

**Charter Township of Union  
Economic Development Authority Board (EDA)  
Regular Board Meeting  
Tuesday April 17, 2018**

**MINUTES**

**CALL TO ORDER**

Chairman Kequom called to order EDA Board Meeting at 5:21 p.m.

**ROLL CALL**

Present: Bacon, Barz, Chowdhary Hunter, Kequom, Gunning, Figg

Excused: Johnson, Zalud

Absent: Smith

Others Present: Mark Stuhldreher – Township Manager, Sherrie Teall – Finance Director, Kim Smith – Public Works Coordinator  
Jennifer Loveberry for Amy Peak

**APPROVAL OF AGENDA**

MOTION by Gunning SUPPORTED by Figg to APPROVE the agenda as presented. MOTION CARRIED 7-0.

**APPROVAL OF MINUTES**

MOTION by Gunning SUPPORTED by Chowdhary to APPROVE minutes from the March 20, 2018 regular meeting as presented.  
MOTION CARRIED 7-0. (no correction needed as minutes reflect Barz was excused and not present from March 20, 2018 meeting)

**PUBLIC COMMENT** – 5:23 p.m.

Richard Figg, 1239 E. Broomfield Rd. – Questioned the EDA Board regarding any future project for the WDDA regarding sewer installation along Lincoln Rd.

Chair Kequom made a comment regarding EDA projects.

**PRESENTATION**

**REPORTS**

Township Manager Stuhldreher reported that Mr. Figg has a meeting scheduled with Staff regarding his questions.

**ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS**

Township Manager Stuhldreher reviewed the accounts payable for the East DDA.

MOTION by Gunning SUPPORTED by Figg to APPROVE the East DDA payables 03/26/2018 – 04/17/2018 in the amount of \$5,531.05 as presented. MOTIONED CARRIED 7-0.

Township Manager Stuhldreher reviewed financial reports.

March Financial reports were RECEIVED AND FILED by Chairman Kequom.

**NEW BUSINESS**

- A. MOTION by Barz SUPPORTED by Figg to APPROVE the Engineering & Construction Services Contract to Gordie Fraser in the amount of \$55,000 for the installation of 12" water main extension. MOTION CARRIED 7-0.
- B. MOTION by Gunning SUPPORTED by Bacon to APPROVE the Engineering & Construction Contract to Gordie Fraser in the amount of \$80,100 for the replacement of Pump Station #1 located on Enterprise Drive. MOTION CARRIED 7-0.
- C. MOTION by Barz SUPPORTED by Chowdhary to APPROVE the Engineering & Construction Contract to Gourdie Fraser in the amount of \$48,200 for the upgrade/rehabilitation of Pump Station #14 located on May Street. MOTION CARRIED 7-0.
- D. MOTION by Gunning SUPPORTED by Hunter to APPROVE the budget amendment to the East DDA fund in the amount of \$510,000 and West DDA fund in the amount of \$390,000 in support of the water, sewer, road and sidewalk projects and recommend to the Township Board of Trustees that they approve the amendment. MOTION CARRIED 7-0.

**PENDING BUSINESS**

- A. HOLIDAY DECORATION CONTRACT MOTION by BACON SUPPORTED by BARZ to approve the agreement with Hometown Decoration and Display, LLC, to provide holiday decorations, display equipment, materials and installation along Pickard Rd. within the boundaries of the East Downtown Development District. MOTION CARRIED 6-1.

**GENERAL DISCUSSION:**

EDA Board requested that a press release by Administration go out stating all of the approved projects from at the April 17, 2018 EDA meeting.

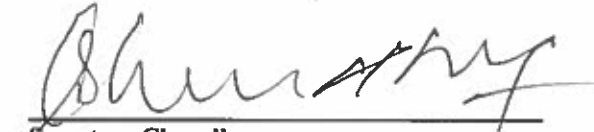
Township Manager Stuhldreher updated the EDA on the following: Sidewalk/Pathway Prioritization Committee updates, Road Commission projects, fire service contract with City of Mt. Pleasant is up for renewal, and fire millage renewal update.

EDA Board requested discussion of a purchasing policy on the May Agenda.

Reminder of the next scheduled EDA meeting on May 15, 2018.

Meeting was adjourned by Chairman Kequom at 6:47 p.m.

**APPROVED BY**

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Secretary Chowdhary

(Recorded by Jennifer Loveberry)