

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday August 21, 2018**

MINUTES

CALL TO ORDER

Chairman Kequom called to order EDA Board Meeting at 5:23 p.m.

ROLL CALL

Present: Coyne, Barz, Figg, Kequom, Gunning, Chowdhary, Johnson

Excused: Hunter, Bacon, Smith, Zalud

Absent:

Others Present: Mark Stuhldreher – Township Manager, Sherrie Teall – Finance Director, Amy Peak-Building Dept. Clerk, Kim Smith – Public Works Coordinator

APPROVAL OF AGENDA

MOTION by Barz SUPPORTED by Figg to APPROVE the agenda as presented. MOTION CARRIED 7-0.

APPROVAL OF MINUTES

MOTION by Johnson SUPPORTED by Chowdhary to APPROVE minutes from the July 17, 2018 regular meeting as presented. MOTION CARRIED 7-0.

MOTION by Gunning SUPPORTED by Figg to APPROVE minutes from the July 31, 2018 special meeting as presented. MOTION CARRIED 7-0.

PUBLIC COMMENT

Dean and Jamie Mitchell from Mitchell's Gourmet Deli, corner of Lincoln and M20 – Introduced themselves to the EDA Board as a new business coming in to the West DDA.

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Manager Stuhldreher thanked the board for meeting at Jameson Hall. Mark though the board would like to see the facility as upgrades are part of the 2018-2019 project list appropriations allocated \$50,000 to the park. Thought the board would like to see where the money is going and after the meeting they could walk around the facility, baseball fields and playground.

Manager Stuhldreher reviewed accounts payable.

MOTION by Johnson SUPPORTED by Figg to APPROVE the East DDA payables 7/18/18 – 8/21/18 in the amount of \$30,314.15 as presented. MOTIONED CARRIED 7-0.

MOTION by Barz SUPPORTED by Figg to APPROVE the West DDA payables 7/18/18 – 8/21/18 in the amount of \$7,012.00 as presented. MOTION CARRIED 7-0.

Township Manager Stuhldreher reviewed financial reports

Manager stated we still have not been invoiced from Wilsons Lawn and he will be reaching out to them.

Final debt service payment has been made. G/O fund will be closed out. Any remaining balance will be transferred to WDDA fund.

Financial reports were RECEIVED AND FILED by Chairman Kequom.

Manager Stuhldreher directed the board to the Water and Sewer Project Progress Report. This is an informational progress report and Manager Stuhldreher asked that if anyone had any questions on any of these reports, to reach out to himself or the Public Works Coordinator Kim Smith.

NEW BUSINESS

8A. Discussion held on Participation Agreement with Township for the 12" water main loop located on Pickard Rd / Summerton Rd

MOTION by Johnson SUPPORTED by Figg to APPROVE Participation Agreement with the Charter Township of Union Board of Trustees for the construction of a 12" water main loop located on Pickard Road / Summerton Road extending to the Saginaw Chippewa Indian Tribe Water Park and Green Suites Hotel entrance drive. MOTION CARRIED 7-0.

8B. Manager Stuhldreher reviewed proposed budget amendment and discussion held.

MOTION by Figg SUPPORTED by Coyne to APPROVE Budget Amendments to the East DDA fund and West DDA fund and recommend to the Township Board of Trustees that they approve the amendment in the amount that is listed in the attached documents. MOTION CARRIED 7-0.

8C. Figg reviewed information on Broadleaf control and herbicide findings. General discussion was held and the board would like something to vote on at next meeting.

MANAGER COMMENTS

- Mark gave update on roadwork progress and completion dates.
- Goudreau is looking at updating Jameson Park Project Plan and should be before the Board at the September meeting. Mark invited the board to look around Jameson Hall and Park and ball fields after EDA meeting.
- Reminder of Annual Joint Meeting August 29, 2018 being held at Commission on Aging. Planning Commission kick off meeting for zoning code and rewrite will take place after the Joint Meeting.

PENDING BUSINESS

9A. Gunning lead discussion on benches and trash receptacles along the Pickard corridor. Gunning presented costs on replacements options as well as refurbishing options.

MOTION by Coyne SUPPORTED by Barz to go with the refurbished route on trash receptacles and benches. MOTION CARRIED 7-0.

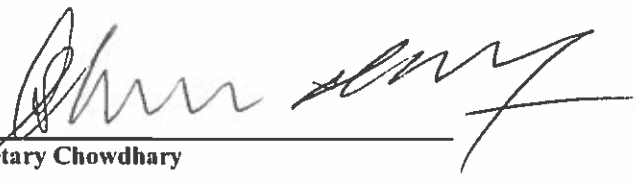
GENERAL DISCUSSION:

Johnson commented on communicating to the ICRC to see about expediting and consolidating the North and South Lincoln Rd Bridge Projects to minimize road closures. Manager Stuhldreher stated he would contact Mr. Gaffney to see about coming before the board for an update and discussion.

Reminder of the next scheduled EDA meeting on September 18, 2018.

Meeting was adjourned by Chairman Kequom at 6:41 p.m.

APPROVED BY



Secretary Chowdhary

(Recorded by Amy Peak)