



**BOARD OF TRUSTEES**  
**Regular Meeting**  
**March 8, 2017**  
**7:00 p.m.**

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
  - A. MAC TV 2017 Presentation (Carey Hammel)
6. CLOSED SESSION
7. PUBLIC HEARINGS
8. PUBLIC COMMENT: Restricted to three minutes regarding issues on this agenda
9. REPORTS/BOARD COMMENTS
  - A. Current List of Boards and Commissions – Appointments as needed
10. CONSENT AGENDA
  - A. Communications
  - B. Minutes – February 22, 2017- regular meeting
  - C. Bills
  - D. Payroll
  - E. Meeting Pay
  - F. Fire Reports
11. NEW BUSINESS
  - A. Discussion / Action: (K. Smith): MAC TV Contract
  - B. Poverty Exemption (P. DePriest)
  - C. Discussion / Action: (Stuhldreher): Consider to approve 2017 Township Brine Participation with Isabella County Road Commission (ICRC) and authorize the Township Manager to sign said contract
  - D. Determination of which Gravel Roads to be Rehabilitated
  - E. Approval of Resolution Authorizing 2017 – Election Equipment Grant Application Submission (Cody)
12. MANAGER COMMENTS
13. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
14. FINAL BOARD MEMBER COMMENT
15. ADJOURNMENT

## Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Norm	Woerle	11/20/2020
2-Chair	Phil	Squatrito	2/15/2020
3- Vice Chair	Bryan	Mielke	2/15/2018
4-Secretary	Alex	Fuller	2/15/2020
5-Vice Secretary	John	Zerbe	2/15/2018
6	Ryan	Buckley	2/15/2019
7	Denise	Webster	2/15/2020
8	Erik	Robinette	2/15/2018
9	Dwayne	Strachan	2/15/2018
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1-Chair	Tim	Warner	12/31/2019
2-PC Rep / Vice Chair	Bryan	Mielke	2/18/2018
3-Vice Secretary	Jake	Hunter	12/31/2019
4-Secretary	Mike	Darin	12/31/2019
5	Paul	Gross	12/31/2018
Alt. #1	Andy	Theisen	12/31/2019
Alt. #2	Taylor	Sheahan-Stahl	2/15/2018
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1-Chair	Ronald	Mclvor	12/31/2018
2	James	Thering	12/31/2018
3	Brian	Neyer	12/31/2018
Alt #1	Mary Beth	Orr	1/25/2019
Citizens Task Force on Sustainability (4 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Laura	Coffee	12/31/2018
2	Mike	Lyon	12/31/2018
3	Jay	Kahn	12/31/2018
4	Phil	Mikus	11/20/2020
Construction Board of Appeals (3 Members) 2 year term			
1	Colin	Herron	12/31/2017
2	Richard	Klumpp	12/31/2017
3	Andy	Theisen	12/31/2017
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2018
2	John	Dinse	12/31/2017
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2019

**CHARTER TOWNSHIP OF UNION**  
**Board of Trustees**  
**Regular Meeting**

A regular meeting of the Charter Township of Union Board of Trustees was held on February 22, 2017 at 7:00 p.m. at Union Township Hall.

**Meeting was called to order at 7:00 p.m.**

**Roll Call**

Present: Supervisor Gunning, Clerk Cody, Trustees B. Hauck, Lannen, Mikus, and Woerle.

Excused: Treasurer Rice

**Approval of Agenda**

**Mikus moved B. Hauck supported to approve the agenda adding item C. Gravel Road Rehabilitation 2017 (Discussion/Action). **Vote: Ayes: 6 Nays: 0. Motion carried.****

**Presentations**

Pat DePriest, Township Assessor - presentation on Assessment Process and updated on Michigan Tax Tribunal.

**Public Hearings**

**A. Public Hearing: Ordinance 2017-01: Section 42 Tax Exemption Ordinance for the LARC Community Development Group**

**Open 7:19 p.m.**

**Mikus moved Woerle supported to open the Public Hearing for Ordinance 2017-01. **Vote: Ayes: 6 Nays: 0. Motion carried.****

**No Comments.**

**B. Public Hearing: Ordinance 2017-02: Rezone 4572 E. Valley Rd. R-1 (Rural Residential) to AG**

**Woerle moved Lannen supported to open the Public Hearing for Ordinance 2017-02. **Vote: Ayes: 6 Nays: 0. Motion carried.****

Woody Woodruff thanked the Board of Trustees for their consideration of this rezone.

**Closed 7:23 p.m.**

**Public Comment** - open 7:23 p.m.

No Comments.

**Reports/Board Comments**

Mikus – Updates on the Sustainability Committee.

Lannen - Updates from Isabella County Board of Commissioners meeting and the Council of Governments meeting.

B. Hauck – Updates from the Isabella County Road Commission.

Woerle – Planning Commission updates.

Cody – Update from Election Source on new tabulators purchased by the State of Michigan.

Gunning – Updates from the City Commission meeting.

**Consent Agenda**

- A. Communications
- B. Minutes February 22, 2016 – Regular Meeting
- C. Payroll
- D. Bills
- E. Meeting Pay
- F. Fire Reports
- G. 2.5.10 Cash Flow Ratio

**Mikus** moved **Cody** supported to approve the consent agenda as presented. **Vote: Ayes: 6 Nays: 0. Motion carried.**

**BOARD AGENDA**

**A. Discussion / Action: (Gallinat / P. Depriest): Consider Adoption for Ordinance 2017-01 Section 42 Tax Exemption Ordinance for the LARC Community Development Group**

**Cody** moved **Woerle** supported to adopt Ordinance 2017-01. Notice of adoption will be published and ordinance 2017-02 will become effective seven (7) days after publication. **Roll Call Vote: Ayes: Supervisor Gunning, Clerk Cody, Trustees B. Hauck, Lannen, Mikus, and Woerle. Nays: 0. Motion carried.**

**B. Discussion / Action: (Gallinat): Rezone 4572 E. Valley Rd. R-1 (Rural Residential) to AG (Agricultural) ORD 2017-02**

**Woerle** moved **B. Hauck** supported to adopt Ordinance 2017-02. Notice of adoption will be published and ordinance 2017-02 will become effective seven (7) days after publication. **Roll Call Vote: Ayes: Supervisor Gunning, Clerk Cody, Trustees B. Hauck, Lannen, Mikus, and Woerle. Nays: 0. Motion carried.**

**C. Discussion / Action: (Stuhldreher): Gravel Road Rehabilitation 2017**

**Woerle** moved **Mikus** supported to approve communicating to the Isabella County Road Commission the Township’s commitment to four (4) miles of gravel road rehabilitation. **Vote: Ayes: 6 Nays: 0. Motion carried.**

**MANAGER COMMENTS**

**Updates to the Board of Trustees**

Dates to mark on calendars: February 28 (7p.m.) Joint Special Meeting to discuss Future Land Use Map; March 13, 16, & 27 Board of Review (see posted schedule); March 22 (4-6p.m.) Board of Trustees Tour Water/Sewer plants; March 25 Policy of Governance (9a.m.-3p.m.); April 26 (4-6p.m.) Staff/Boards/Commissions Ethics presentation

**EXTENDED PUBLIC COMMENT** - Open 8:33 p.m.

No Comments.

**FINAL BOARD MEMBER COMMENTS**

Woerle- Commented on Human Rights Ordinance 2012-06, supporting the rights of Township residents, asked for the Boards support on an Anti discrimination resolution.

Gunning – Commented on missing sections of sidewalks on Bluegrass Rd.

**ADJOURNMENT**

**Mikus** moved **Woerle** supported to adjourn the meeting at 8:39 p.m. **Vote: Ayes: 6 Nays: 0.**  
**Motion carried.**

**APPROVED BY:**

\_\_\_\_\_  
**Lisa Cody, Clerk**

\_\_\_\_\_  
**Ben Gunning, Supervisor**

*(Recorded by Jennifer Loveberry)*

DRAFT

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 101 POOLED CHECKING					
03/02/2017	101	103 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	30,592.35
03/02/2017	101	104 (E)	00146	VOID	0.00 V
03/02/2017	101	105 (E)	00146	VOID	0.00 V
03/08/2017	101	19129	00020	JAMES ALWOOD	730.08
03/08/2017	101	19130	00043	ARROW UNIFORM	454.74
03/08/2017	101	19131	01240	BRAUN KENDRICK FINKBEINER PLC	3,390.00
03/08/2017	101	19132	01281	BROWN MILLING, INC	576.41
03/08/2017	101	19133	00095	C & C ENTERPRISES, INC.	305.95
03/08/2017	101	19134	00129	CMS INTERNET, LLC	838.45
03/08/2017	101	19135	01515	LISA M CODY	332.64
03/08/2017	101	19136	00155	COYNE OIL CORPORATION	591.92
03/08/2017	101	19137	01171	DBI BUSINESS INTERIORS	24.47
03/08/2017	101	19138	00176	PATRICIA DEPRIEST	210.50
03/08/2017	101	19139	00195	EJ USA, INC	198.00
03/08/2017	101	19140	01353	EVOQUA WATER TECHNOLOGIES LLC	9,378.72
03/08/2017	101	19141	01516	JACK'S AUTO GLASS INC.	395.63
03/08/2017	101	19142	00347	JOHNSON DOOR & CENTRAL VAC SYS, INC	125.00
03/08/2017	101	19143	00351	JONES & HENRY LABORATORIES, INC.	185.00
03/08/2017	101	19144	01271	JASON MCPHERSON	70.08
03/08/2017	101	19145	00907	MID MICHIGAN CABLE CONSORTIUM	13,329.68
03/08/2017	101	19146	00512	PARKSON CORPORATION	1,579.48
03/08/2017	101	19147	00131	PERCEPTIVE CONTROLS, INC	1,921.40
03/08/2017	101	19148	01090	SIMPLY ENGRAVING	14.00
03/08/2017	101	19149	01473	STATE OF MICHIGAN-DEQ	793.68
03/08/2017	101	19150	00629	STU'S ELECTRIC MOTOR	501.00
03/08/2017	101	19151	01314	VERIZON WIRELESS	424.95
03/08/2017	101	19152	01532	VILLAGE OF SHEPHERD	43,000.00
03/08/2017	101	19153	01257	JOSH WALDRON	100.00
03/08/2017	101	19154	00723	WINN TELECOM	195.55
03/08/2017	101	19155	01246	WOLVERINE POWER SYSTEMS	1,735.39
03/08/2017	101	19156	01483	XEROX FINANCIAL SERVICES	1,500.76

101 TOTALS:

Total of 31 Checks:	113,495.83
Less 2 Void Checks:	0.00
Total of 29 Disbursements:	<u>113,495.83</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
03/02/2017	101	103 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	2270 NORTHWAY DR	25.79
					2055 ENTERPRISE DR	265.61
					5525 E REMUS RD	70.09
					5537 E BROADWAY RD	365.81
					193 S ISABELLA RD	583.89
					1660 BELMONT DR	168.40
					5144 BUDD ST	22.57
					5142 BUDD ST	169.41
					900 MULBERRY LN	61.55
					5240 E BROOMFIELD RD	729.16
					3998 E DEERFIELD RD	110.98
					5369 S CRAWFORD RD	78.65
					3248 S CONCOURSE DR	179.61
					5076 S MISSION RD	1,015.76
					4795 S MISSION ST	2,266.82
					4797 S MISSION ST #BARN	474.22
					5228 S ISABLELLA RD	7,572.80
					4822 ENCORE BLVD	133.06
					4244 E BLUE GRASS RD	79.35
					2188 E PICKARD RD	86.23
					1776 E PICKARD RD	82.07
					1876 S PACKARD RD	193.90
					2180 S LINCOLN RD	22.57
					2495 E DEERFIELD RD	301.59
					2424 W MAY ST	437.59
					800 CRAIG HILL RD	47.79
					4520 E RIVER RD	457.01
					1633 S LINCOLN RD	265.61
					5319 E AIRPORT RD	31.69
					1046 S MISSION ST	112.30
					1605 SCULLY RD	81.60
					4511 E RIVER RD	12,146.29
					2010 S LINCOLN RD	967.18
					2279 S MERIDIAN RD PUMP HOUSE	168.74
					2279 S MERIDIAN RD	816.66
						<u>30,592.35</u>
03/02/2017	101	104 (E)	00146	VOID		
				Void Reason: Created From Check Run Process		V
03/02/2017	101	105 (E)	00146	VOID		
				Void Reason: Created From Check Run Process		V
03/08/2017	101	19129	00020	JAMES ALWOOD	WELL SITE LEASE-OCT 2016	390.96
					WELL SITE LEASE-FEB 2017	339.12
						<u>730.08</u>
03/08/2017	101	19130	00043	ARROW UNIFORM	UNIFORMS	76.87
					UNIFORMS	50.45
					UNIFORMS	76.87
					UNIFORMS	47.12
					UNIFORMS	203.43
						<u>454.74</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
03/08/2017	101	19131	01240	BRAUN KENDRICK FINKBEINER PLC	NEW GRASS APPEAL-JAN 2017 GEN LEGAL FEES-JAN 2017	1,650.00 1,740.00 <u>3,390.00</u>
03/08/2017	101	19132	01281	BROWN MILLING, INC	SALT	576.41
03/08/2017	101	19133	00095	C & C ENTERPRISES, INC.	WWTP OPERATING SUPPLIES TWP HALL - TP TRASH BAGS, DISINFECTANT FOR TWP HALL	131.25 61.00 113.70 <u>305.95</u>
03/08/2017	101	19134	00129	CMS INTERNET, LLC	CLERK'S PRINTER SUPPORT CMS SERVER & PHONE SERVICE-MAR 2017	356.25 482.20 <u>838.45</u>
03/08/2017	101	19135	01515	LISA M CODY	MILEAGE REIMB-NEW CLERK TRAINING 2016	332.64
03/08/2017	101	19136	00155	COYNE OIL CORPORATION	GAS & FUEL	591.92
03/08/2017	101	19137	01171	DBI BUSINESS INTERIORS	TOWNSHIP TIME CARDS	24.47
03/08/2017	101	19138	00176	PATRICIA DEPRIEST	MAA TRAINING EXP REIMB	210.50
03/08/2017	101	19139	00195	EJ USA, INC	HYDRANT REPAIRS HYDRANT REPAIRS CREDIT FOR MATERIAL RETURNED	186.30 173.70 (162.00) <u>198.00</u>
03/08/2017	101	19140	01353	EVOQUA WATER TECHNOLOGIES LLC	BIOXIDE	9,378.72
03/08/2017	101	19141	01516	JACK'S AUTO GLASS INC.	WINDSHIELD FOR 2015 F250	395.63
03/08/2017	101	19142	00347	JOHNSON DOOR & CENTRAL VAC SYS, INC	GARAGE DOOR SERV-ISABELLA WELL SITE	125.00
03/08/2017	101	19143	00351	JONES & HENRY LABORATORIES, INC.	LAB SAMPLES	185.00
03/08/2017	101	19144	01271	JASON MCPHERSON	WTR LICENSE TRAINING-MILEAGE REIMB	70.08
03/08/2017	101	19145	00907	MID MICHIGAN CABLE CONSORTIUM	FRANCHISE FEE 4TH Q 2016	13,329.68
03/08/2017	101	19146	00512	PARKSON CORPORATION	MAINT EQUIPMENT	1,579.48
03/08/2017	101	19147	00131	PERCEPTIVE CONTROLS, INC	WELL CONFIGURATION OPTO 22 MAINT ONSITE SUPPORT	1,080.70 840.70 <u>1,921.40</u>
03/08/2017	101	19148	01090	SIMPLY ENGRAVING	NEW PLANNING COMM NAME PLATES	14.00
03/08/2017	101	19149	01473	STATE OF MICHIGAN-DEQ	DRY TONS REPORTED & BIOSOLIDS LAND APPLI	793.68
03/08/2017	101	19150	00629	STU'S ELECTRIC MOTOR	BLOWER MOTOR CONCURSE/BELMONT PUMP STATI LIFTSTATION BLOWER REPAIR	246.50 254.50 <u>501.00</u>
03/08/2017	101	19151	01314	VERIZON WIRELESS	CELL PHONES 2-16 TO 3-15	424.95
03/08/2017	101	19152	01532	VILLAGE OF SHEPHERD	CONTR FOR NON-MOTORIZED PATHWAY	43,000.00
03/08/2017	101	19153	01257	JOSH WALDRON	JOSH WALDRON CLOTHING ALLOWANCE	100.00
03/08/2017	101	19154	00723	WINN TELECOM	PHONE SERVICE 2/15/17 TO 3/14/17	195.55
03/08/2017	101	19155	01246	WOLVERINE POWER SYSTEMS	ISABELLA WELL SITE GENERATOR REPAIR UNIT WWTP - GENERATOR ISABELLA WELL SITE GENERATOR UNIT 1 SERV STATION #6 GENERATOR STATION #14 GENERATOR	561.98 482.33 115.00 518.58 57.50 <u>1,735.39</u>
03/08/2017	101	19156	01483	XEROX FINANCIAL SERVICES	LEASE PAYMENT-FEB 2017	<u>1,850.76</u>



03/01/2017 04:18 PM  
User: SHERRIE  
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION  
CHECK DATE FROM 02/23/2017 - 03/08/2017

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
101 TOTALS:						
Total of 31 Checks:						113,495.83
Less 2 Void Checks:						0.00
Total of 29 Disbursements:						<u>113,495.83</u>

<b>Charter Township of Union</b> <b>Payroll</b>
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**CHECK DATE: February 23,2017**

**PPE: February 18, 2017**

**NOTE: CHECK TOTAL FOR TRANSFER**

Gross Payroll	\$	47,000.81
Employer Share Med		675.70
Employer Share SS		2,889.08
SUI		1,835.48
Pension-Employer Portion		3,146.66
Workers' Comp		475.92
Life/LTD		-
Dental		-
Health Care		-
Cobra/Flex Administration		95.81
PCORI Fee		-
<b>Total Transfer to Payroll Checking</b>	<b>\$</b>	<b>56,119.46</b>

**NOTE: PAYROLL TRANSFER NEEDED**

General Fund	\$	19,727.94
EDDA		
WDDA		
Sewer Fund		20,411.92
Water Fund		15,979.60
<b>Total To Transfer from Pooled Savings</b>	<b>\$</b>	<b>56,119.46</b>

**CHARTER TOWNSHIP OF UNION  
MEETING PAY REQUEST FORM  
2017**

BOARD MEMBER: TIM LANNEN

MONTH: February

Date	Meeting	Time Attended		Total
		1hr or less	More than Hr	
2.6.17	Road Commission		✓	\$75
2.7.17	Isabella County BOC	✓		\$50
2.15.17	COG @ City Hall	✓		\$50
2.21.17	Isabella County Commissioners		✓	\$75

SIGNATURE: Tim Lannen Date: 2.22.17

1. This form is filled out by the board member monthly and turned into the Finance Director. Completed requests will be added to the consent agenda for approval at the next regular board meeting. After board approval, payment will be added to the next regular payroll process.
2. Only list those meetings that you have attended. You are required to list the amount of meeting time you were in attendance. The amount paid is subject to the time you spent during the actual meeting. 1 to 60 minutes is reimbursed at \$50. Anything greater than 60 minutes is reimbursed at \$75.
3. Attendances at all day conferences/sessions are reimbursed as one meeting at \$75.

**CHARTER TOWNSHIP OF UNION  
MEETING PAY REQUEST FORM  
2017**

BOARD MEMBER: Bill Hasek

MONTH: Jan. 17'

Date	Meeting	Time Attended		Total
		1hr or less	More than Hr	
1-26	I.C.R.C.	X		\$50.00

SIGNATURE: Bill Hasek Date: 2-22-17

1. This form is filled out by the board member monthly and turned into the Finance Director. Completed requests will be added to the consent agenda for approval at the next regular board meeting. After board approval, payment will be added to the next regular payroll process.
2. Only list those meetings that you have attended. You are required to list the amount of meeting time you were in attendance. The amount paid is subject to the time you spent during the actual meeting. 1 to 60 minutes is reimbursed at \$50. Anything greater than 60 minutes is reimbursed at \$75.
3. Attendances at all day conferences/sessions are reimbursed as one meeting at \$75.

3-8-17  
meeting

CHARTER TOWNSHIP OF UNION  
MEETING PAY REQUEST FORM  
2017

BOARD MEMBER: NORM WOERLE - TRUSTEE

MONTH: FEBRUARY, 2017

Date	Meeting	Time Attended		Total
		1hr or less	More than Hr	
2-6-17	Isabella Ct ROAD Commission/ JOINT MEETING WITH VT Trustees		75 <sup>00</sup>	75 <sup>00</sup>
2-13-17	ISABELLA County Clerk/ ELECTION SOURCE - New Voting Machines		75 <sup>00</sup>	75 <sup>00</sup>

SIGNATURE: Norm Woerle Date: 2/28/17

1. This form is filled out by the board member monthly and turned into the Finance Director. Completed requests will be added to the consent agenda for approval at the next regular board meeting. After board approval, payment will be added to the next regular payroll process.
2. Only list those meetings that you have attended. You are required to list the amount of meeting time you were in attendance. The amount paid is subject to the time you spent during the actual meeting. 1 to 60 minutes is reimbursed at \$50. Anything greater than 60 minutes is reimbursed at \$75.
3. Attendances at all day conferences/sessions are reimbursed as one meeting at \$75.

## Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant  
Period - February 6, 2017 through February 12, 2017


Category	Code	Description	Twp	Resp	City	
Fire	100	Fire, Other				
	111	Building Fire				
	112	Fires in Structures other than a Building				
	113	Cooking Fire	1	14		
	114	Chimney or Flue Fire			1	
	116	Fuel Burner/Boiler Malfunction				
	131	Passenger Vehicle Fire				
	132	Road freight or transport vehicle fire				
	136	Self-propelled Motor Home/Recreational				
	137	Camper or Recreational Vehicle (RV) Fire				
	138	Off-road vehicle of heavy equipment fire				
	140	Natural Vegetation Fire				
	143	Grass/Brush fire				
	150	Outside Rubbish Fire, other				
	151	Outside Rubbish Fire, trash or waste fire				
	154	Dumpster Fire				
	160	Special Outside Fire, Other				
	Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire			
		231	Chemical reaction rupture of process vessel			
	Rescue & EMS Incident	300	Rescue, EMS incident, other			
311		Medical Assist to EMS Crew			4	
321		EMS Call excluding Veh. Accident			3	
322		Motor Vehicle Acc. W/ Injuries	1	3		
323		Motor Vehicle Acc/Pedestrian				
324		Motor Vehicle Acc. W/no Injuries	1	16	1	
331		Lock-In (If lock out use 551)				
342		Search for Person in Water				
352		Extrication of Victim (s) from vehicle				
353		Remove Victim from Stalled Elevator			1	
360		Water & Ice-related Rescue, Other				
361	Swimming /recreational water area rescue					
3811	Technical rescue standby					
Hazardous Condition (No Fire)	400	Hazard condition other				
	410	Combustible/Flammable Gas Condition				
	411	Gasoline or Other Flammable Spill				
	412	Gas Leak (natural gas or LPG)				
	413	Oil of Combustible Liquid Spill				
	423	Refrigeration Leak				
	424	Carbon Monoxide Incident			2	
	440	Electric Wiring/Equipment Problem				
	441	Heat from Short Circuit				
	442	Overheated Motor				
443	Breakdown of Light Ballast					
444	Power Line Down					

	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			
Service Call	500	Service Call - Other			
	510	Person in Distress			1
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route			1
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional			1
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional			
	746	Carbon Monoxide Activation, NO CO			
Severe Weather	813	Wind Storm, Tornado/Hurricane Assessment			
Special Incident Type	911	Citizen Complaint			

	9003	Affidavit Issued			
		Total Response for Union Twp/City	3	33	15

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency



# REQUEST FOR TOWNSHIP BOARD ACTION

**To:** Mark Stuhldreher - Township Manager      **DATE:** 2-28-2017  
**FROM:** Kim Smith – Public Works Coordinator      **DATE FOR BOARD CONSIDERATION:** March 8, 2017  
**ACTION REQUESTED:** Approval of Service Agreement between the Charter Township of Union Board of Trustees and the Mid Michigan Area Cable Consortium (MMACC) for the recording of Board of Trustees, Planning Commission, and Zoning Board of Appeals meetings.

Current Action       Emergency

Funds Budgeted: If Yes  Account # 101-101-801.000 No  N/A

Finance Approval \_\_\_\_\_

### BACKGROUND INFORMATION

In an effort for the Board of Trustees to provide better communication and transparency with the Union Township Citizens MMACC provides recording services for the Board of Trustees, Planning Commission, and Zoning Board of Appeals meetings which are then aired on the MAC TV Network government access channel number 188. In addition the meetings are made available on the MAC TV website for on demand viewing.

### SCOPE OF SERVICES

MMACC will provide all video recording equipment, supplies, and personnel to facilitate the recording of the Board of Trustees, Planning Commission, and Zoning Board of Appeals business meetings not to exceed ninety (90) hours of regular and additional meeting sessions per calendar year.

### JUSTIFICATION

The recording and broadcasting of these meetings will allow the citizens to be informed about the business of Union Township as well as allow them to view the meetings via Channel 188 or on demand at their convenience.

### PROJECT IMPROVEMENTS

Board of Trustees goals addressed by this agreement (From Policy 1.0: Global End).

1. Community well-being and common good

### COSTS

The estimated annual cost for this service is \$3,307.50 All other meetings or requested events outside of the scheduled meetings will be billed on an individual basis at the rate of \$36.75 per hour.

This amount will be paid from the General Fund account number 101-101-801.000 Professional and Contractual Services and is included in the 2017 budget.

### PROJECT TIME TABLE

The term of this agreement is from January 1, 2017 through December 31, 2017 and may be renewed upon mutual agreement of the parties.

**RESOLUTION**

Approval of the Service Agreement between the Charter Township of Union Board of Trustees and the Mid Michigan Area Cable Consortium (MMACC) for the recording of regularly scheduled and special meetings of the Board of Trustees, Planning Commission, and Zoning Board of Appeals.

Resolved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yes:  
No:  
Absent:

AGREEMENT BETWEEN THE  
CHARTER TOWNSHIP OF UNION AND THE  
MID MICHIGAN AREA CABLE CONSORTIUM

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by and between the Charter Township of Union, hereinafter called "Owner" and Mid Michigan Area Cable Consortium, hereinafter called "Contractor".

Witnessed, that for and in consideration of payments and agreements hereinafter mentioned:

1. Contractor will commence and provide video recording and personnel so as to provide on-site recordings of three boards for the Charter Township of Union; the Board of Trustees, the Planning Commission, and the Zoning Board of Appeals not to exceed 90 hours of regular and additional meeting sessions during the calendar year. All other meetings and or requested recorded events outside of these scheduled sessions will be billed on an individual basis at the rate of \$36.75 per hour.
2. Contractor will furnish the recording system, and camera as needed by Owner. System repairs and updates of Owner owned audio equipment will be agreed upon by both parties and approved for payment by Owner including but not limited to time and materials. Any repairs or updates requiring technical input will be investigated by Contractor, with payment, upon approval, being made by Owner, including rental or purchase of any necessary support equipment. Any repairs or updates to Contractor owned equipment will investigate and paid for by the Contractor.
3. Contractor will provide recording media stock so as to allow recording and replay of the recorded meetings on Cable Channels 188.
4. Contractor agrees to perform all the work agreed upon and comply with the terms herein for the sum of \$3,307.50 per year, to be paid once annually in December. No invoicing will be required.
5. Owner will pay Contractor in accordance with the Standard Specifications and in accordance with the Charter Township of Union's Standard Practice.
6. Owner designates the following staff or their designees to communicate with Contractor regarding regular and special meeting dates to assure availability of Contractor staff: Township Manager or

designee. Annual schedules for meetings shall be provided by the Township clerk in January of each year.

7. The term of this agreement is from January 1, 2017 through December 31, 2017 and is renewable upon mutual agreement. Either party may terminate this agreement at the end of term without cause upon written notice. This agreement may also be terminated with cause for non performance of contract terms or upon the township ability to video its own meetings. Sixty (60) day written notice will be given for either Owner or Contractor to terminate agreement.
8. This contract shall be binding upon all parties hereto and their respective executors, administrators, successors, and assigns.
9. MMACC shall at all times maintain comprehensive liability insurance for injuries to third parties and their property, with such limits as are acceptable to the Owner.

In Witness Whereof, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in duplicate (2), each of which shall be deemed an original on the date first above written.

Mid Michigan Area Cable Consortium

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Carey Hammel  
Operations & Administration Director  
MAC TV Network

Charter Township of Union, Michigan

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Ben Gunning  
Township Supervisor

# REQUEST FOR TOWNSHIP BOARD ACTION

**To:** Township Board of Trustees  
**FROM:** Patricia M DePriest, Assessor

**DATE:** March 3, 2017  
**DATE FOR BOARD CONSIDERATION:**  
**MARCH 8, 2017**

**ACTION REQUESTED:** Approve 2017 APPLICATION FOR TAX EXEMPTION (POVERTY – MCL 211.7u)

Current Action      X      Emergency \_\_\_\_\_  
 Funds Budgeted: If Yes \_\_\_\_\_ Account # \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_ X \_\_\_\_\_  
 Finance Approval \_\_\_\_\_

### BACKGROUND INFORMATION

THE APPLICANT MUST MEET THE CRITERIA LISTED IN THE GUIDELINES OF THE APPLICATION THE FIRST OF WHICH IS THE FEDERAL INCOME GUIDELINES BASED ON THE SIZE OF THE FAMILY THE 2017 INCOME GUIDELINES ARE AS FOLLOWS:

<u>1 PERSON</u>	<u>\$18,090</u>	<u>5 PERSONS</u>	<u>\$43,170</u>
<u>2 PERSONS</u>	<u>\$24,360</u>	<u>6 PERSONS</u>	<u>\$49,440</u>
<u>3 PERSONS</u>	<u>\$30,630</u>	<u>7 PERSONS</u>	<u>\$55,710</u>
<u>4 PERSONS</u>	<u>\$36,900</u>	<u>8 PERSONS</u>	<u>\$61,980</u>
<u>FOR EACH ADDITIONAL PERSON ADD</u>			<u>\$ 6,270</u>

### SCOPE OF SERVICE

#### JUSTIFICATION

We have several individuals that have met the qualifications listed in the application. They must submit documentation of all income and assets excluding their residence. Their expenses must also be documented.

#### PROJECT IMPROVEMENTS

N/A

Which of the six (6) Board Goals does this request meet? You may indicate anywhere from one to all six goals, if applicable. Please choose the goal or goals this request meets (From Policy 1.0: Global End).

1. Community well-being and common good

#### COST

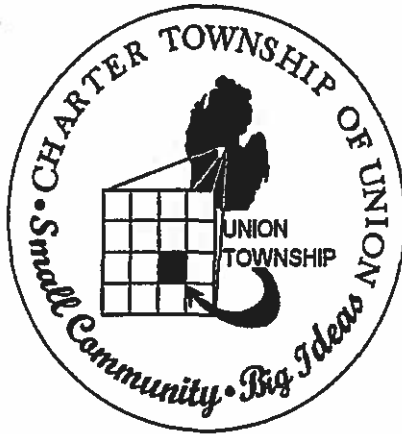
THE AMOUNT OF THE TAXES FOR THE 2017 TAX YEAR. THERE ARE AT LEAST THREE (3) AND A POSSIBLE 4<sup>TH</sup> TAXPAYER THAT WILL COMPLETE THE APPLICATION. THEY ARE ON FIXED INCOMES THAT ARE WELL UNDER THE FEDERAL GUIDELINES. THE EXEMPTION HELPS THEM TO STAY IN THEIR HOMES.

### RESOLUTION

Authorization is hereby given to...

Resolved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yes:  
 No:  
 Absent:



PETITION NO. \_\_\_\_\_

PARCEL ID NO. 14-- \_\_\_\_\_

**2017**

**APPLICATION FOR TAX EXEMPTION**  
(POVERTY- MCL 211.7u)

THIS APPLICATION MUST BE FILLED OUT AS CAREFULLY AND COMPLETELY AS POSSIBLE. A COPY OF YOUR CURRENT FEDERAL AND MICHIGAN INCOME TAX RETURNS, WITH THE PROPERTY HOMESTEAD CREDIT FORM, MUST BE SUBMITTED FOR PROPERTY TAX RELIEF.

ALL INFORMATION SUPPLIED WILL BE KEPT CONFIDENTIAL. COMPLETED

FORMS MUST ACCOMPANY ALL APPLICATIONS. APPLICATIONS SUBMITTED WITHOUT COMPLETED FORMS OR INCOME TAX INFORMATION WILL NOT BE PROCESSED.

PLEASE READ THE FOLLOWING APPLICATION CAREFULLY.

Public Act 390 of 1994, being Michigan Compiled Laws (MCL) 211.7u, has greatly modified the Poverty Exemption Procedure.

The following Poverty Exemption Guidelines and Application were approved for use as the local standard by the Charter Township of Union Board of Trustee's on March, 8

2017 Poverty Exemption appeals will be heard by Appointment Only on

**MARCH 13, 16, 27 2017**

**TUESDAY JULY 18, 2017**

**TUESDAY DECEMBER 09, 2017**

Applicants may request a closed hearing due to the confidential nature of their financial affairs, health, status, etc....

**CHARTER TOWNSHIP OF UNION POVERTY  
EXEMPTION APPLICATION GUIDELINES and  
POLICY FOR APPLICANTS REQUESTING  
CONSIDERATION FOR POVERTY EXEMPTIONS**

**IMPORTANT- PLEASE READ**

1. An applicant shall obtain the proper applications from the Township Assessor's Office. Persons with disabilities who need assistance to participate in Board of Review meetings may call the Assessing Office to make necessary arrangements for assistance. (989-772-4600 Ext. 230). A 48-hour advance notice is necessary for accommodation.
2. An applicant shall meet all of the following qualifications:
  - a. Be the owner of and occupy as a homestead the parcel for which an exemption is requested.
  - b. Produce a valid driver's license or other form of identification if requested by the Township Assessor or Board of Review.
  - c. Produce a deed, land contract, or other evidence of ownership of the property, if requested by the Township Assessor or Board of Review.
  - d. Meet the Federal or Local Poverty Guidelines.

<u>Number of Persons Residing in Homestead</u>	<u>Poverty Threshold</u>
1 person	\$18,090
2 persons	\$24,360
3 persons	\$30,630
4 persons	\$36,900
5 persons	\$43,170
6 persons	\$49,440
7 persons	\$55,710
8 persons	\$61,980
For each additional person, add	\$ 6,270

- e. Submit current year's copies of the following, if applicable:
    - (1) Federal and State Income Tax Return- 1040, 1040EZ or 1040A.
    - (2) Senior Citizens Homestead Property Tax Form MI-1040CR-1.
    - (3) General Homestead Property Tax Claim MI-1040CR-4.
    - (4) Statement from the Social Security Administration.
    - (5) Statement from the Michigan Department of Social Services.
3. An applicant who is otherwise qualified shall not be granted exemption if the applicant owns any other parcel of real property, whether improved or not, in addition to his/her homestead dwelling.
4. Partial exemptions may be granted.

5. An applicant shall not be eligible for exemption if his/her liquid assets exceed 30% of the value of the homestead.
6. No exemption shall be given unless applicant completely fills out an application form for the year in question and returns it, in person, (except as noted in Item 1, above) to the Township Assessor's Office. If a question or statement does not apply, "N/A," for not applicable, may be written in the appropriate space.
  - a. Application shall not be signed until returned to the Township Assessor's office.
  - b. Application shall be signed in the presence of a staff person of the Charter Township of Union who is a notary public or signed in the presence of the Township Assessor or Board of Review member.
  - c. All requested tax returns must be attached to the application upon return to the Township Assessor's office. Upon approval from the Township Assessor or Board of Review, last year's copies of 10A through E may be acceptable. Upon request of the Township Assessor and/or Board of Review, the applicant shall be requested to provide an official copy of taxes from the Department of Treasury.
7. All applications shall be filed with the Township Assessor's office after January 1<sup>st</sup> but before the day prior to the last day of the Board of Review.
8. The Township Assessor and Board of Review shall consider applications based on the above items and may approve an application if it agrees with the intent of the above items and applicable governing laws.
9. Applications may be reviewed by the Board of Review without the applicant being present. However, the Board of Review may request that an applicant be physically present to respond to any questions the Board of Review or Township Assessor may have. This means that the applicant could be called to appear on short notice, and be sworn in, under oath, considering laws of perjury.
10. The applicant may need to answer questions regarding his/her financial affairs, health, and the status of people living in applicant's home before the Board of Review at a meeting which is open to and may be attended by the public. A closed session shall be granted upon request.
11. Because of the availability of the Homestead property tax credit and other government assistance programs, a poverty exemption generally will not be given for more than three years for each ownership, provided, however, the Board of Review has the discretion to grant a poverty exemption for more than three years under the provisions of paragraph 12.
12. The Board of Review has the discretion to deviate from the policy and guidelines as set forth upon a showing of substantial and compelling reasons. Any deviation from the policy and guidelines, and the reasons for such deviation, shall be communicated in writing to the applicant.

Adopted by The Charter Township of Union Board of Trustees at the regular meeting of March 8, 2017.



**CONFIDENTIAL**

Charter Township of  
Union  
Poverty Exemption  
Application

I, \_\_\_\_\_, being the owner and occupant of the property listed below, apply for tax relief under MCL 211.7u of the General Property Tax Act.

Please type or fill the application out in black or blue ink. If a question or statement does not apply, write in the appropriate area "N/A," (not applicable).

Have you applied for and/or received a Homestead Tax Exemption in previous years? Yes \_\_\_\_\_ No \_\_\_\_\_

Year Applied	Year Received	Exemption Received	
		Amount	Percentage

**SECTION 1 -APPLICANT**

Applicant's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Driver's License Number or other form of identification \_\_\_\_\_

Marital Status: \_\_\_\_\_

Number of Dependents: \_\_\_\_\_ Ages of Dependents: \_\_\_\_\_

Property Identification Number: 14- \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Current Assessment \_\_\_\_\_

**SECTION 2 – REAL ESTATE**

Are you (and/or spouse) the sole owner of the property for which the reduction is requested?  
Yes \_\_\_\_\_ No \_\_\_\_\_

Is there a mortgage or land contract outstanding on your property? Yes \_\_\_ No \_\_\_  
 If so, what is your monthly mortgage or land contract payment?  
 ( ) With Taxes \_\_\_\_\_ ( ) Without Taxes \_\_\_\_\_

When will the mortgage or land contract be paid off? \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

What is the unpaid balance on the mortgage or land contract? \$ \_\_\_\_\_

Name of mortgage or land contract holder: \_\_\_\_\_

Do you use this property as your homestead? Yes \_\_\_\_\_ No \_\_\_\_\_

How long have you lived at this residence? \_\_\_\_\_

Do you own or are you buying any other property? \_\_\_\_\_

If so, list below:

Property Address	Name of Owner	Assessed Value	Amount and Date of Last Taxes Paid

Income earned from above property: \$. \_\_\_\_\_

**SECTION 3(A) -APPLICANT**

Name: \_\_\_\_\_ Social Security No. \_\_\_\_\_

Age: \_\_\_\_\_

Employment Status:

- ( ) Employed Full-Time
- ( ) Employed Part-Time
- ( ) Unemployed - How Long? \_\_\_\_\_
- ( ) Laid Off - How Long? \_\_\_\_\_
- ( ) Disabled - How Long? \_\_\_\_\_
- ( ) Retired - How Long? \_\_\_\_\_
- ( ) Other- Explain \_\_\_\_\_

Occupation: \_\_\_\_\_

Name of Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Describe any disability or health problems you have. [OPTIONAL - Complete only to assist Board of Review if financial criteria not met.]

\_\_\_\_\_

Can this be documented by a doctor's statement? If yes, explain. [OPTIONAL - Complete only to assist Board of Review if financial criteria not met.]

\_\_\_\_\_  
\_\_\_\_\_

**SECTION 3(B)- OTHER PERSON LIVING AT THE PROPERTY [Complete for each person living in household.]**

Name \_\_\_\_\_ :- Social Security No. \_\_\_\_\_  
Age: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_

**Employment Status:**

- Employed Full-Time
- Employed Part-Time
- Unemployed - How Long? \_\_\_\_\_
- Laid Off- How Long? \_\_\_\_\_
- Disabled - How Long? \_\_\_\_\_
- Retired - How Long? \_\_\_\_\_
- Other- Explain \_\_\_\_\_

Occupation: \_\_\_\_\_  
Name of Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone No: \_\_\_\_\_

Describe any disability or health problems you have. [OPTIONAL - Complete only to assist Board of Review if financial criteria not met.]

\_\_\_\_\_

Can this be documented by a doctor's statement? If yes, explain. [OPTIONAL - Complete only to assist Board of Review if financial criteria not met.]

\_\_\_\_\_  
\_\_\_\_\_

**SECTION 4- LIST ALL INCOME: (Applicant and other person living in household)**

SOURCE	MONTHLY AMOUNT	ANNUAL AMOUNT
WAGES/SALARY ESrrIPS		
SOCIAL SECURITY/SSI		
PENSION or RETIREMENT		
INTEREST and/or DIVIDENDS		
RENTAL INCOME		
BUSINESS or ROYALTY INCOME		
DISABILITY PAYMENTS		
GENERAL ASSISTANCEIADC		
ALIMONY		
CHILD SUPPORT		
UNEMPLOYMENT BENEFITS		
CLAIMS and/or JUDGMENTS FROM LAWSUITS		
INCOME FROM LAND CONTRACTS, ETC.		
OTHER INCOME FROM FAMILY		
WORKERS COMPENSATION		
OTHER:		
<b>TOTAL PROJECTED INCOME FOR 2013</b>		

**SECTION 5- SAVINGS AND INVESTMENTS:**

List all savings owned by applicant and spouse, including savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds or similar investments.

NAME OF FINANCIAL INSTITUTION OR INVESTMENTS	AMOUNT OF DEPOSIT	NAME OF ACCOUNT	VALUE OF INVESTMENT

**SECTION 6- LIFE INSURANCE: List all policies held by applicant and spouse.**

INSURED	AMOUNT OF POLICY	AMOUNT PAID MONTHLY	PAID UP POLICY	NAME OF BENEFICIARY	RELATIONSHIP TO INSURED

**SECTION 7 - MOTOR VEHICLES IN HOUSEHOLD: (Licensed and/or unlicensed)**

MAKE	YEAR	MONTHLY PAYMENT	BALANCE OWED

**SECTION 8- LIST ALL PERSONS LIVING IN HOUSEHOLD:**

LAST NAME	FIRST NAME	AGE	RELATIONSHIP TO CLAIMANT	PLACE OF EMPLOYMENT	CONTRIBUTION TO FAMILY INCOME

**SECTION 9 - OTHER ASSETS:**

List all other assets and values that are owned or controlled by applicant. (For example, boats, coin collection, antiques, silver, etc.)

TYPE OF ASSET	VALUE	OWNER

**SECTION 10- DEBTS:**

CREDITOR	PURPOSE OF DEBT	DATE OF DEBT	ORIGINAL AMOUNT	MONTHLY PAYMENT	BALANCE

**MONTHLY EXPENSES: (Applicant and other persons living in household)**

Utilities: \_\_\_\_\_ Food: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Clothing: \_\_\_\_\_ Heat: \_\_\_\_\_ Car Expense: \_\_\_\_\_

Medical/Health: \_\_\_\_\_  
 Other (Specify): \_\_\_\_\_



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**FOR BOARD OF REVIEW USE**

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Petition No. \_\_\_\_\_ Parcel No. \_\_\_\_\_

Disposition by Board of Review for a 2013 Poverty Exemption \_\_\_\_\_

Date: \_\_\_\_\_

Denied: \_\_\_\_\_ Approved: \_\_\_\_\_ Assessment Reduced To: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Decisions may be appealed to: Michigan Tax Tribunal  
PO Box 30232  
611 W. Ottawa  
Lansing, MI 48909  
(517) 373-3003  
[www.michigan.gov/taxtrib](http://www.michigan.gov/taxtrib)

2013 Poverty Exemption  
Board of Review Worksheet

Petition No. \_\_\_\_\_

Parcel No. \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Marital Status       Married               Single               Widow  
                                  Divorced               Separated               Widower

Employment Status    Employed               Unemployed  
                                  Retired                   Disabled

Health Problems \_\_\_\_\_

Numbers of Dependents, \_\_\_\_\_ House Payment, \_\_\_\_\_  With Taxes

Proposed 2014 Assessed Value	_____
Total Projected Income	_____
Est. Tax Bill (TV x .              ) Township	_____
Non-refundable (Income x rate)	_____
Net Property Tax Liability	_____
Percentage of Income	_____

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ASSESSOR/PUBLIC ACT 390 OF 1994





# REQUEST FOR TOWNSHIP BOARD ACTION

<b>TO:</b> Board of Trustees	<b>DATE:</b> February 28, 2017
<b>FROM:</b> Mark Stuhldreher, Township Manager	<b>DATE FOR BOARD CONSIDERATION:</b> March 8, 2017
<b>ACTION REQUESTED:</b> Consideration to approve the 2017 Township Brine Participation Contract with the Isabella County Road Commission (ICRC) and authorize the Township Manager to sign said contract.	

Current Action   X   Emergency \_\_\_\_\_

Funds Budgeted: If Yes   X   Account #   101-441-801.000   No \_\_\_\_\_ N/A \_\_\_\_\_

Finance Approval                   MDS                  

### BACKGROUND INFORMATION

As part of the annual gravel road maintenance program, the ICRC applies brine to approximately 20 miles of gravel roads throughout the Township.

When dust is generated as a result of fast moving traffic a substantial amount of road material is lost in the process. With the use of brine, dust and surface stability is enhanced, reducing the frequency of additional aggregate applications. As a result, over time this program provides better road surface conditions

### SCOPE OF SERVICES

This contract provides for three (3) applications during the year.

### JUSTIFICATION

The approval of this contract will result in less road dust being generated during the dry months and improved road surface conditions.

### PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed with these appointments (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity , and social diversity
- Safety
- Health
- Natural environment

### COSTS

The Township portion of this contract is \$17,307.36

### PROJECT TIME TABLE

The application of the material will occur at the discretion of the County Road Commission.

**RESOLUTION**

It is Resolved that the 2017 Township Brine Participation Contract in the amount of \$17,307.36 is approved and the Township Manager is authorized to sign on behalf of the Township.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yes:

No:

Absent:

# TOWNSHIP BRINE PARTICIPATION CONTRACT

**This Agreement** is made and entered into by and between the Board of County Road Commissioners for the County of Isabella, hereinafter referred to as the "Road Commission" and **Union Township**, hereinafter referred to as the "**Township**", for the following improvements:

<b>Project No. 497 – 014 - 721416</b>	<b>Total Gravel Miles: 20.16</b>
Three Applications of Michigan Chloride at 2000 gallons per mile	
<b>TOTAL COST</b>	\$ 18,990.72
Less I.C.R.C. Share	<u>-1,683.36</u>
<b>TOWNSHIP SHARE</b>	<u>\$ 17,307.36</u>
 <i>Return Contract by March 23, 2017</i>	

The Township agrees to pay the Road Commission for stated services after each application has been completed and an invoice has been furnished by the Road Commission. Payment is due upon receipt of invoice. The Road Commission is hereby authorized to add to the unpaid balance a service charge of one (1%) per month on the unpaid balance of any and all said sums remaining unpaid after thirty (30) days.

The undersigned Township officials, by executing this agreement, certify they are authorized to enter into this agreement on behalf of the Township.

**UNION TOWNSHIP**

**ISABELLA COUNTY ROAD COMMISSION**

By: \_\_\_\_\_  
Township Manager

By: \_\_\_\_\_  
Manager

By: \_\_\_\_\_  
Board Secretary

Board Approval on: \_\_\_\_\_

Board Approval on: \_\_\_\_\_

# Charter Township of Union



To: Board of Trustees  
From: Mark Stuhldreher, Township Manager  
Date: February 28, 2017  
Subject: Basic Gravel Road Rehabilitation Recommendation

At the February 22, 2017 Board of Trustees meeting, the Board approved a communication to the Isabella County Road Commission (ICRC) whereby we committed to rehabilitate four (4) miles of gravel road. At that time, it was recognized that further discussion was needed to determine the specific roads that would be rehabilitated.

In discussion between the Township Manager, the ICRC Administrator and ICRC staff, it was agreed that two (2) miles of road would be determined by the ICRC as it was felt they had the most knowledge of the general condition of the road system, and that two miles would be chosen by the Township Board of Trustees.

The ICRC has determined that the two mile stretch of Millbrook, between Lincoln and Mission are in critical need and as such will be doing rehabilitation work on this section of road.

The other two miles of gravel road that will be rehabilitated in 2017 need to be decided upon by the Board of Trustees. In discussion with the ICRC they suggest the following roads, in order of priority, for consideration:

- 1) Lincoln Rd between Millbrook and Deerfield (It is noted that only the ditch on the west side of the road can be serviced due to a pipeline running down the east side of the road)
- 2) Wing Rd between Mission and Isabella
- 3) Bamber Rd between River and Baseline
- 3) Valley Rd between Summerton and Isabella
- 3) Valley Rd from west of the highway, across Mission and south to the terminus
- 3) Whiteville from River Rd to Baseline

**CHARTER TOWNSHIP OF UNION**  
**2017-ELECTION EQUIPMENT GRANT**  
**RESOLUTION**

**WHEREAS**, the Charter Township of Union Board of Trustees wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

**WHEREAS**, funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds.

**WHEREAS**, the Charter Township of Union Board of Trustees plans to begin implementation of the new voting system in 2017.

**WHEREAS**, the deadline for submitting the required State Grant Application is March 10, 2017.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Union Clerk is authorized to submit this Grant Application on behalf of Charter Township of Union, Isabella County on this day of March 8, 2017.

The forgoing resolution offered by Board Member \_\_\_\_\_

Upon roll call vote "aye" \_\_\_\_\_

(list names of members voting "aye")

"nay" \_\_\_\_\_

(list names of members voting "nay")

The Supervisor declared the resolution adopted.

\_\_\_\_\_

(Ben Gunning)

Township Clerk:

\_\_\_\_\_

(Lisa Cody)