

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, May 16, 2023**

MINUTES

A regular meeting of the Charter Township of Union Economic Development Authority Board was held on May 16, 2023, at the Union Township Hall 2010 S. Lincoln Rd, Mt. Pleasant, MI 48858.

Meeting called to order at 4:30 p.m.

ROLL CALL

Present: Kequom, Zalud, Bacon, Coyne, Barz, Figg, Chowdhary, Sweet

Excused: Mielke

Absent:

Others Present: Rodney Nanney – Community and Economic Development Director, Amy Peak – Building Services Clerk, Sherrie Teall – Finance Director, Ali Barnes – Yeo & Yeo

APPROVAL OF AGENDA

MOTION by **Figg** SUPPORTED by **Chowdhary** to APPROVE the agenda as presented.

MOTION CARRIED 8-0.

APPROVAL OF MINUTES

MOTION by **Coyne** SUPPORTED by **Zalud** to APPROVE minutes from April 18, 2023, meeting as presented. **MOTION CARRIED 8-0.**

CORRESPONDENCE – Global Ends – 2022 Outcomes Report for board review.

PUBLIC COMMENT - None

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Finance Director, Sherrie Teall reviewed the accounts payable for the East DDA.

MOTION by **Barz** SUPPORTED by **Chowdhary** to APPROVE the East DDA payables 4/19/23 – 5/16/23 in the amount of \$12,468.79 as presented. **MOTION CARRIED 7-0. (Zalud abstained)**

Finance Director, Sherrie Teall reviewed the accounts payable for the West DDA. MOTION by **Figg** SUPPORTED by **Sweet** to APPROVE the West DDA payables 4/19/23 – 5/16/23 in the amount of \$162.50 as presented. **MOTION CARRIED 8-0.**

Financial reports were RECEIVED AND FILED by Chair Kequom

NEW BUSINESS

- A. Ali Barnes from Yeo & Yeo gave FY2022 Audit Presentation for East and West DDA's.
- B. Chair Kequom opened nominations for EDA Chair. Kequom was nominated by Zalud as EDA Chair with support from Sweet. Nominations closed with a vote of 8-0 in support of the nomination.
Chair Kequom opened nominations for EDA Vice Chair. Mielke was nominated by Sweet with support from Zalud. Nominations closed with a vote of 8-0 in support of the nomination.

- C. **RFBA - To approve an East DDA District Fund Community Improvement Grant award for Mid Valley Structures in the amount of \$5000.00 for replacement of and outdated pole sign with installation of a new freestanding monument sign at 5152 E. Pickard Road (PID14-146-00-007-00), with issuance of the grant award to be contingent upon confirmation form the Zoning Administrator that the completed sign conforms to the approved sign permit.**
Community and Economic Development Director Rodney Nanney reviewed RFBA. Discussion held.

MOTION by **Zalud** SUPPORTED by **Barz** to approve an East DDA District Fund Community Improvement Grant award for Mid Valley Structures in the amount of \$5000.00 for replacement of and outdated pole sign with installation of a new freestanding monument sign at 5152 E. Pickard Road (PID14-146-00-007-00), with issuance of the grant award to be contingent upon confirmation form the Zoning Administrator that the completed sign conforms to the approved sign permit.
MOTION CARRIED, 8 – Yes, 0 – No, 1 – Absent.

- D. **RFBA – To approve the M-20 Streetlighting Foundations Upgrade contract with J Ranck Electric in the amount of \$171,186.75 to perform all work as specified in the Quote document for the streetlight foundations restoration and replacement of the underground wiring on the south side of M-20; to amend the FY2023 East DDA budget to authorize an additional appropriation of \$171,186.75 for this project; and to authorize the Township Manager to sign a service agreement with J Ranck Electric for this work.**
Community and Economic Development Director Rodney Nanney reviewed RFBA. Discussion held.

MOTION by **Bacon** SUPPORTED by **Figg** to approve the M-20 Streetlighting Foundations Upgrade contract with J Ranck Electric in the amount of \$171,186.75 to perform all work as specified in the Quote document for the streetlight foundations restoration and replacement of the underground wiring on the south side of M-20; to amend the FY2023 East DDA budget to authorize an additional appropriation of \$171,186.75 for this project; and to authorize the Township Manager to sign a service agreement with J Ranck Electric for this work. **MOTION CARRIED, 8 – Yes, 0 – No, 1 – Absent.**

DIRECTOR COMMENTS

- Digital imaging of the East/West DDA archived documents plan and process. A proposal will be coming to the EDA board to move forward with digitizing files.
- Streetlights along Pickard Road are worn and looking at the opportunity to have them repainted. This will be coming before the board at the June meeting for discussion.

GENERAL DISCUSSION

- Consumers Energy grant program for trees.

BOARD COMMENTS

- Kequom commented on the 2022 Outcomes Report. Good job.
- Zalud would like to be able to map our utilities along Pickard Road for Miss Dig.
- Zalud mentioned the possibility of replanting trees along Pickard Road.

Next regular EDA meeting to be held on Tuesday, June 20, 2023, at 4:30pm
Meeting adjourned at 5:30pm.

APPROVED BY


Thomas Kequom, EDA Board Chair

(Recorded by Amy Peak)