

CHARTER TOWNSHIP OF UNION
Planning Commission
Regular - Electronic Meeting Minutes

A regular-electronic meeting of the Charter Township of Union Planning Commission was held on December 21, 2021, as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 7:03 p.m.

Roll Call

Present:

Buckley (location: Union Township, Isabella County, MI)

Darin (location: Union Township, Isabella County, MI)

LaBelle (location: Union Township Isabella County, MI)

Lapp (location: Union Township, Isabella County, MI)

Squatrito (location: City of Mt. Pleasant, Isabella County, MI)

Thering (location: Union Township, Isabella County, MI)

Excused: Albrecht, Fuller, Shingles

Others Present

Rodney Nanney, Community and Economic Development Director; Peter Gallinat, Zoning Administrator; Tera Green, Administrative Assistant

Approval of Agenda

Darin moved LaBelle supported to approve the agenda as presented. Vote: Ayes: 6. Nays: 0. Motion Carried

Approval of Minutes

Thering moved Lapp supported to approve the regular meeting minutes from November 16, 2021, as presented. Vote: Ayes: 6. Nays: 0. Motion carried.

Correspondence / Reports/ Presentations

- A. Board of Trustees updates by Thering – Reported that the Board of Trustees approved the FY2022 budget.
- B. ZBA updates by Buckley –Updated the commissioners on the December 1, 2021 ZBA meeting.
- C. Sidewalks and Pathway Prioritization updates by Darin – No updates given.

Public Comment

Open 7:17 p.m.

No comments were offered.

Closed 7:18 p.m.

New Business

A. Home Occupation/Home based Limited Business

- a. Presentation by Peter Gallinat, Zoning Administrator
- b. Questions from the Commissioners

Peter presented the Home Occupation/Home based Limited Business and the differences in accordance with the updated Zoning Ordinance 20-06.

Discussion by the commissioners.

B. Adoption of Annual Report to the Board of Trustees

- a. Introduction by staff
- b. Discussion
- c. Action (adopt, adopt with revisions, or postpone)

Nanney presented the 2021 Planning Commission Annual Report.

Buckley moved **Darin** supported to adopt the annual report, with a change to add Jessica Lapp to item 1 under Other Items of Business, to the Board of Trustees as required by the Michigan Zoning Enabling Act and the Planning Commission Bylaws. **Vote: Ayes: 6. Nays: 0. Motion Carried.**

Other Business

A. Proposal to update the Private Road Ordinance No 2000-09

- a. Updates by staff
- b. Discussion

Nanney proposed that the Planning Commission consider updating the Private Road Ordinance No. 2000-09.

Discussion by the commissioner to update the current private road ordinance. Updates will include minimum standards designed to address specific existing roads. Improvements will be based on road conditions such as deteriorating roads that emergency vehicles can no longer get down.

B. Proposal to update the Sidewalk and Pathway Ordinance No 2009-03

- a. Updates by staff
- b. Discussion

Nanney confirmed that a draft ordinance update will be included on a future meeting agenda for Planning Commission review. Discussion by the commissioners.

C. Parks and Recreation Master Plan Updates

- a. Introduction by staff

- b. Review of current Recreation Goals
- c. Discussion

Nanny introduced the anticipated schedule for updating the Parks and Recreation Master Plan and invited the Planning Commission to begin reviewing the parks and recreation-related goals and objectives included in various Township and regional planning documents.

Discussion by the commissioners.

D. Adoption of Amended 2022 Meeting Schedule

- a. Updates by staff
- b. Adoption

Nanney updated the commissioners on the changes made by the Board of Trustees to the 2022 Meeting Schedule regarding the Joint Meeting.

LaBelle moved Thering supported to adopt the amended 2022 Meeting Schedule. **Vote: Ayes: 6. Nays: 0. Motion carried.**

Extended Public Comments

Open – 9:01 p.m.

No comments offered.

Closed – 9:01 p.m.

Final Board Comment

LaBelle – Inquired about Commissioner Fuller

Squatrito – Inquired about reappointments to the Planning Commission and expressed concern in regard to returning to in-person meetings in January.

Adjournment – Chairman Squatrito adjourned the meeting at 9:06 p.m.

APPROVED BY:

(Recorded by Tera Green)



Doug LaBelle – Secretary

Stan Shingles – Vice Secretary