

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, March 21, 2017**

MINUTES

CALL TO ORDER

Chairman Kequom called to order the EDA Board Meeting at 5:21 pm.

ROLL CALL

Present: Kequom, Perry, Smith, Hunter, Figg, Gunning

Excused: Chowdhary, Zalud, Johnson

Absent: Bacon

Vacant: Elmore (Resigned)

Others Present: Mark Stuhldreher, Township Manager; Angela Schofield, Building Dept. Clerk

APPROVAL OF AGENDA

MOTION by Perry SUPPORTED by Figg to APPROVE the agenda as presented. MOTION CARRIED 6-0.

APPROVAL OF MINUTES

MOTION by Gunning SUPPORTED by Perry to APPROVE minutes from the February 21, 2017 regular meeting as presented. MOTION CARRIED 6-0.

PUBLIC COMMENT – None

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Discussion was held on accounts payable, including questions on Consumers Energy meters, cost savings.

ACTION ITEM: Provide Board information on consumption history, any realized cost savings due to new meters.

MOTION by Figg SUPPORTED by Perry to APPROVE the East DDA payables in the amount of \$992.27 as presented. MOTION CARRIED 6-0.

Discussion was held on the Financial Reports: Manager Stuhldreher highlighted the only payment of \$4,500 for Art Reach participation, informed the Board tax revenues will hit reports in July after tax reconciliation with the County, per normal procedures. The West G.O. debt was also discussed

ACTION ITEM: Supply West G.O. debt pay-off date to the Board.

MOTION by Gunning SUPPORTED by Perry to RECEIVE AND FILE Financial Reports as received. MOTION CARRIED 6-0.

BOARD APPOINTMENTS/TERM UPDATE

Manager Stuhldreher reviewed the Board roster, process for filling (3) expired seats; discussion was held regarding candidates.

Chairman Kequom presented Bob Elmore's resignation letter.

MOTION by Gunning SUPPORTED by Hunter to ACCEPT Board Member Elmore's resignation letter. MOTION CARRIED 6-0.

NEW BUSINESS

1. LINCOLN ROAD BRIDGE PARTICIPATION CONTRACT

Manager Stuhldreher presented the Township Participation Contract for consideration, stating the \$300,000 was budgeted/available (cash) in the West DDA account. Discussion was held on the project partnership and matching fund determination.

MOTION by Gunning SUPPORTED by Perry to APPROVE the participation agreement between the Union Township Economic Development Authority (EDA) and the Isabella County Road Commission (ICRC) for funding participation for the replacement of the Lincoln Road Bridge over the Chippewa River improvement project. MOTION CARRIED 6-0.

PENDING BUSINESS

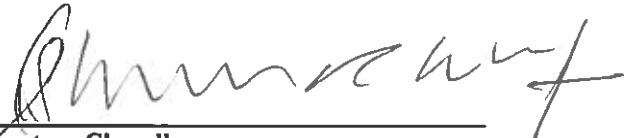
1. PROJECT LIST REVIEW: EAST AND WEST EDA – IN PROCESS, NO UPDATES

DISCUSSION

Manager Stuhldreher informed the Board the RFP for lawn cutting is expected to be released next week; discussed timeframe for weekly park bench cleaning – to begin mid to late April; also authorized Block Electric to repair/replace damaged welcome banner attachments in the amount of \$1,900.

MOTION by **Gunning** SUPPORTED by **Hunter** to adjourn meeting at 6:04.

APPROVED BY



Secretary Chowdhary

(Recorded by Angela Schofield)