

**Charter Township of Union  
Economic Development Authority Board (EDA)  
Regular Board Meeting  
Tuesday, October 17, 2023**

**MINUTES**

A regular meeting of the Charter Township of Union Economic Development Authority Board was held on October 17, 2023, at the Union Township Hall 2010 S. Lincoln Rd, Mt. Pleasant, MI 48858.

**Meeting called to order at 4:32 p.m.**

**ROLL CALL**

Present: Kequom, Bacon, Figg, Sweet, and Zalud

Excused: Barz and Coyne

Absent: Chowdhary and Mielke

Others Present: Rodney Nanney – Community & Economic Development Director, Sherrie Teall – Finance Director, and Tera Green – Administrative Assistant

**APPROVAL OF AGENDA**

**MOTION by Figg SUPPORTED by Zalud to APPROVE the agenda as presented. MOTION CARRIED 5-0.**

**APPROVAL OF MINUTES**

**MOTION by Bacon SUPPORTED by Zalud to APPROVE minutes from September 19, 2023, regular meeting with an amendment to strike “when repaving is warranted in the future” from Zalud’s Board Comments. MOTION CARRIED 5-0.**

**PRESENTATION - None**

**PUBLIC COMMENT - None**

**ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS**

Finance Director, Sherrie Teall reviewed the accounts payable for the East DDA.

**MOTION by Zalud SUPPORTED by Figg to APPROVE the East DDA payables 9/20/23 – 10/17/23 in the amount of \$3,878.06 as presented. MOTION CARRIED 5-0.**

Finance Director, Sherrie Teall reviewed the accounts payable for the West DDA. **MOTION by Figg SUPPORTED by Sweet to APPROVE the West DDA payables 9/20/23 – 10/17/23 in the amount of \$409.14 as presented. MOTION CARRIED 5-0.**

Financial reports were RECEIVED AND FILED by Chair Kequom

**NEW BUSINESS**

**A. RFBA – Adoption of the 2024 Schedule of EDA Board Meetings**

Nanney presented the 2024 Meeting Schedule. Discussion held.

**MOTION by Sweet SUPPORTED by Figg to approve the schedule of regular and informational meetings of the Economic Development Authority for the 2024 calendar year to take place at**

4:30 p.m. on the third Tuesday of each month, except as otherwise noted in the schedule, in accordance with the requirements of the Open Meeting Act. **MOTION CARRIED 5-0.**

**B. RFBA – FY2023 Budget Amendment #5 Approval and to Recommend to the Board of Trustees for Final Action**

Finance Director Sherrie Teall reviewed the RFBA. Discussion held.

MOTION by Figg SUPPORTED by Sweet to authorize to amend the Fiscal Year 2023 budget for the East DDA fund in the net amount of (\$1,029,250) in the 248 – East DDA Fund. **MOTION CARRIED 5-0.**

**C. RFBA – East – West DDA Funds – FY2024 Budget Approval and to Recommend to the Board of Trustees for Final Action**

Discussion held.

Sweet would like more information on funding \$550,000 for potential land assembly. Zalud proposed to amend the 2024 budget by \$50,000 to plan for engineer work to make an all-weather road from M-20 down Lincoln to the bridge. Kequom agrees with Zalud proposal and has thought of how that would look for the civil engineering. Figg expressed interest in budgeting for a study to be done and believes it to be very forward looking.


MOTION by Zalud SUPPORTED by Figg to approve the fiscal year 2024 Budget for the East DDA Fund and West DDA Fund, with the addition to the West DDA of an additional line item of \$50,000 toward development of a plan for an all-season road, storm drainage, pedestrian pathways, and street lighting along S. Lincoln Rd. from E. Remus Rd. (M-20) south to the Chippewa River Bridge, and to forward the approved 2024 budgets to the Township Board of Trustees with a recommendation for final adoption. **MOTION CARRIED 5-0.**

**DIRECTOR COMMENTS**

- Doug's Small Engine will not be extending their contract for sidewalk snowplowing services. There will be a RFBA for bids at the November meeting.
- Staff is currently working with USIC to mark the street lighting system.

Next regular EDA meeting to be held on Tuesday, November 21, 2023, at 4:30pm  
Meeting adjourned at 5:44pm

**APPROVED BY**

  
Thomas Kequom, EDA Board Chair

(Recorded by Tera Green)