

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, January 18, 2022**

MINUTES

A regular meeting of the Charter Township of Union Economic Development Authority was held on January 18, 2022, at 4:30 p.m. at Lincoln Reception Center 2300 S Lincoln Road, Mt. Pleasant, MI 48858.

Meeting was called to order at 4:33 p.m.

ROLL CALL

Present:

Bacon

Zalud

Kequom

Chowdhary

Coyne

Sweet

Excused: Barz, Hunter, Mielke, Figg

Others Present: Rodney Nanney – Community & Economic Development Director, Amy Peak – Building Services Clerk

APPROVAL OF AGENDA

MOTION by **Coyne** SUPPORTED by **Chowdhary** to APPROVE the agenda as presented.

MOTION CARRIED 6-0.

APPROVAL OF MINUTES

MOTION by **Sweet** SUPPORTED by **Coyne** to APPROVE minutes from the November 30, 2021, meeting as presented. **MOTION CARRIED 6-0.**

PRESENTATIONS - None

PUBLIC COMMENT – No public comment offered.

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Community & Economic Development Director, Rodney Nanney reviewed the accounts payable for the East DDA.

MOTION by **Zalud** SUPPORTED by **Chowdhary** to APPROVE the East DDA payables 12/1/21 – 1/18/22 in the amount of \$19,844.84 as presented. **MOTION CARRIED 6-0.**

Community & Economic Development Director, Rodney Nanney reviewed the accounts payable for the West DDA.

MOTION by **Zalud** SUPPORTED by **Bacon** to APPROVE the West DDA payables 12/1/21 – 1/18/22 in the amount of \$892.50 as presented. **MOTION CARRIED 6-0.**

Community & Economic Development Director reviewed revenues and expenditures through 12/31/21.

Financial reports were RECEIVED AND FILED by Chair Kequom

NEW BUSINESS

- A. RFBA – Approval of a contractor to demolish and remove the principal building at 5800 East Pickard Road (parcel ID# 14-013-20-013-00), along with removal and disposal of debris, refuse, and materials from the parcel and associated site restoration.**

Community and Economic Development Director – Rodney Nanney reviewed the Request for Board Action.

EDA Board Member James Zalud as part owner of Isabella Corporation will be abstaining from any vote or discussion on the Request for Board Action.

Discussion held. Mr. Coyne stated that although all 3 companies are local, a couple of the companies pay taxes in the Township and that should be considered in making a determination to award the bid. Mr. Bacon also commented on the value of working with a property owner in the Township. Mr. Kequom stated they are all local companies that are good to work with.

MOTION by **Bacon** SUPPORT by **Coyne** to approve the bid from McGuirk Sand & Gravel to demolish and remove the principal building at 5800 East Pickard Road (parcel ID# 14-013-20-013-00), along with removal and disposal of debris, refuse, and materials from the parcel and associated site restoration for a fee not to exceed \$15,785.00.

This bid is accepted with the qualification that the Updated Invitation to Bid document be specifically required to be incorporated into and made part of the authorization for services to ensure that all requested work under Scope of Request is completed.

Further discussion held.

4 – YES, 1 – NO, 1 – ABSTAIN, MOTION CARRIED.

B. RFBA – To review the initial outline of FY2022 grant funding programs for beautification, pedestrian access improvements, and freestanding signs and to provide direction for development of the final proposals for each grant programs.

Community and Economic Development Director, Rodney Nanney reviewed the Request For Board Action and introduction for the grant program. Discussion held.

EDA Board consensus that this is a great starting point and would like to create awareness of the grant program to see what kind of feedback we receive. Direction was given to consider separate sign-related grant guidelines for the East vs. the West DDA District commercial areas. Mr. Nanney will prepare a more detailed grant program proposal to bring back to the board for approval at the next EDA meeting.

PENDING BUSINESS

A. Adopt the amended 2022 EDA Board meeting calendar.

MOTION by **Bacon** SUPPORT by **Coyne** to adopt the amended 2022 meeting calendar to reflect the change made to the joint meeting. **6 – YES, 0 – NO, MOTION CARRIED.**


DIRECTOR COMMENTS

- Asked Board to please read the emails coming from the Township and respond to these emails accordingly.
- Make sure all contact and email information is up to date.
- Make sure the Board is opening and reviewing the Board Packets.
- Importance of a quorum.

Mr. Zalud informed the Chair that he will be unable to attend the February and March meetings. Mr. Coyne informed the Chair that he will be unable to attend the February meeting.

Next regular EDA meeting to be held on Tuesday, February 15, 2022.
Meeting adjourned by Chair Kequom at 6:00 p.m.

APPROVED BY


Chair Kequom

(Recorded by Amy Peak)