

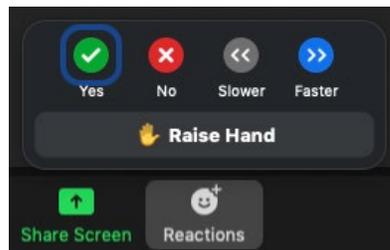
Hybrid Meeting Instructions for the Economic Development Authority Board

The public can view all Union Township meetings live by clicking on our [YouTube Channel](#). For those who would like to participate, you can do so via Zoom.

[Click here](#) to participate in the Zoom Meeting via computer or smart phone. (Meeting ID Enter “849 6026 5496” Password enter “980373”). Access to the electronic meeting will open at 4:20 p.m. and meeting will begin at 4:30 p.m.

Telephone conference call, dial (312-626-6799). Enter “849 6026 5496” and the “#” sign at the “Meeting ID” prompt, and then enter “980373” at the “Password” prompt. Lastly, re-enter the “#” sign again at the “Participant ID” prompt to join the meeting.

- All public comments will be taken at the Public Comment section of the agenda.
- Computer/tablet/smartphone audience: To indicate you wish to make a public comment, please use the “Reactions” icon. **Next, click on the “Raise Hand” icon** near the bottom right corner of the screen.



- **To raise your hand for telephone dial-in participants, press *9.** You will be called on by the last three digits of your phone number for comments, at which time you will be unmuted by the meeting moderator.
- Please state your name and address for the minutes and keep public comments concise.

You will be called upon once all in-person comments have been made, at which time you will be unmuted by the meeting moderator.

Persons with disabilities needing assistance should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance can contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.



**Economic Development Authority Board (EDA)
Regular Meeting – Union Township Hall
Tuesday, September 19, 2023, at 4:30 p.m.**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - August 15, 2023, Special Informational Meeting
 - August 15, 2023, Regular Meeting
6. PRESENTATIONS
7. PUBLIC COMMENT
8. REPORTS
 - A. Accounts payable Approval – August
East DDA District #248 – Check Register
West DDA District #250 – Check Register
 - B. August Financial Reports: Income / Expense Statement; Balance Sheet
East DDA District #248
West DDA District #250
 - C. Board Member Matrix
9. NEW BUSINESS
 - A. Discussion of proposed FY2024 project priorities, including underground irrigation reconstruction along E. Pikcard Rd.
10. PENDING BUSINESS
11. DIRECTOR COMMENTS
12. ADJOURNMENT - Next regularly scheduled meeting Tuesday, October 17, 2023, at 4:30pm

**Charter Township of Union
Economic Development Authority Board (EDA)
Special Informational Meeting
Tuesday, August 15, 2023**

MINUTES

A special informational meeting of the Charter Township of Union Economic Development Authority was held on August 15, 2023, at 4:30 p.m. at the Union Township Hall 2010 S. Lincoln Rd, Mt. Pleasant, MI 48858.

The meeting was called to order at 4:30 p.m.

ROLL CALL

Present: Bacon, Figg, Zalud, Kequom, Mielke, Coyne, Barz, Sweet, Chowdhary
Others Present: Mark Stuhldreher – Township Manager, Amy Peak – Building Services Clerk, Sherrie Teall – Finance Director

APPROVAL OF AGENDA

MOTION by **Coyne** SUPPORTED by **Bacon** to APPROVE the agenda as presented. **MOTION CARRIED 9-0.**

NEW BUSINESS

- A. 2022 Annual Report
Mark Stuhldreher, Township Manager presented the 2022 Annual Report and noted that the annual report is available on the Township's website.
- B. 2023 – 2024 Project Priorities
Mark Stuhldreher, Township Manager summarized the Project Priorities, looking ahead while using the implementation strategy documents as our guide.

PUBLIC COMMENT – None

BOARD COMMENT

- Chair Kequom thanked staff for their efforts and great report.

Meeting adjourned at 4:38p.m.

APPROVED BY

Chair Kequom

(Recorded by Amy Peak)

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, August 15, 2023**

MINUTES

A regular meeting of the Charter Township of Union Economic Development Authority Board was held on August 15, 2023, at the Union Township Hall 2010 S. Lincoln Rd, Mt. Pleasant, MI 48858.

Meeting called to order at 4:39 p.m.

ROLL CALL

Present: Bacon, Chowdhary, Figg, Zalud, Kequom, Mielke, Coyne, Barz, Sweet

Excused:

Absent:

Others Present: Mark Stuhldreher – Township Manager, Amy Peak – Building Services Clerk, Sherrie Teall – Finance Director

APPROVAL OF AGENDA

MOTION by **Mielke** SUPPORTED by **Barz** to APPROVE the agenda as presented. **MOTION CARRIED 9-0.**

APPROVAL OF MINUTES

MOTION by **Bacon** SUPPORTED by **Figg** to APPROVE minutes from July 25, 2023, meeting as presented. **MOTION CARRIED 9-0.**

MOTION by **Sweet** SUPPORTED by **Coyne** to APPROVE minutes from July 25, 2023, Informational meeting as presented. **MOTION CARRIED 9-0.**

PRESENTATION

Mt. Pleasant Area Convention and Visitors Bureau Annual Presentation given by Chris Rowley and Claire Doty.

PUBLIC COMMENT - None

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Finance Director, Sherrie Teall reviewed the accounts payable for the East DDA.

MOTION by **Zalud** SUPPORTED by **Coyne** to APPROVE the East DDA payables 7/19/23 – 8/15/23 in the amount of \$84,868.92 as presented. **MOTION CARRIED 9-0.**

Finance Director, Sherrie Teall reviewed the accounts payable for the West DDA. MOTION by **Figg** SUPPORTED by **Bacon** to APPROVE the West DDA payables 7/19/23 – 8/15/23 in the amount of \$5,162.50 as presented. **MOTION CARRIED 9-0.**

Financial reports were RECEIVED AND FILED by Chair Kequom

BOARD COMMENTS

- The board thanked Chris Rowley and Claire Doty with the Mt. Pleasant Area Convention and Visitors Bureau for their presentation.

Next regular EDA meeting to be held on Tuesday, September 19, 2023, at 4:30pm
Meeting adjourned at 5:13pm

APPROVED BY

Thomas Kequom, EDA Board Chair

(Recorded by Amy Peak)

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 248 EDDA CHECKING						
08/31/2023	248	106 (E)	00146	CONSUMERS ENERGY	2027 FLORENCE ST 4592 E PICKARD ST STE B 5771 E PICKARD RD STE B 5771 E PICKARD RD STE A 5770 E PICKARD ST STE B 5770 E PICKARD ST STE A 2029 2ND ST 5157 E PICKARD ST STE B 1940 S ISABELLS RD 4923 4675 E PICKARD ST 4592 E PICKARD ST STE A 4900 E PICKARD ST 5325 E PICKARD ST 5157 E PICKARD ST STE A	20.12 29.43 29.58 54.86 29.58 40.61 18.92 29.43 45.89 10.90 10.90 10.90 10.90 10.90 10.90
						363.82
09/19/2023	248	107 (E)	00146	CONSUMERS ENERGY	1940 S. ISABELLA RD 2027 FLORENCE ST 4592 E PICKARD ST STE B 4592 PICKARD ST STE A 5771 E PICKARD RD STE B 5771 E PICKARD RD STE A 5770 E PICKARD ST STE B 5770 E PICKARD ST STE A 2029 2ND ST 5157 E PICKARD ST STE B 4900 E PICKARD ST 4923 E PICKARD ST 4675 E PICKARD ST 5325 E PICKARD ST 5157 E PICKARD ST STE A	49.13 30.32 29.56 24.79 29.72 62.83 29.56 45.66 28.75 29.41 21.07 10.88 10.88 10.88 10.88
						424.32
09/19/2023	248	4355	00021	ALWOOD LANDSCAPING NURSERY, INC	LANDSCAPING MULCH	460.00
09/19/2023	248	4356	01600	BE GREEN LAWN SERVICES CO, INC.	FERTILIZER/WEED CONTR-PICKARD CORRIDOR	500.00
09/19/2023	248	4357	01741	GOENNER LAWNCARE LLC	MOWING ALONG PICKARD&EMPTY LOTS-AUG 2023	1,587.50
09/19/2023	248	4358	01388	J RANCK ELECTRIC INC	STREETLIGHT FOUNDATION REPAIRS-FINAL PMT	92,246.77
09/19/2023	248	4359	00450	M M I	PARK BENCH/GROUNDS MAINT-AUG 2023	307.50
09/19/2023	248	4360	01698	MICHIGAN DOWNTOWN ASSOCIATION	MEMBERSHIP DUES 10/1/2023-10/1/2024	50.00
09/19/2023	248	4361	00530	PLEASANT THYME HERB FARM	PICKARD ST WEED/WATER FLOWERS/MULCH WEED PLANTERS/WATER BASKETS-AUG 2023	2,016.00 903.00
						2,919.00
09/19/2023	248	4362	00649	THIELEN TURF IRRIGATION, INC.	SHUT OFF IRRIGATION NEAR OVERPASS	100.00

248 TOTALS:

Total of 10 Disbursements:

98,958.91

09/13/2023 04:59 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 08/16/2023 - 09/19/2023

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 250 WDDA CHECKING						
09/19/2023	250	293	01698	MICHIGAN DOWNTOWN ASSOCIATION	MEMBERSHIP DUES 10/1/2023 - 10/1/2024	<u>50.00</u>
250 TOTALS:						
Total of 1 Checks:						50.00
Less 0 Void Checks:						<u>0.00</u>
Total of 1 Disbursements:						50.00

User: SHERRIE

DB: Union

PERIOD ENDING 08/31/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2023		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 248 - EAST DDA FUND								
Revenues								
Dept 000 - NONE								
248-000-402.000	CURRENT PROPERTY TAX	506,459.10		515,000.00	515,000.00		516,934.75	100.38
248-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00		(250.00)	(250.00)		0.00	0.00
248-000-412.000	DELQ PERSONAL PROPERTY CAPT	0.00		300.00	300.00		3.63	1.21
248-000-414.000	PROPERTY TAX REFUNDS-BOR MTT	0.00		(4,000.00)	(4,000.00)		0.00	0.00
248-000-445.000	INTEREST ON TAXES	0.00		500.00	500.00		0.66	0.13
248-000-573.000	STATE AID REVENUE-LCSA	0.00		60,000.00	69,000.00		0.00	0.00
248-000-665.000	INTEREST EARNED	1,718.71		8,600.00	60,000.00		38,259.58	63.77
248-000-672.000	OTHER REVENUE	14,820.00		1,000.00	1,000.00		0.00	0.00
Total Dept 000 - NONE		522,997.81		581,150.00	641,550.00		555,198.62	86.54
TOTAL REVENUES		522,997.81		581,150.00	641,550.00		555,198.62	86.54
Expenditures								
Dept 336 - FIRE DEPARTMENT								
248-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	78,174.73		80,000.00	80,000.00		79,658.26	99.57
Total Dept 336 - FIRE DEPARTMENT		78,174.73		80,000.00	80,000.00		79,658.26	99.57
Dept 728 - ECONOMIC DEVELOPMENT								
248-728-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	7,474.50		12,300.00	22,800.00		5,249.25	23.02
248-728-801.001	MAINT- BENCHES/TRASH RECEPTACLES	0.00		5,000.00	5,000.00		0.00	0.00
248-728-801.003	SIDEWALK SNOWPLOWING	5,600.00		11,000.00	11,000.00		4,550.00	41.36
248-728-801.004	LAWN CARE	18,154.00		28,500.00	28,500.00		5,631.00	19.76
248-728-801.005	IRRIGATION / LIGHTING REPAIRS	16,198.73		20,000.00	20,000.00		4,789.75	23.95
248-728-801.007	FLOWER / LANDSCAPE MAINTENANCE	11,503.00		21,000.00	21,000.00		6,329.00	30.14
248-728-826.000	LEGAL FEES	0.00		4,000.00	4,000.00		0.00	0.00
248-728-851.000	MAIL/POSTAGE	0.00		750.00	750.00		0.00	0.00
248-728-880.000	COMMUNITY PROMOTION	5,500.00		9,000.00	9,000.00		5,500.00	61.11
248-728-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00		40,000.00	40,000.00		0.00	0.00
248-728-885.000	STREET LIGHT BANNERS/CHRISTMAS	8,717.00		20,000.00	20,000.00		5,355.00	26.78
248-728-900.000	PRINTING & PUBLISHING	11.97		250.00	250.00		0.00	0.00
248-728-920.000	ELECTRIC/NATURAL GAS	6,622.86		14,000.00	14,000.00		5,139.80	36.71
248-728-920.200	WATER & SEWER CHARGES	8,880.83		18,000.00	18,000.00		2,290.31	12.72
248-728-940.000	LEASE/RENT	1,135.00		875.00	875.00		0.00	0.00
248-728-955.000	MISC.	0.00		100.00	100.00		0.00	0.00
248-728-957.300	MEMBERSHIP & DUES	315.00		500.00	500.00		375.00	75.00
248-728-963.000	PROPERTY/LIABILITY INSURANCE	1,528.22		1,800.00	2,100.00		1,706.79	81.28
248-728-967.200	WATER SYSTEM PROJECTS	0.00		100,000.00	100,000.00		0.00	0.00
248-728-967.300	SEWER SYSTEM PROJECTS	0.00		100,000.00	160,000.00		160,000.00	100.00
248-728-967.400	STREET/ROAD PROJECTS	0.00		400,000.00	572,000.00		168,571.77	29.47
248-728-967.500	SIDEWALK/PATHWAY PROJECTS	0.00		340,000.00	340,000.00		0.00	0.00
248-728-967.600	PARKS PROJECTS	10,060.00		0.00	0.00		0.00	0.00
248-728-974.000	LAND IMPRVMENTS-GENERAL	15,858.82		20,000.00	20,000.00		50.45	0.25
248-728-974.200	LAND IMPRVMENTS-PICKARD RIGHT OF WAY	0.00		80,000.00	5,000.00		0.00	0.00
248-728-974.201	LAND IMPRVMENTS-5800 PICKARD/ENTERPRIS	0.00		40,000.00	40,000.00		0.00	0.00
248-728-974.202	LAND IMPRVMENTS-2120 YATS DR	2,125.92		0.00	13,000.00		11,975.45	92.12
248-728-974.203	LAND IMPRVMENTS-JONATHON LANE	180.00		75,000.00	75,000.00		0.00	0.00
248-728-974.205	LAND IMPRVMENTS-HONEY BEAR LN	0.00		25,000.00	25,000.00		0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		119,866.75		1,387,075.00	1,567,875.00		387,513.57	24.72

User: SHERRIE

DB: Union

PERIOD ENDING 08/31/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2023		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 248 - EAST DDA FUND								
Expenditures								
TOTAL EXPENDITURES		198,040.58		1,467,075.00	1,647,875.00		467,171.83	28.35
Fund 248 - EAST DDA FUND:								
TOTAL REVENUES		522,997.81		581,150.00	641,550.00		555,198.62	86.54
TOTAL EXPENDITURES		198,040.58		1,467,075.00	1,647,875.00		467,171.83	28.35
NET OF REVENUES & EXPENDITURES		324,957.23		(885,925.00)	(1,006,325.00)		88,026.79	8.75

User: SHERRIE

PERIOD ENDING 08/31/2023

DB: Union

GL NUMBER	DESCRIPTION	YTD BALANCE		2023		YTD BALANCE		% BGD USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 250 - WEST DDA FUND								
Revenues								
Dept 000 - NONE								
250-000-402.000	CURRENT PROPERTY TAX	397,780.60		413,000.00	413,000.00	414,115.58		100.27
250-000-412.000	DELQ PERSONAL PROPERTY CAPT	0.00		20.00	20.00	47.46		237.30
250-000-414.000	PROPERTY TAX REFUNDS-BOR MTT	0.00		(4,000.00)	(4,000.00)	0.00		0.00
250-000-445.000	INTEREST ON TAXES	0.00		200.00	200.00	106.61		53.31
250-000-573.000	STATE AID REVENUE-LCSA	0.00		0.00	1,800.00	0.00		0.00
250-000-665.000	INTEREST EARNED	3,520.18		8,600.00	31,000.00	20,178.74		65.09
Total Dept 000 - NONE		401,300.78		417,820.00	442,020.00	434,448.39		98.29
TOTAL REVENUES		401,300.78		417,820.00	442,020.00	434,448.39		98.29
Expenditures								
Dept 336 - FIRE DEPARTMENT								
250-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	63,255.49		64,000.00	65,800.00	65,765.91		99.95
Total Dept 336 - FIRE DEPARTMENT		63,255.49		64,000.00	65,800.00	65,765.91		99.95
Dept 728 - ECONOMIC DEVELOPMENT								
250-728-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	3,167.50		5,270.00	15,770.00	3,292.50		20.88
250-728-801.003	SIDEWALK SNOWPLOWING	0.00		8,000.00	8,000.00	3,500.00		43.75
250-728-826.000	LEGAL FEES	0.00		1,000.00	1,000.00	0.00		0.00
250-728-851.000	MAIL/POSTAGE	0.00		750.00	750.00	0.00		0.00
250-728-880.000	COMMUNITY PROMOTION	5,500.00		8,000.00	8,000.00	5,500.00		68.75
250-728-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00		40,000.00	40,000.00	0.00		0.00
250-728-900.000	PRINTING & PUBLISHING	0.00		500.00	500.00	0.00		0.00
250-728-940.000	LEASE/RENT	475.00		175.00	175.00	0.00		0.00
250-728-955.000	MISC.	0.00		100.00	100.00	0.00		0.00
250-728-957.300	MEMBERSHIP & DUES	315.00		400.00	400.00	375.00		93.75
250-728-959.500	CONTRIBUTIONS TO ROAD COMMISSION	0.00		40,000.00	0.00	0.00		0.00
250-728-967.500	SIDEWALK/PATHWAY PROJECTS	434,307.11		0.00	0.00	0.00		0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		443,764.61		104,195.00	74,695.00	12,667.50		16.96
TOTAL EXPENDITURES		507,020.10		168,195.00	140,495.00	78,433.41		55.83
Fund 250 - WEST DDA FUND:								
TOTAL REVENUES		401,300.78		417,820.00	442,020.00	434,448.39		98.29
TOTAL EXPENDITURES		507,020.10		168,195.00	140,495.00	78,433.41		55.83
NET OF REVENUES & EXPENDITURES		(105,719.32)		249,625.00	301,525.00	356,014.98		118.07

Fund 248 EAST DDA FUND

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH	22,265.55
248-000-002.000	SAVINGS	456,038.23
248-000-003.001	CERTIFICATE OF DEPOSIT	1,564,079.32
248-000-128.000	ASSETS HELD FOR SALE	20,463.92
Total Assets		2,062,847.02
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	98,170.77
Total Liabilities		98,170.77
*** Fund Balance ***		
248-000-375.000	RESTRICTED FUND BALANCE	1,876,649.46
Total Fund Balance		1,876,649.46
Beginning Fund Balance		1,876,649.46
Net of Revenues VS Expenditures		88,026.79
Ending Fund Balance		1,964,676.25
Total Liabilities And Fund Balance		2,062,847.02

Fund 250 WEST DDA FUND

GL Number	Description	Balance
*** Assets ***		
250-000-001.000	CASH	1,096.61
250-000-002.000	SAVINGS	115,878.94
250-000-002.001	SHARES	53.70
250-000-003.001	CERTIFICATE OF DEPOSIT	1,070,008.50
Total Assets		1,187,037.75
*** Liabilities ***		
250-000-202.000	ACCOUNTS PAYABLE	50.00
Total Liabilities		50.00
*** Fund Balance ***		
250-000-375.000	RESTRICTED FUND BALANCE	830,972.77
Total Fund Balance		830,972.77
Beginning Fund Balance		830,972.77
Net of Revenues VS Expenditures		356,014.98
Ending Fund Balance		1,186,987.75
Total Liabilities And Fund Balance		1,187,037.75

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	James	Thering	11/20/2024
2-Chair	Phil	Squatrito	2/15/2026
3-Vice Chair	Ryan	Buckley	2/15/2025
4-Secretary	Doug	LaBelle II	2/15/2025
5 - Vice Secretary	Tera	Albrecht	2/15/2024
6	Stan	Shingles	2/15/2024
7	Paul	Gross	2/15/2025
8	Nivia	McDonald	2/15/2026
9	Jessica	Lapp	2/15/2026
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1-Chair	Liz	Presnell	12/31/2025
2 -Vice Chair	Richard	Barz	12/31/2025
3- PC Rep	Ryan	Buckley	2/15/2025
4 -	Vacant		12/31/2023
5 -	Eric	Loose	12/31/2024
Alt. #1	David	Coyne	12/31/2024
Alt #2 (BOT Representive)	Jeff	Brown	11/20/2024
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2024
2	Sarvjit	Chowdhary	12/31/2024
3	Bryan	Neyer	12/31/2024
Alt #1	Randy	Golden	12/31/2024
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herren	12/31/2023
2	Joseph	Schafer	12/31/2023
3	Andy	Theisen	12/31/2023
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2024
2	John	Dinse	12/31/2023
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2025



Board Expiration Dates

EDA Board Members (9 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-Chair	Thomas	Kequom	4/14/2027
2-VC/BOT Rep	Bryan	Mielke	11/20/2024
3	James	Zalud	4/14/2027
4	Richard	Barz	2/13/2025
5	Robert	Bacon	1/13/2027
6	Marty	Figg	6/22/2026
7	Sarvjit	Chowdhary	6/22/2027
8	Jeff	Sweet	2/13/2025
9	David	Coyne	3/26/2026
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2025
2	vacant seat		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2025
Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2024
2 - PC Representative	Stan	Shingles	2/15/2024
3 - Township Resident	Jeff	Siler	8/15/2023
4 - Township Resident	vacant seat		10/17/2022
5 - Member at large	Phil	Hertzler	8/15/2023
Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1-City of Mt. Pleasant	John	Zang	12/31/2023
2-City of Mt. Pleasant	Judith	Wagley	12/31/2022
1-Union Township	Stan	Shingles	12/31/2023
2-Union Township	Allison	Chiodini	12/31/2025
1-Mt. Pleasant Schools	Lisa	Diaz	12/31/2022
1-Member at Large	Mark	Stansberry	2/14/2025
2- Member at Large	Michael	Huenemann	2/14/2025

To: Economic Development Authority Board	DATE: September 13, 2023
FROM: Rodney C. Nanney, AICP Community and Economic Development Director	DATE FOR CONSIDERATION: 9/19/2023
ACTION REQUESTED: To review and provide feedback on the summary of projects included in the staff-recommended FY2024 budget proposals for the East and West DDA Districts.	

BACKGROUND INFORMATION

The recommended FY2024 budgets for the East and West DDA Funds will be included on the regular October meeting agenda for formal review and action by the EDA Board, which will include making a recommendation for final approval by the Board of Trustees as part of their budget review in December.

As a first step in this process, we have prepared the following summaries of projects proposed by staff to be included in one or both of the DDA Fund budgets for an initial review and discussion by the EDA Board prior to formal review and action next month.

These projects are intended to be consistent with the adopted DDA District development plans and the EDA Board's implementation strategies for each District.

Items Proposed to be Included in Both DDA District Fund Budgets for 2024

The following is a summary of projects proposed by staff to be included in the FY2024 budgets for both DDA Districts:

- A. Continuation of funding of \$40,000 in each DDA District is proposed for grant programs to assist local businesses with signage, beautification, and access improvements.
- B. An increase from \$500 to \$1,000 in the annual contributions is proposed from each DDA District to continue to support the operation and maintenance of the Mt. Pleasant Airport's Crew Car courtesy vehicle. The vehicle has proved to be very popular with flight crews on layover to access District businesses.
- C. Funding of \$10,000 is proposed from each DDA District to help support the creation of a new set of seasonal gateway banners for the US-127 interchange. The current banners are becoming weather-worn. This project will also involve funding and creative support from the Mt. Pleasant Area Convention and Visitors Bureau.

East DDA District Fund Budget Items Proposed to be Included for 2024

The following is a summary of projects proposed by staff to be included in the FY2024 East DDA District Fund budget:

- (1) Funding of \$450,000 is proposed for reconstruction of the underground irrigation system along both sides of E. Pickard Rd. (M-20). This amount is based on a preliminary cost estimate provided by the Township's irrigation contractor.

- (2) Funding of \$25,000 is proposed for tree trimming and removal and replacement of dead trees along the E. Pickard Rd. (M-20) corridor. Staff anticipates making application to the Consumers Energy tree planting grant program in 2024 for additional funding to support the replacement tree element of this project.
- (3) Funding of \$20,00 has been carried over from 2023 for the Installation of a new gateway entrance sign in partnership with Mid Michigan College and Consumers Energy on the SW corner E. Pickard Rd. (M-20) and S. Summerton Rd.
- (4) Funding of \$40,000 has been carried over from 2023 for demolition and replacement of the dilapidated Enterprise Industrial Park freestanding sign at 5800 E. Pickard Rd., which may include use of an electronic message board sign element to expand opportunities for promotion of industrial park businesses.
- (5) Funding of \$550,000 is proposed for potential land assembly to help facilitate expanded industrial/research/warehouse/distribution center development opportunities and eligibility for state and federal economic development programs aimed at supporting local governments with funding for industrial site and infrastructure improvements.
- (6) Funding of \$100,000 has been carried over from 2023 for engineering work needed to facilitate water system looping to support land zoned or planned for industrial uses on the S Summerton Rd. frontage of the Enterprise Industrial Park.
- (7) A total of \$520,000 is proposed for sidewalk projects that include one side of Bud St. from E. Pickard Rd. (M-20) north to Jameson Park, along the east side of S. Isabella Rd. from E. Kay St. south to E. Broadway Rd., and across the unbuilt road right-of-way owned by the Township on Honey Bear Lane to the adjacent Broadway Acres Mobile Home Park. These projects have been carried over from 2023.
- (8) Funding of \$90,000 is proposed for installation of lighting along the new concrete sidewalk across the 5243 Jonathon Lane lot owned by the Township that connects E. Kay St./3rd St. to Jonathan Lane in the East DDA District. The sidewalk and perimeter fence improvements recently completed on this lot were funded by the Board of Trustees using American Rescue Plan Act (ARPA) funds received by the Township in 2022.

West DDA District Fund Budget Proposed to be Included for 2024

The following is a summary of projects proposed by staff to be included in the FY2024 West DDA District Fund budget:

- (1) Funding of \$50,000 is proposed for the development of a plan for streetlighting and additional streetscape improvements along E. Remus Rd. (M-20). This project has been carried over from 2023
- (2) Funding of \$175,000 is proposed for extension of the public sidewalk along E. Remus Rd. (M-20) north along Bradley St. to connect to the existing sidewalk in front of the Middle School (440 S. Bradley St.). The new sidewalks along E. Remus Rd. in the West DDA District have proved to be very popular with area residents. Staff has received a number of requests for this additional connector to complete a safe and convenient pedestrian link to the Middle School across the border to the north in the City of Mt. Pleasant.