

2023 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting Minutes

A regular meeting of the Charter Township of Union Board of Trustees was held on December 13, 2023, at 7:00 p.m. at the Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present:

Supervisor Mielke, Clerk Cody, Treasurer Rice, Trustee Brown, and Trustee Thering

Excused:

Trustee Bills and Trustee Smith

Approval of Agenda

Brown moved Cody supported to approve the agenda as presented. Vote: Ayes: 5 Nays: 0. Motion carried.

Presentation

Public Comment

Open: 7:02 p.m.

No comments were offered.

Closed: 7:02 p.m.

Reports/Board Comments

A. Current List of Boards and Commissions – Appointments as needed.

1. Appointment to the Construction Board of Appeals for a 2-year term

Brown moved Cody supported to reappoint Andrew Theisen for a 2-year term to the Construction Board of Appeals with a term ending 12/31/2025. Vote: Ayes: 5 Nays: 0. Motion Carried.

2. Appointment to the Construction Board of Appeals for a 2-year term

Brown moved Cody supported to reappoint Joseph Schafer for a 2-year term to the Construction Board of Appeals with a term ending 12/31/2025. Vote: Ayes: 5 Nays: 0. Motion Carried.

3. Appointment to the Zoning Board of Appeals for a 3-year term

Brown moved Cody supported to appoint Lori Rogers for a 3-year term to the vacant seat on the Zoning Board of Appeals with a term ending 12/31/2026. Vote: Ayes: 5 Nays: 0. Motion Carried.

4. Appointment to the Zoning Board of Appeals Alt #2 seat for a 3-year term

Thering moved Cody supported to appoint Brian Clark for a 3-year term to the Alt #2 seat on the Zoning Board of Appeals with a term ending 12/31/2026. Vote: Ayes: 5 Nays: 0. Motion Carried.

B. December Monthly Activity Report

C. Board Member Reports

Cody – Gave an update on the Election Committee meeting

Mielke – Gave an update on the December Board of Review meeting

Consent Agenda

- A. Communications
- B. Minutes – November 29, 2023 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports
- G. Set a public hearing for Michael Engineering Addition IFTE Request

Cody moved **Brown** supported to approve the consent agenda with an amendment to the November 29th minutes and to pull “Adoption of the 2024 Board Meeting Schedule” from the consent agenda and move it under New Business as item C. **Vote: Ayes: 5. Nays: 0. Motion carried.**

New Business

A. Discussion/Action: (Stuhldreher) Policy Governance 2.4 Financial Planning/Budgeting

Discussion by the Board

B. Discussion/Action: (Stuhldreher) Policy Governance 3.0 Global Governance Commitment

Discussion by the Board

C. Adoption of the 2024 Board Meeting Schedule

Brown moved **Rice** supported to approve the proposed Board of Trustee meeting schedule for the 2024 calendar year in accordance with the Open Meetings Act with amendments to the Joint Meeting date to move from April 3rd to April 17th and the November 27th meeting date to move to November 28th. **Vote: Ayes: 5. Nays: 0. Motion carried.**

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open: 7:55 p.m.

No comments were offered

Closed: 7:55 p.m.

MANAGER COMMENTS

- The Board can expect to see a recommendation to consider approval of an At Will Department Director Employment Agreement at the January 10th meeting.
- Met with representatives from McGuirk Sand and Gravel on December 12th.
- Gourdie Frasier held a luncheon for the board and staff on December 8th.
- Staff held a holiday party on December 1st in the Cask Room at Hunter’s AI House.
- Wished everyone a Merry Christmas and Happy Holidays.

FINAL BOARD MEMBER COMMENTS

Rice – Have a wonderful and safe holiday

Brown – Wished everyone a Merry Christmas. Commented on the new terms starting next year and lifted up the Township manager on the support he offers the staff.

Cody – Merry Christmas and Happy New Year.

Thering – Thanked the Township Manager and staff on their hard work putting together the 2024 budget

Mielke – Asked Trustee Thering to remind the Boards to start preparing for the Annual Joint meeting in April. Asked if there is anything that the board would like to accomplish before the terms end next year and wished everyone a Happy Holiday.

ADJOURNMENT

Rice moved Brown supported to adjourn the meeting at 8:18 p.m. Vote: Ayes: 5 Nays: 0. Motion carried.

APPROVED BY:

Lisa Cody, Clerk

Bryan Mielke, Supervisor

(Recorded by Tera Green)