

**CHARTER TOWNSHIP OF UNION**  
**Planning Commission**  
**Regular Meeting Minutes**

A regular meeting of the Charter Township of Union Planning Commission was held on January 17, 2023, at 7:00 p.m. at the Union Township Hall.

**Meeting was called to order at 7:00 p.m.**

**Roll Call**

Present:

Albrecht, Buckley, Gross, LaBelle, Lapp, Squattrito, Shingles, Thering and Williams

**Others Present**

Rodney Nanney, Community and Economic Development Director; Peter Gallinat, Zoning Administrator; Tera Green, Administrative Assistant

**Approval of Agenda**

**Gross moved Shingles supported to approve the agenda as presented. Vote: Ayes: 9. Nays: 0. Motion Carried**

**Approval of Minutes**

**Williams moved Gross supported to approve the regular meeting minutes from December 20, 2022 with amendments to correct the date of the meeting from November 15, 2022 to December 20, 2022 and correct the time the meeting was called to order from 7:04 p.m. to 7:00 p.m. Vote: Ayes: 9. Nays: 0. Motion carried.**

**Correspondence / Reports/ Presentations**

- A. Board of Trustees updates by Thering – gave an update on the Board of Trustees meeting held on January 11, 2023.
- B. ZBA updates by Buckley – gave an update on the ZBA meeting held on December 7, 2022.
- C. Sidewalks and Pathway Prioritization Committee by Shingles – no updates were giving due to no meeting, but mentioned that the committee is absent a chair.

**Public Comment**

Open 7:09 p.m.

No comments were offered.

Closed 7:10 p.m.

**New Business**

- A. **Meet with members of the Sidewalks and Pathways Prioritization Committee**
  - a. Discussion of sidewalk projects and future priorities

The Commissioners met with members of the Sidewalk and Pathways Prioritization Committee to discuss current and anticipated Township sidewalk projects. Stan Shingles and Phil Hertzler,

Sidewalk and Pathway Committee members, were present for the discussion. Commissioners express their desire to see an additional category in the staff report to include sidewalk projects that have not been completed with an explanation why and to note of if those projects were granted temporary relief.

**B. Adoption of the Annual Report to the Board of Trustees**

- a. Introduction by Staff
- b. Discussion
- c. Action (adopt, adopt with revisions, or postpone action)

Gallinat introduced and gave a brief overview of the Planning Commission Annual Report for 2022. Commissioners requested that the report be updated to reflect the newly elected Commissioners to various Boards and changes to the personnel. Commissioner LaBelle inquired on and suggested that the staff keep a record of projects that have been brought to the township but never made it to the Planning Commission.

**Buckley moved Lapp supported to adopt the annual report with editorial corrections. Votes: Ayes: 9. Nays: 0. Motion carried.**

**C. Five-Year Review of the adopted Master Plan**

- a. Introduction by Staff
- b. Discussion

Nanney introduced the report dated January 10<sup>th</sup> Master Plan Review. The State Planning Enabling Act requires that the Planning Commission review the Master Plan document every five years to determine whether it needs updated or if the plan is acceptable in its current form.

Discussion by the Commissioners.

**Extended Public Comments**

Open: 8:23 p.m.

No comments were offered.

Closed 8:23 p.m.

**Final Board Comment**

Squatrito – commented on the expiring terms coming up for three Commissioners and informed the Board that the Michigan Association of Planning has trainings coming up soon.

Williams – inquired on the notification process once new commissioners are appointed.

Squatrito – thanked Commissioner Williams for his year of service.

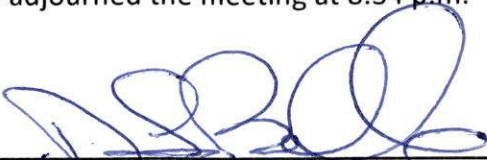
Thering – requested for Sidewalk and Pathway updates at the Board of Trustee meetings.

LaBelle – inquired on the follow up process for projects that are brought to the staff.

**Adjournment** – Chairman Squattrito adjourned the meeting at 8:34 p.m.

**APPROVED BY:**

*(Recorded by Tera Green)*



---

Doug LaBelle – Secretary  
Tera Albrecht – Vice Secretary