

**Charter Township of Union  
Economic Development Authority Board (EDA)  
Regular Board Meeting  
Tuesday July 17, 2018**

**MINUTES**

**CALL TO ORDER**

Chairman Kequom called to order EDA Board Meeting at 5:17 p.m.

**ROLL CALL**

Present: Bacon, Hunter, Johnson, Zalud, Kequom, Gunning (arrived at 5:21), Coyne, Figg

Excused: Barz, Smith, Chowdhary

Absent:

Others Present: Mark Stuhldreher – Township Manager, Amy Peak-Building Dept. Clerk, Kim Smith – Public Works Coordinator

**APPROVAL OF AGENDA**

MOTION by Johnson SUPPORTED by Figg to APPROVE the agenda as amended. MOTION CARRIED 7-0.

**APPROVAL OF MINUTES**

MOTION by Zalud SUPPORTED by Bacon to APPROVE minutes from the June 19, 2018 regular meeting as presented.

MOTION CARRIED 7-0.

**PUBLIC COMMENT** – None

**REPORTS**

**ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS**

Manager Stuhldreher reviewed the accounts payable.

MOTION by Zalud SUPPORTED by Coyne to APPROVE the East DDA payables 6/20/18 – 7/17/18 in the amount of \$83,297.22 as presented. MOTION CARRIED 8-0.

MOTION by Zalud SUPPORTED by Johnson to APPROVE the West DDA payables 6/20/18 – 7/17/18 in the amount of \$318,731.29 as presented. MOTION CARRIED 8-0.

MOTION by Zalud SUPPORTED by Figg to APPROVE the G/O Debt Service Fund payables 6/20/18 - 7/17/18 in the amount of \$275,000.00 as presented. MOTION CARRIED 8-0.

Township Manager Stuhldreher reviewed financial reports.

- This is the last G/O Debt Service Fund Payment.
- Manager Stuhldreher stated that the Township has not received any grass cutting invoices yet.

June Financial reports were RECEIVED AND FILED by Chairman Kequom.

**NEW BUSINESS**

- A. Approval of proposal with Goudreau Associates for completion of Jameson Park Planning and Design Master Plan – Discussion held and board would like a Building Systems Condition Assessment. The Building Systems Condition Assessment will look at foundation, moisture barrier, windows, doors, roof, shingles, caulking, siding, flashing, plumbing, mechanical, electrical. Board asked to have this added to scope of work. Manager Stuhldreher will discuss with Goudreau to see what may be already included just not stated.

MOTION by Gunning SUPPORT by Bacon to TABLE subject matter 7A until next month's meeting. Motion CARRIED 8-0

**PENDING BUSINESS**

- A. Broadleaf Control and Herbicide – Discussion held. Manager Stuhldreher stated money has been approved however a service provider has not been obtained at this time. Kequom asked subcommittee of Gunning and Figg to have bids for Broadleaf Control and Herbicide to be placed on the August 21, 2018 agenda.
- B. Benches and Trash Bins Along Pickard Replacement – Discussion held. Money has been budgeted for this project. Preliminary work was done by Mr Barz some time ago. Mark stated we would need to put out an RFP of sorts to secure the

benches and secure a contract to remove the old and install the new. Chair Kequom appointed a subcommittee of Cheryl Hunter, Marty Figg and Ben Gunning to work this project.

- C. East DDA Road Overlay Projects – Manager Stuhldreher will be reaching out to the Road Commission again to indicate the EDA's desire to have the overlay projects done. If the Road Commissions production schedule allows Mark will request a participation agreement be sent to us from the Road Commission and a special meeting of the EDA Board be called.

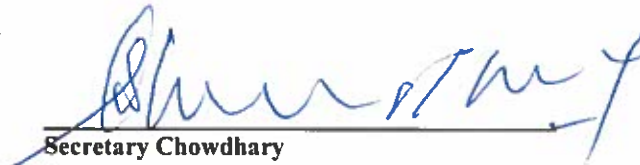
**GENERAL DISCUSSION:**

- Manager Stuhldreher stated that Township Clerk Lisa Cody was named as the Board of Trustees Representative to the Planning Commission.

Reminder of the next scheduled EDA meeting on August 21, 2018.

Meeting was adjourned by Chairman Kequom at 6:06 p.m.

**APPROVED BY**



Secretary Chowdhary

**(Recorded by Amy Peak)**