

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, July 19, 2016**

MINUTES

CALL TO ORDER

Chairman Kequom called to order the EDA Board Meeting at 5:17 pm.

ROLL CALL

Present: Kequom, Perry, Alwood, Zalud, Hunter, Johnson, Chowdhary

Excused: Elmore, Bacon

Absent: Smith, Figg

Others Present: Kim Smith, Public Works Coordinator; Margie Henry, Township Clerk; Angela Schofield, Building Dept. Clerk

APPROVAL OF AGENDA

MOTION by Johnson SUPPORTED by Alwood to approve the agenda as presented. MOTION CARRIED 7-0.

APPROVAL OF MINUTES

MOTION by Zalud SUPPORTED by Johnson to approve minutes from the June 21, 2016 meeting as presented.

MOTION CARRIED 7-0.

PUBLIC COMMENT – None

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Discussion was held on the accounts payable.

MOTION by Johnson SUPPORTED by Hunter to approve the East EDA accounts payable as presented. MOTION CARRIED 7-0.

MOTION by Zalud SUPPORTED by Alwood to approve the West EDA accounts payable as presented and including the \$250,000 scheduled general obligation debt payment. MOTION CARRIED 7-0.

The Board reviewed/discussed the financial statements; the financials were received and filed by Chairman Kequom.

ACTION ITEM: Confirm with the Bond Attorney that the existing General Obligation Bond is not callable, determine if there are pre-payment penalties, cost/benefit of possible refinance.

NEW BUSINESS

A. PURE MICHIGAN CAMPAIGN

Chris Rowley and Jack Schmittler presented information on the Pure Michigan Campaign for Mt. Pleasant, and asked for the EDA's continued support for the program

ACTION ITEM: Research EDA's level of support for 2015 and bring back for action at the next meeting.

B. BOARD APPOINTMENTS/TERMS

Discussion was held on the Board appointments, the existing members and terms.

ACTION ITEM: Update current Board roster and refer to by-laws for guidance on terms, refer back for action at the next meeting.

EXISTING BUSINESS

A. PROJECT LIST REVIEW

The Board discussed the project list, individual projects and the process for prioritizing items.

ACTION ITEMS: The Board requested staff schedule a special work session in August to review the EDA Project list.

B. JAMESON HALL SEALCOATING

Discussion was held on the project, and was referred back to staff to get additional bids on the project.

ACTION ITEMS: Seek additional bids for Jameson Hall seal coating, bring back for action at the next meeting.

C. MANHOLE REHABILITATION

Kim Smith presented information on the manhole rehabilitation project:

- (16) Manholes identified for replacement per cleaning/televising project
- Estimated cost of replacement \$10-15000 each
- Public Works has bid and RFP process/template in place

MOTION by **Chowdhary** SUPPORTED by **Alwood** to approve solicitation of bids for the Manhole Rehabilitation Project.
MOTION CARRIED 7-0.

ACTION ITEMS: Chairman Kequom asked to review bid/specs package prior to release.

Chairman Kequom adjourned the meeting at 6:42

APPROVED BY


Secretary, Mr. Chowdhary

(Recorded by Angela Schofield)