

CHARTER TOWNSHIP OF UNION
Planning Commission
Regular Meeting

A regular meeting of the Charter Township of Union Planning Commission was held on November 16, 2011.

Meeting was called to order at 7:00 p.m.

Roll Call

Dinse, Henley, Primeau, Wagner, Squatrito , Jankens, Fuller, Mielke, Shingles.

Others Present

Woody Woodruff

Approval of Minutes

Mielke moved **Henley** supported to approve the October 19, 2011 meeting minutes with the amendment to Shingles being excused for his absence at the last meeting. **Ayes: all. Motion carried.**

Correspondence

No correspondence was offered

Approval of Agenda

Additions to the agenda included: East DDA update and signs update. **Primeau** moved **Henley** supported to approve the agenda. **Ayes: All. Motion carried.**

Public Comment

No comments were offered

NEW BUSINESS

- 1.) **SPR 1550 – A Two phase new medical office building with 8,250sf each phase**
Tim Bebee of CMS&D explained how all the outstanding issues the fire department brought to their attention were dealt with and approved. Phase one will hold four doctors and phase two will add an additional four doctors to the building.

Public Comment

No comments were offered

Jankens motioned to approve the site plan review. **Wagner** supported. **Ayes: All. Motion carried.**

- 2.) **SPR 1551 – A 6,000sf addition for Burch Tank Welding and Fabrication**
The Fire Department review states that the code requirements be met.

Public Comment

No Public Comment

Dinse motioned to recommend the Site Plan Review with the contingency they satisfy the fire department's code requirements. **Fuller** supported. **Ayes: All. Motion carried.**

OTHER BUSINESS

East DDA update: There was an approval to remove another tree on Pickard due to low visibility of signage for a business. East DDA would like to look at the signage ordinance because this is going to be an ongoing issue, especially on Pickard St.

There is a Special Meeting of the Trustees scheduled for Thursday, November 17, 2011 at 6:30pm at Union Township Hall.

There will be a sign regulation workshops held between January 10th and 20th 2012 at various locations. It was encouraged for all Planning Commissioners to attend if possible. It costs less than \$50.00 (including the new guidebook) and is offered by the Planning & Zoning News, in the October 2011 issue. For more information please visit their website at: www.pzcenter.msu.edu .

Woodruff suggested the sign ordinance be discussed at a future meeting due to all the new technology available for signs.

Fuller suggested putting landscaping regulations as a future agenda item.

Adjournment

The Chair adjourned the meeting at 7:45 p.m.

APPROVED BY:

Alex Fuller, Secretary

(Recorded by Kathy Lee)