

**Charter Township of Union  
Economic Development Authority Board (EDA)  
Regular Board Meeting  
Tuesday, June 20, 2023**

**MINUTES**

A regular meeting of the Charter Township of Union Economic Development Authority Board was held on June 20, 2023, at the Union Township Hall 2010 S. Lincoln Rd, Mt. Pleasant, MI 48858.

**Meeting called to order at 4:31 p.m.**

**ROLL CALL**

Present: Kequom, Mielke, Bacon, Coyne, Barz, Figg, Sweet

Excused: Chowdhary

Absent: Zalud

Others Present: Rodney Nanney – Community and Economic Development Director, Amy Peak – Building Services Clerk, Sherrie Teall – Finance Director

**APPROVAL OF AGENDA**

**MOTION by Mielke SUPPORTED by Coyne to APPROVE the agenda as presented. MOTION CARRIED 7-0.**

**APPROVAL OF MINUTES**

**MOTION by Sweet SUPPORTED by Barz to APPROVE minutes from May 16,2023, meeting as presented. MOTION CARRIED 7-0.**

**CORRESPONDENCE** – None

**PUBLIC COMMENT** - None

**ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS**

Finance Director, Sherrie Teall reviewed the accounts payable for the East DDA.

**MOTION by Figg SUPPORTED by Bacon to APPROVE the East DDA payables 5/17/23 – 6/20/23 in the amount of \$82,097.40 as presented. MOTION CARRIED 7-0.**

Finance Director, Sherrie Teall reviewed the accounts payable for the West DDA. **MOTION by Figg SUPPORTED by Coyne to APPROVE the West DDA payables 5/17/23 – 6/20/23 in the amount of \$66,190.91 as presented. MOTION CARRIED 7-0.**

Financial reports were RECEIVED AND FILED by Chair Kequom

## **NEW BUSINESS**

A. Community and Economic Development Director Rodney Nanney presented the 2022 Annual Synopsis of the East and West District Activities required per Public Act 57 of 2018.

B. **RFBA – To amend FY2023 East and West DDA Fund budgets for the bulk digitization of DDA-related records in accordance with the state Records Reproduction Act and applicable state standards.** Community and Economic Development Director Rodney Nanney reviewed RFBA. Discussion held.

MOTION by **Barz** SUPPORTED by **Sweet** to approve a FY2023 budget amendment in the amount of \$21,000.00 to be split equally between the East DDA 248 Fund & West DDA 250 Fund for the bulk digitization of historical DDA District records in accordance with the state Records Reproduction Act and applicable state standards for capturing digital images from paper records, and to authorize the Township Manager to enter in to a service agreement with Graphic Sciences for this work. **MOTION CARRIED, 7 – Yes, 0 – No, 2 – Absent.**

C. **RFBA – Pump station #1 Construction Project Participation Agreement.** Community and Economic Development Director Rodney Nanney reviewed RFBA. Discussion held.

MOTION by **Sweet** SUPPORTED by **Coyne** to Approve the Participation Agreement with the Charter Township of Union Board of Trustees for the Pump Station #1 Construction Project and a budget amendment to the FY2023 EdA Budget in the amount of \$160,000.00. **MOTION CARRIED, 7 – Yes, 0 – No, 2 – Absent.**

Dave Coyne excused himself from the meeting at 5:16pm

D. **RFBA – Review of bids to prep and re-paint the streetlight poles currently in storage during the E. Pickard Rd (M-20) reconstruction.** Community and Economic Development Director Rodney Nanney reviewed RFBA. Discussion held.

MOTION by **Sweet** SUPPORTED **Figg** to reject all the current bids and to do nothing at this time with streetlight painting or powder coating. **MOTION CARRIED, 6 – Yes, 0 – No, 3 – Absent.**

## **DIRECTOR COMMENTS**

- Pump Station #1 is estimated to be completed in 2023.
- Updates on irrigation along Pickard corridor
- M-20/Isabella Rd intersection closure for Friday and Saturday
- Addressed concern on depth of conduit for irrigation along Pickard Rd
- Mentioned possible park improvements.
- Update on fitness court going in at McDonald Park
- Mentioned Consumers tree grants and looking to apply in 2024 for the Pickard Rd corridor.

- Thanked Dave Breedlove with Pleasant Thyme Herb Farm and Thielen Turf for their work along Pickard Rd during construction.
- Replacing gateway banners possibly set for next year.

**GENERAL DISCUSSION**

- Barz inquired on Krist Oil project.
- Bandit Industries is continuing to hire.
- Mielke & Kequom liked the 2022 Synopsis report.

**BOARD COMMENTS**

- Bacon inquired on 5243 Jonathon Lane sidewalk.
- Figg mentions grants for trees.

Next regular EDA meeting to be held on Tuesday, July 18, 2023, at 4:30pm  
Reminder of the July 25, 2023, informational meeting  
Meeting adjourned at 5:49pm

**APPROVED BY**

  
Thomas Kequom, EDA Board Chair

(Recorded by Amy Peak)