



Economic Development Authority Board (EDA)

SPECIAL MEETING

Township Hall

JULY 31, 2018

12:00 PM

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. NEW BUSINESS
 - A. CONSIDERATION TO APPROVE CONTRACTS WITH ISABELLA COUNTY ROAD COMMISSION.
6. ADJOURNMENT UNTIL NEXT REGULAR EDA MEETING: AUGUST 21, 2018

REQUEST FOR EDA BOARD ACTION

To: Mark Stuhldreher - Township Manager **DATE:** July 30, 2018
FROM: Kim Smith – Public Works Coordinator **DATE FOR BOARD CONSIDERATION:** July 31, 2018
ACTION REQUESTED: Approval of five Participation Contracts with the Isabella County Road Commission (ICRC) for the following roads located within the East Downtown Development Authority (EDDA) district: Airway Drive, Airport Road, Cross Lanes, Carter Street, Betty Lane, and Yats Drive.

Current Action Emergency

Funds Budgeted: If Yes Account # 248-728-967.400 No N/A

Finance Approval MDS

BACKGROUND INFORMATION

In February of 2018, the Economic Development Authority Board (EDA) approved a 2018/2019 Project List for both the East and West DDA districts. As part of this list the DDA Board approved improvements to several roads located within the EDDA district.

SCOPE OF SERVICES

<u>LOCATION</u>	<u>WORK TO BE PERFORMED</u>
AIRWAY DRIVE (SOUTH OF AIRPORT ROAD)	23-A MODIFIED GRAVEL - GRAVEL REFURBISH
AIRPORT ROAD (PACKARD TO BELMONT)	23-A MODIFIED GRAVEL - GRAVEL REFURBISH
CROSS LANES (WEST OF ISABELLA TO CITY LIMITS)	1.5" MILL & FILL
CARTER STREET (SOUTH OF M20)	1.5" OVERLAY
BETTY LANE & YATS DRIVE (SOUTH OF M-20)	MILL & 1.5" OVERLAY

The Participation Contracts were approved by the ICRC at their meeting held on July 26, 2018. The Contracts expire at the end of the 2018 construction season.

JUSTIFICATION

Completion of the road improvement projects will benefit the residents and business owners within the EDDA District.

PROJECT IMPROVEMENTS

Board of Trustees goals addressed by this agreement (From Policy 1.0: Global End).

1. **Community well-being and common good**
2. **Commerce**

COSTS

<u>LOCATION</u>	<u>PROJECT PLAN BUDGET</u>	<u>CONTRACT AMOUNT</u>	<u>% INCREASE/DECREASE</u>	<u>NOTE</u>
AIRWAY DRIVE (SOUTH OF AIRPORT ROAD)	\$5,000.00	\$4,657.18	-6.86%	NA
AIRPORT ROAD (PACKARD TO BELMONT)	\$4,475.63	\$6,388.35	42.73%	GRAVEL COST
CROSS LANES (WEST OF ISABELLA TO CITY LIMITS)	\$37,008.04	\$55,739.43	50.61%	ASPHALT COST INCREASE/ROAD WIDTH INCREASE FOR MATERIAL
CARTER STREET (SOUTH OF M20)	\$29,544.74	\$30,143.74	2.02%	ASPHALT COST INCREASE
BETTY LANE & YATS DRIVE (SOUTH OF M-20)	\$51,314.56	\$63,873.07	24.47%	ASPHALT/LABOR COST INCREASE FOR DEAD-END ROAD
TOTAL	\$127,342.97	\$160,801.77	26.27%	

When the 2018/2019 project list was approved, cost estimates obtained by the ICRC indicated a total cost of \$127,342.97. Due to increases in materials and other factors, the attached contracts total \$160,801.77. A budget amendment in the amount of \$160,000 was approved by the EDA at the April 2018 meeting and was given final approval by the Board of Trustees at their April 25, 2018, meeting.

PROJECT FUNDING

The total funding for this project will be paid for by the EDDA.

PROJECT TIME TABLE

The Isabella County Road Commission approved the completion of these projects for the 2018 construction season contingent on their ability to complete them this year. Any of these projects that the contractors cannot get completed this year will not be held over into 2019. If the project is not completed the contract will lapse and need to be re-considered next year with updated pricing.

RESOLUTION

Approval of the Participation Agreements with the Isabella County Road Commission for the following projects:

Airway Drive	\$ 4,657.18
Airport Road	\$ 6,388.35
Cross Lanes	\$ 55,739.43
Carter Street	\$ 30,143.74
Betty Lane & Yats Drive	<u>\$ 63,873.07</u>
Total	\$160,801.77

Resolved by _____

Seconded by _____

- Yes:
- No:
- Absent:

EDA CHAIRPERSON

TOWNSHIP PARTICIPATION CONTRACT

This Agreement is made and entered into by and between the Board of County Road Commissioners for the County of Isabella, hereinafter referred to as the "Road Commission" and Union Township DDA, hereinafter referred to as the "Township", for the following improvements:

Project No. 497-014-821411	Airway Drive (S. of Airport Road)	23-A Modified Gravel
	Estimated Cost before Contingency	\$4,233.80
	Plus Contingency	<u>423.38</u>
	Union Township East DDA Share plus Contingency	\$4,657.18

IF CONTRACTOR/ICRC IS NOT ABLE TO COMPLETE, THIS CONTRACT WILL NOT BE CARRIED OVER.

Payment as stated above will be due upon receipt of invoice. The Road Commission is hereby authorized to add to the unpaid balance a service charge of one percent (1%) per month on the unpaid balance of any and all of said sums remaining unpaid after thirty (30) days. Projects which carryover between fiscal years may be billed as the ratio of costs incurred to date. Carryover projects are those which require extensive work to be deemed complete.

The undersigned Township officials, by executing this agreement, certify they are authorized to enter into this agreement on behalf of the Township.

UNION TOWNSHIP E. DDA

ISABELLA COUNTY ROAD COMMISSION

By: _____
~~Supervisor~~

By: *K. Tony J. Casale*
Manager

By: _____
Clerk

By: *J. Lane Dondel*
Board Secretary

Board Approval on: _____

Board Approval on: 7/26/2018

TOWNSHIP PARTICIPATION CONTRACT

This Agreement is made and entered into by and between the Board of County Road Commissioners for the County of Isabella, hereinafter referred to as the "Road Commission" and Union Township E. DDA, hereinafter referred to as the "Township", for the following improvements:

Project No. 497-014-821431	Airport Road (Packard to Belmont)	23-A Modified Gravel
	Estimated Cost before Contingency	\$5,807.59
	Plus Contingency	<u>580.76</u>
	Union Township East DDA Share plus Contingency	<u>\$6,388.35</u>
IF CONTRACTOR/ICRC IS NOT ABLE TO COMPLETE, THIS CONTRACT WILL NOT BE CARRIED OVER.		

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UNION TOWNSHIP, E. DDA

ISABELLA COUNTY ROAD COMMISSION

By: _____
~~Supervisor~~

By: *Anthony L. Cassili*
Manager

By: _____
~~Clerk~~

By: *Julene Sandel*
Board Secretary

Board Approval on: _____

Board Approval on: 7/26/2018

TOWNSHIP PARTICIPATION CONTRACT

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Project No. 497-014-821422	Cross Lanes (W. of Isabella to City Limit)	1.5" Mill & Fill
	Estimated Cost before Contingency	\$50,672.21
	Plus Contingency	<u>5,067.22</u>
	Union Township East DDA Share plus Contingency	<u>\$55,739.43</u>
If CONTRACTOR/ICRC IS NOT ABLE TO COMPLETE, THIS CONTRACT WILL NOT BE CARRIED OVER.		

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ISABELLA COUNTY ROAD COMMISSION

By: _____
~~Supervisor~~

By: *Anthony L. Casola*
Manager

By: _____
~~Clerk~~

By: *Jalene Dandel*
Board Secretary

Board Approval on: _____

Board Approval on: 7/26/2018

TOWNSHIP PARTICIPATION CONTRACT

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Project No. 497-014-821438	Carter Street (S. of M-20)	1.5" Overlay
	Estimated Cost before Contingency	\$27,403.40
	Plus Contingency	<u>2,740.34</u>
	Union Township East DDA Share plus Contingency	\$30,143.74

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ISABELLA COUNTY ROAD COMMISSION

By: _____
~~Supervisor~~

By: *K. Tony J. Cassili*
Manager

By: _____
~~Clerk~~

By: *Dolore Sandel*
Board Secretary

Board Approval on: _____

Board Approval on: 7/26/2018

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Project No. 497-014-821439	Betty Lane & Yats Dr. (S. of M-20)	Mill & 1.5" Overlay
	Estimated Cost before Contingency	\$58,066.43
	Plus Contingency	<u>5,806.64</u>
	Union Township East DDA Share plus Contingency	\$ 63,873.07
If CONTRACTOR/ICRC IS NOT ABLE TO COMPLETE, THIS CONTRACT WILL NOT BE CARRIED OVER.		

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~~Supervisor~~

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Manager

By: _____
~~Clerk~~

By: *Halene Dondel*
Board Secretary

Board Approval on: _____

Board Approval on: 7/26/2018