

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular – Electronic Board Meeting
Tuesday July 21, 2020**

MINUTES

A regular – electronic meeting of the Charter Township of Union Economic Development Authority was held on July 21, 2020 at 4:00 p.m. as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 4:04 p.m.

ROLL CALL

Present: Kiquom, Zalud, Bacon, Gunning, Chowdhary, Barz, Figg, Coyne (late 4:31)

Excused: Smith

Absent: Johnson, Hunter

Others Present: Rodney Nanney – Community & Economic Development Director, Sherrie Teall – Finance Director, Amy Peak-Building Dept. Clerk

APPROVAL OF AGENDA

MOTION by Zalud SUPPORTED by Figg to APPROVE the agenda as presented. MOTION CARRIED 7-0.

APPROVAL OF MINUTES

MOTION by Zalud SUPPORTED by Barz to APPROVE minutes from the May 19, 2020 regular meeting as presented. MOTION CARRIED 7-0.

CORRESPONDENCE – None

PUBLIC COMMENT – None

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Finance Director Sherrie Teall reviewed the accounts payable for the East & West DDA.

MOTION by Zalud SUPPORTED by Bacon to APPROVE the East DDA payables 5/20/20 – 7/21/20 in the amount of \$105,956.64 as presented. MOTION CARRIED 8 – 0.

MOYION by Zalud SUPPORTED by Barz to APPROVE the West DDA payables 5/20/20 – 7/21/20 in the amount of \$125,601.59 as presented. MOTIN CARRIED 8 – 0.

Finance Director Teall reviewed financial reports.

Financial reports were RECEIVED AND FILED by Chairman Kequom.

NEW BUSINESS

- A. **RFBA – Approval of an annual funding contribution to the Mt. Pleasant Area Convention and Visitors Bureau to support the organization’s general activities to promote and market the community, including the East and West DDA Districts, as a destination for leisure travel, sports events, and meetings.**

Rodney Nanney reviewed RFBA. Discussion held.

MOTION by Barz SUPPORT by Gunning to approve the resolution of the annual contribution to the Mt. Pleasant Area Convention and Visitors Bureau of \$10,000 to be split evenly between the East Downtown Development Fund and West Downtown Development Fund. 8 – YES, 0 – NO, 3 – ABSENT. Motion CARRIED 8 – 0.

- B. **RFBA: Approval of Budget Amendment #1 to the East DDA fund and West DDA fund and recommend to the Township Board of Trustees that they approve the amendment.**

Finance Director Sherrie Teall reviewed RFBA. Discussion held.

MOTION by Zalud **SUPPORT** by Coyne. Authorization is given to amend fiscal year 2020 budget for the East and West DDA funds in the respective net amounts of \$6800 in the (248) East DDA fund and \$78,600 in the (250) West DDA fund. With the difference being the \$5,000 each that was just approved for the Mt. Pleasant Area Convention and Visitors Bureau. 8 – YES, 0 – NO, 3 – ABSENT. **MOTION CARRIED 8 – 0.**

C. RFBA: Approval of a contractor to provide mowing and associated edging, trimming, and spring/fall clean-up services within the defined Service Area of the East DDA District along the E Pickard Road corridor for the 2021 through 2023 growing seasons.

Rodney Nanney reviewed RFBA. Discussion held.

- Chowdhary mentioned Goenner Lawncare LLC was least expensive
- Zalud reviewed costs
- Figg and Gunning fully endorse Goenner Lawn Care and mentioned they are consistent in pricing and are happy with their work.

MOTION by Figg **SUPPORT** by Chowdhary to **APPROVE** the RFBA per the action requested description on page 1 and the Resolution on page 3 of the RFBA to read as follows:

To accept the bid from Goenner Lawncare LLC to provide mowing and associated edging, trimming, and spring/fall clean-up services within the defined Service Area of the East DDA District along the E Pickard Road corridor for the 2021 through 2023 growing seasons, subject to annual appropriations, and to authorize Township Manager Mark Stuhldreher to sign a Service Agreement with Goenner Lawncare LLC for these services.

8 – YES, 0 – NO, 3 – ABSENT. MOTION CARRIED 8 -0.

PENDING BUSINESS

- A. Review list of future projects reminder to complete the initial prioritization of projects and return it to the Township staff. Amy Peak will be sending out a reminder to the remaining 5 members who have yet to respond. Once these are received the preferences will be noted on the RFBA and the intent is to have this on the August agenda.

GENERAL DISCUSSION:

- Miss Dig program and mapping of the irrigation on Pickard St corridor.
- Damaged lighting and stone under overpass on Pickard and who is responsible.

COMMENTS:

- (Zalud) Projects prioritization is well needed. We need a good plan to spend fund balances on much needed projects and this is a great way to get the discussion started.
- Kequom thanked Rodney and staff for being the host and moderator and putting the meetings together.

Rodney mentioned the good turnout with the 4:00 start time. The Board asked to do a poll for the next meeting. Staff will plan to put a Doodle Poll out for the August meeting.

Reminder of the next scheduled EDA meeting on August 18, 2020.

Meeting adjourned by Chairman Kequom at 5:20 p.m.

APPROVED BY


~~Secretary Chowdhary~~ **Chair KEQUOM**

(Recorded by Amy Peak)