- » Infrastructure Stewardship



cmich.edu/strategicplan

CMU is an AA/EO institution, providing equal opportunity to all persons, including minorities, females, veterans and individuals with disabilities (see cmich.edu/ocrie).
UComm 9400, 5/000



Reaffirmation of Accreditation

April 25-26, 2016



CMU
CENTRAL MICHIGAN
UNIVERSITY

cmich.edu/hlc

What is Accreditation?

Accreditation is a validation process used by the Higher Learning Commission to evaluate colleges, universities, and other institutions of higher learning.

Accreditation affirms that a university provides a quality education, which the public has the right to expect. A student who attends an accredited institution is not only assured of receiving a quality education but also of knowing that other colleges and employers will recognize the course credits and degrees earned.

CMU was first accredited in 1915 and has been accredited since, except for 1922-23. Every ten years, we must demonstrate that the institution deserves the right to retain its accreditation. CMU was last reaffirmed in 2006.

The reaffirmation process reviews all facets of the university based on five criteria (see the next section). The criteria encompass such things as CMU's finances and resources, compliance with federal regulations, educational quality, and a multitude of other factors.

Input from students, faculty, staff, alumni, and community members is also a crucial element in reaffirming our accreditation.



CMU's Bloomberg Financial Analysis Lab

**"Ultimately, Central is where
you discover your future, your
true self, your path forward."**

— George E. Ross, CMU president

Criteria for Accreditation

- 1. Mission:** The institution's mission is clear and articulated publicly; it guides the institution's operations.
- 2. Integrity – Ethical and Responsible Conduct:** The institution acts with integrity; its conduct is ethical and responsible.
- 3. Teaching and Learning – Quality, Resources, and Support:** The institution provides high quality education, wherever and however its offerings are delivered.
- 4. Teaching and Learning – Evaluation and Improvement:** The institution demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and it evaluates their effectiveness for student learning through processes designed to promote continuous improvement.
- 5. Resources, Planning, and Institutional Effectiveness:** The institution's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities. The institution plans for the future.



Questions?
CMUHLC@cmich.edu

Excellence at CMU

- » \$361 million in scholarships and financial aid distributed annually.
- » CMU influenced Michigan's economy to the tune of \$941 million per year.
- » 200+ academic programs, including 70+ graduate programs at the masters, specialist, and doctoral levels.
- » Academic programs hold 25+ specialized accreditations, including AACSB, ABET, ACEJMC, APA, and TEAC.
- » *U.S. News & World Report* rankings:
 - » Best online programs: graduate programs ranked #5, undergraduate programs #13, MBA #25.
 - » Best graduate programs: Audiology ranked #29, Speech-Language Pathology #84, Physical Therapy #99.
 - » Undergraduate Engineering ranked #98 among programs where doctorate is not offered.
- » First undergraduate neuroscience program in Michigan; voted 2013 Undergraduate Program of the Year by the Society for Neuroscience.
- » Only school in Michigan with degree programs in meteorology, and recreation and event management.



CMU's Biological Station on Beaver Island

RECEIVED

FEB 11 2016

CHARTER TWP.
of UNION

FEB 11 2016

CHARTER TWP.
of UNION

**APPOINTMENT TO BOARDS, COMMISSIONS & COMMITTEES OF
UNION TOWNSHIP
APPLICATION**

Name: Richard L. McGuirk Date: 2/11/2016

Principal Residence Address: 770 Stoneridge Dr., Mt. Pleasant

Business/Work Address: 4175 E. Bluegrass Rd., Mt. Pleasant

Telephone: (Home #) 989-621-5000 (Work #) 989-817-4411

Email Address: rick@unitedapts.com Occupation: Real Estate - Property Management

Number in order of preference, area(s) of interest; leave blank if you do not wish to serve on a particular board.

 Zoning Board of Appeals, *Must be a Union Township resident.*

 Board of Review, *Must be a Union Township resident.*

 X **Planning Commission**, *Must be a Union Township resident.*

 Economic Development Authority(EDA), *Must own or operate a business in one of the DDA districts.*

 Citizens Advisory Board for _____
(Parks, Sustainability)

Please state reason(s) for interest in above board(s), use separate pages as necessary:

I have served on several boards in a variety of capacities. I feel my experience and skill set would
allow me to be an asset to Union Township. I feel passionate to be involved in making good choices
for the community that I live and do business in.

~~Qualifications and other information:~~

Please see the attached qualifications listing.

Signature: Richard L. McGuirk

APPOINTMENT TO BOARDS, COMMISSIONS & COMMITTEES OF UNION TOWNSHIP
APPLICATION

Richard L. McGuirk (continued)


Qualifications and other information:

- Grant Review Committee, Mt. Pleasant Area Community Foundation (2004 to present)
- TIFA/DDA Board of Directors – City of Mt. Pleasant (2011 to present)
- Development Board (Donor Relations & Athletics Development) Central Michigan University (2005 to present)
- Planning Commissioner – Union Township (2012 to present)
- Licensed Builder
- Real Estate Broker
- BSBA – Central Michigan University

Memorandum

Date: February 22, 2016

To: Union Township Board

From: William Newkirk, Interim Manager 

Subject: Adjustments to Accountant's Position

I have completed a review of the current compensation level of our Accountant, and potential adjustments that could be made to that position and department. I have reviewed not only our accountant's current function and compensation level, but have also reviewed the relevant material available to me on comparable positions in the area. As a result of that research, I would recommend the following:

1. Based on the operations being handled by our Accountant, I believe it is warranted that the title of this position be changed from Accountant to Finance Director. This change more appropriately reflects the current function of that individual, and office.
2. As a reflection of the increased work load and responsibility of the Finance Director, I recommend a salary increase to \$60,000 for the 2016 fiscal year.
3. I further recommend that a part time assistant be hired to work in that office, assuming whatever duties are assigned by the Finance Director. The hours of employment for this position will be determined by the Finance Director and the Township Manager, with Board approval.

Due to the nature of the work load being carried currently by our Accountant, I urge the Union Township Board to consider these changes soon.

I will be happy to answer any questions you might have relative to this recommendation.