

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday September 18, 2018**

MINUTES

CALL TO ORDER

Chairman Kequom called to order EDA Board Meeting at 5:19 p.m.

ROLL CALL

Present: Kequom, Zalud, Smith, Bacon, Gunning, Coyne, Barz, Figg

Excused: Chowdhary, Johnson

Absent: Hunter

Others Present: Mark Stuhldreher – Township Manager, Amy Peak-Building Dept. Clerk, Kim Smith – Public Services Department Director

APPROVAL OF AGENDA

MOTION by Gunning SUPPORTED by Bacon to APPROVE the agenda as amended to include item 7D. Contract with Be Green Inc. for herbicide program on the Pickard St corridor. MOTION CARRIED 8-0.

APPROVAL OF MINUTES

MOTION by Figg SUPPORTED by Gunning to APPROVE minutes from the August 21, 2018 regular meeting as presented. MOTION CARRIED 8-0.

PUBLIC COMMENT – None

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Township Manager Stuhldreher reviewed the accounts payable.

MOTION by Figg SUPPORTED by Zalud to APPROVE the East DDA payables 08/22/2018 – 09/18/2018 in the amount of \$6,516.94 as presented. MOTION CARRIED 8-0.

MOTION by Zalud SUPPORTED by Coyne to APPROVE the West DDA payables 08/22/2018 – 09/18/2018 in the amount of \$11,760.00 as presented. MOTION CARRIED 8-0.

G/O Debt Fund remaining balance will be transferred back to operating fund to zero out account. Mark will email original principal amount, duration and total interest paid on bond to board.

Manager Stuhldreher reviewed financial reports.
Financial reports were RECEIVED AND FILED by Chairman Kequom.

Water and Sewer Project Progress Report overview given by Manager Stuhldreher for informational purposes.

NEW BUSINESS

A. Overview given by Manager Stuhldreher and discussion held.

Action Item:

MOTION by Zalud SUPPORT by Smith to APPROVE RFBA as presented:

Approval of the Proposal with Goudreau Associates in the amount of \$15,327.00 for the completion of the Jameson Park Planning and Design Master Plan. Motion CARRIED 8-0.

B. Overview given by Manager Stuhldreher on Waste Receptacles and Benches approval contracts and discussion held.

Action Item:

MOTION by Zalud SUPPORT by Figg to APPROVE RFBA as presented. Motion CARRIED 8-0.

Approval of Two Contracts with Thomas E Culver to repair / rehabilitate 28 benches and 23 waste receptacles along Pickard St within the boundaries of the East Downtown Development Authority in the respective amounts of \$9,740.00 and \$7,615.00.

C. Overview of Budget Amendment adoption for FY 2019 Budget for East DDA Fund, West DDA fund given by Manager Stuhldreher and discussion held.

Action Item:

MOTION by Barz SUPPORT by Figg to APPROVE RFBA as presented:

Approval and adoption of the FY 2019 Budget for The East DDA Fund, West DDA Fund and to further recommend adoption to the Township Board of Trustees. Motion CARRIED 8-0.

D. Approval of contract with Be Green, Inc. Discussion held on broadleaf / fertilizer.

MOTION by Gunning SUPPORT by Coyne to approve agreement with Be Green Inc. for \$1,740.00 to apply broadleaf protection on the EDA district on Pickard St both North and South. Motion CARRIED 8-0.

MANAGER COMMENTS

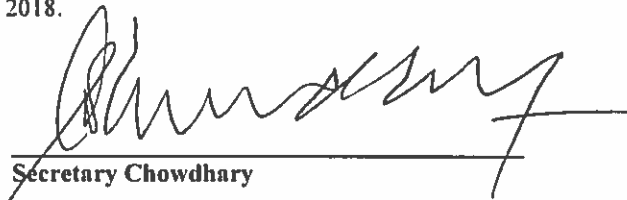
- Meridian Bridge scheduled to be open by end of the month.
- Updates on the roads. Crosslanes has been completed. The others that will get overlay, the workers will be out over the weekend.
- Lights for large banners on Pickard at 127 North and South have had an electrical Surge and are being fixed.
- Notified EDA Board of Special ZBA meeting being held on 9/19/18 as it relates to Mountain Town Brewery is looking at putting in a Brewery and Restaurant on the corner of M20 and Lincoln which is in the West DDA.
- Manager Stuhldreher asked for a letter of support from the EDA that will become part of the 2% application for the Jameson Park Phased Master Plan. The EDA Board members present support this letter to be sent.

GENERAL DISCUSSION:

Reminder of the next scheduled EDA meeting on October 16, 2018.

Meeting was adjourned by Chairman Kequom at 6:29 p.m.

APPROVED BY



Secretary Chowdhary

(Recorded by Amy Peak)