



BOARD OF TRUSTEES
Regular Meeting
January 12, 2022
7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
8. CLOSED SESSION
9. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed (See applications in packet)
 - B. Board Member Reports
10. CONSENT AGENDA
 - A. Communications
 - B. Minutes – December 15, 2021 – Regular Meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
 - G. Second Reading and Adoption of the new Consumer Energy Company Franchise Ordinance
 - H. Coyne LLC Commercial Property Utility Service Agreement and Franchise Agreement
11. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
12. MANAGER COMMENTS

13. FINAL BOARD MEMBER COMMENT

15. ADJOURNMENT

Board Expiration Dates

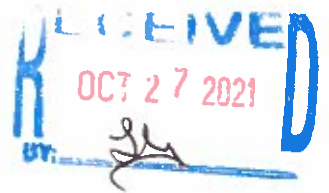
Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	James	Thering	11/20/2024
2-Chair	Phil	Squatrito	2/15/2023
3-Vice Chair	Ryan	Buckley	2/15/2022
4-Secretary	Doug	LaBelle II	2/15/2022
5 - Vice Secretary	Stan	Shingles	2/15/2024
6	Tera	Albrecht	2/15/2024
7	Mike	Darin	2/15/2022
8	Alex	Fuller	2/15/2023
9	Jessica	Lapp	2/15/2023
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/15/2022
2 - Chair	Andy	Theisen	12/31/2022
3 - Vice Chair	Liz	Presnell	12/31/2022
4 - Secretary	Judy	Lannen	12/31/2022
5 -	Brandon	LaBelle	12/31/2022
Alt. #1	vacant seat		12/31/2022
Alt. #2	vacant seat		2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2022
2	Sarvjit	Chowdhary	12/31/2022
3	Bryan	Neyer	12/31/2022
Alt #1	Randy	Golden	12/31/2022
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herren	12/31/2023
2	Richard	Jakubiec	12/31/2021
3	Andy	Theisen	12/31/2023
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2022
2	John	Dinse	12/31/2023
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2025



Board Expiration Dates

EDA Board Members (11 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Bryan	Mielke	11/2024
2	Thomas	Kequom	4/14/2023
3	James	Zalud	4/14/2023
4	Richard	Barz	2/13/2025
5	Robert	Bacon	1/13/2023
6	Marty	Figg	6/22/2022
7	Sarvjit	Chowdhary	1/20/2022
8	Cheryl	Hunter	6/22/2023
9	Jeff	Sweet	2/13/2025
10	vacant seat		2/13/2021
11	David	Coyne	3/26/2022
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2022
2	vacant seat		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2022
Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2024
2 - PC Representative	Mike	Darin	8/15/2022
3 - Township Resident	Jeff	Siler	8/15/2023
4 - Township Resident	Jeremy	MacDonald	10/17/2022
5 - Member at large	Phil	Hertzler	8/15/2023
Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1 - City of Mt. Pleasant	John	Zang	12/31/2023
2 - City of Mt. Pleasant	Judith	Wagley	12/31/2022
1 -Union Township	Stan	Shingles	12/31/2023
2 - Union Township	Allison	Chiodini	12/31/2022
1- Mt. Pleasant Schools	Lisa	Diaz	12/31/2021

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: SARVJIT CHOWDHARY Date: 10/27/20
 Address: 774 STONERIDGE DRIVE
 Phone (home) (989) 779-2900 (cell) (989) 400-2686 (work) _____
 Email: sarvchowdhary@yahoo.com
 Occupation: RETIRED

Please State in order of preference, area(s) of interest:

- 3rd Zoning Board of Appeals Must be a Union Township Resident
- 2nd Board of Review Must be a Union Township Resident
- 4th ~~1st~~ ^{Sec} Planning Commission Must be a Union Township Resident
- 1st EDA Must meet one of the following qualifications:
 - Property owner in East or West DDA
 - Property owner in East or West DDA
 - Resident in Union Township

OTHER *Specify Board: _____

Please state reason(s) for interest in above board(s):

Retired and want to serve the community for Empowerment.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I am board member of EDA since 2015.

Signature: [Signature] Date: 10/27/21

Ryan M. Buckley

buckl1rm@gmail.com • Mount Pleasant, MI • 989.600.5941

Professional Profile

24 years of professional experience in • **Leadership, communication**, data analysis, technical and persuasive writing, and project management • **Public engagement, project and budget development and management** • Leading and implementing strategic planning efforts • Writing proposals, policy and process development and implementation, **leading team-based initiatives** • Interfacing with the highest levels of organizational leadership • **Successfully collaborating with multiple departments, organizations, agencies and individuals in pursuit of project development and completion.**

Direct experience in the soliciting, negotiating and securing of more than \$30m in corporate, foundation and major gifts. Supported the achievement of two successful capital campaigns at the \$80m (first-ever CMU capital campaign) and \$100m levels.

Education

Master of Science in Administration, General Administration, 2001

Central Michigan University, Mount Pleasant, MI

Bachelor of Science in Journalism (advertising major) and Art (graphic design major), 1998

Central Michigan University, Mount Pleasant, MI

Career Experience

Strategic Projects Consultant, Rockford University

2020 to Present

- Works directly with the Vice President of Advancement to identify, develop and pursue the strategic fundraising priorities of Rockford University.
- Works jointly with Advancement staff and other University faculty and staff to develop and submit corporate, foundation and major gifts proposals.
- Assists communications staff in preparing and editing print and electronic communications to alumni, donors and friends of the University.
- Provides consultation and support to the Advancement Office in the research, drafting and development of fundraising policies, processes, agreements and more.

Senior Director, Endowment & Proposal Development, Central Michigan University

2018 to 2020

- Worked directly with the Vice President of Advancement to identify, develop and pursue the strategic fundraising priorities of Central Michigan University.
- Worked jointly with development officers and other University faculty and staff to request and negotiate corporate, foundation and major gifts at the \$25,000 level and higher.
- Supervised an administrative assistant.
- Led and oversaw the proposal development process for all charitable fundraising requests (corporate, foundation and major gifts) on behalf of the university, collaborating with development officers and university leadership in each college, division and unit on campus.
- Served on the leadership team for the Vice President of Advancement to carry out the strategic initiatives of the division.
- Managed the preparation and development of all university endowment and annual gift agreements, working with senior leadership throughout the University to develop and refine Advancement policies, procedures, collaborative partnerships, and funding opportunities.

- Worked with the Office of Scholarships and Financial Aid, Office of the Treasury, General Counsel to develop scholarship policies and processes designed to ensure the successful administration of student scholarships and endowed funds each year.

Director, Proposal Development, Central Michigan University

2016 to 2018

- Worked directly with the Associate Vice President of Advancement, serving on the leadership team, to develop policies and processes designed to maximize fundraising effectiveness of development officers throughout each academic college and division on campus.
- Directly supervised an administrative assistant.
- Worked jointly with development officers and other University faculty and staff to request and negotiate corporate, foundation and major gifts at the \$25,000 level and higher.
- Collaborated with development officers, faculty and staff to assist in developing fundraising initiatives for their respective departments and programs on campus.
- Provided expert guidance and training to Advancement staff and University faculty regarding fundraising processes and best practices at CMU.
- Investigated, documented and proposed solutions to the Vice President of Advancement regarding charitable gift accounts identified as problematic due to lack of spending, improper expenses and more.
- Compiled and analyzed corporate and foundation donor data, preparing reports and assessments as needed to the Vice President of Advancement.
- Served as a liaison to the Office of Research and Sponsored programs, collaborating to coordinate the development, oversight and submission of philanthropic and non-philanthropic grants.

Assistant Director, Office of Corporate and Foundation Relations, Central Michigan University 2012 to 2016

- Compiled prospect research for corporate and foundation donors in the pursuit of external charitable grants.
- Supported the Director of Corporate and Foundation Relations in preparing materials and communications for donor cultivation and engagement activities.
- Worked with Advancement team members, faculty and staff to develop and submit all corporate and foundation charitable grant requests.
- Tracked and monitored the progress of charitable grant requests, beginning at the donor cultivation stage and continuing through the funding award stage.

Additional experience as:

- *Grant Writer: Office of Corporate and Foundation Relations, Central Michigan University; 2004 – 2012*
- *Communication Specialist: Office of Information Technology; Central Michigan University; 2000 – 2004*
- *Marketing and Public Relations Specialist: Central Michigan Healthcare System; 1998 – 2000*
- *Boards and Committees:*
Professional & Administrative Council, Central Michigan University
Police Oversight Committee, Central Michigan University
University Diversity Council, Central Michigan University

Community Leadership

Planning Commissioner , Union Township, MI	2017 to Present
Zoning Board of Appeals , Union Township, MI	2019 to Present
Firefighter , Deerfield Township, MI	2004 to 2014

Certifications and Skills

Dimensions of Professional Selling: Carew International
Principles and Techniques of Fundraising: Center on Philanthropy at Indiana University
Supervisory Leadership: University of Notre Dame
Advanced Skills in M.S. Word, Excel & Powerpoint, as well as design and publication software
including Adobe InDesign, Illustrator and Photoshop
Additional skills in DSLR photography and photo editing

References

Mr. Stephen Kull, Vice President for Advancement, Rockford University; (314) 303-6354 (current supervisor)

Mrs. Megan Moreno, Senior Director of Development; (989) 289-6623 (professional peer)

Mr. Mike Dabbs, Director of Development; (989) 621-9040 (professional peer)

Mr. Mike Zehnder, Senior Director of Development; (989) 714-2468 (professional peer)

Mrs. Morgan Hales; Director of Development; (989) 506-7133 (professional peer)

Mrs. Rosa Best, Executive Secretary, (989) 506-7563 (former employee)

Mr. Paul Lauria, Director of Public Safety; (989) 330-4378 (professional peer)

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**

Name: Doug LaBelle II Date: 10-30-21

Address: 955 Meadowbrook Drive, Mt. Pleasant, MI 48858

Phone (home) _____ (cell) 989-854-9126 (work) _____

Email: doug@labellerealty.net

Occupation: Real Estate Broker

Please State in order of preference, area(s) of interest:

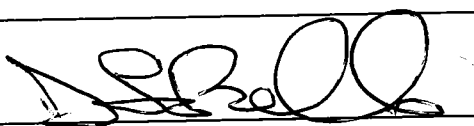
- | | | |
|----------|-------------------------|---|
| _____ | Zoning Board of Appeals | Must be a Union Township Resident |
| <u>2</u> | Board of Review | Must be a Union Township Resident |
| <u>1</u> | Planning Commission | Must be a Union Township Resident |
| _____ | EDA | Must meet one of the following qualifications:
____ Property owner in East or West DDA
____ Property owner in East or West DDA
____ Resident in Union Township |

_____ OTHER *Specify Board: _____

Please state reason(s) for interest in above board(s):

To serve the needs of our community.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Signature:  Date: 10-30-21

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**

RECEIVED
DEC 21 2021
BY 

Name: Jeff Sweet Date: 12/21/2021
Address: 2112 Cobblestone Court, Mt. Pleasant, MI 48858
Phone (home) _____ (cell) 989-239-1516 (work) 989-773-1376
Email: jsweet@thefisher.co
Occupation: Vice President, Bucks Run Golf Club and Fisher Transportation

Please State in order of preference, area(s) of interest:

- | | | |
|-------------------------------------|-----------------------------|---|
| <input type="checkbox"/> | Zoning Board of Appeals | Must be a Union Township Resident |
| <input type="checkbox"/> | Board of Review | Must be a Union Township Resident |
| <input checked="" type="checkbox"/> | Planning Commission | Must be a Union Township Resident |
| <input type="checkbox"/> | EDA | Must meet one of the following qualifications:
<input type="checkbox"/> Property owner in East or West DDA
<input type="checkbox"/> Property owner in East or West DDA
<input type="checkbox"/> Resident in Union Township |
| <input type="checkbox"/> | OTHER *Specify Board: _____ | |

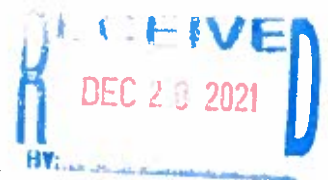
Please state reason(s) for interest in above board(s):

Union Township is a special place and I would like to serve the residents of the
township with a positive and collaborative approach.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Currently serve on the board of the EDA. Past Trustee of Mt. Pleasant Community
Church, Past President of Michigan Golf Course Superintendents Association

Signature:  Date: 12/21/2021



APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION

Name: Jeremy R. Sheets Date: 12/18/2021

Address: 1740 Leroy Lane, Mount Pleasant, MI 48858

Phone (home) _____ (cell) 989.289.5100 (work) 989.817.4055

Email: jeremy@cmsinter.net

Occupation: Small Business Owner - CMS Internet LLC - Internet / Phone / IT Services

Please State in order of preference, area(s) of interest:

- _____ Zoning Board of Appeals Must be a Union Township Resident
- _____ Board of Review Must be a Union Township Resident
- X _____ Planning Commission Must be a Union Township Resident
- _____ EDA Must meet one of the following qualifications:
 - _____ Property owner in East or West DDA
 - _____ Property owner in East or West DDA
 - _____ Resident in Union Township
- _____ OTHER *Specify Board: _____

Please state reason(s) for interest in above board(s):

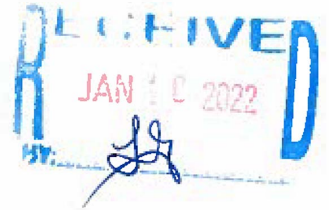
I have been living / working in this community since 2004, and I feel I have very good
logical / practical thinking skills. As well as extensive knowledge of the community.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I currently serve on the Crystal Township DDA, The Care Store Board of Directors,
and Carson City Crystal Are Schools Foundation board.

Signature:  Date: 12/18/2021

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: Jack Williams Date: 1/2/22
Address: 2190 Cornerstone Dr Mt Pleasant
Phone (home) _____ (cell) 989 289 5234 (work) _____
Email: jw@hometown@gmail.com
Occupation: Self employed

Please State in order of preference, area(s) of interest:

- | | | |
|-------------------------------------|-----------------------------|---|
| <input type="checkbox"/> | Zoning Board of Appeals | Must be a Union Township Resident |
| <input type="checkbox"/> | Board of Review | Must be a Union Township Resident |
| <input checked="" type="checkbox"/> | Planning Commission | Must be a Union Township Resident |
| <input type="checkbox"/> | EDA | Must meet one of the following qualifications:
<input type="checkbox"/> Property owner in East or West DDA
<input type="checkbox"/> Property owner in East or West DDA
<input type="checkbox"/> Resident in Union Township |
| <input type="checkbox"/> | OTHER *Specify Board: _____ | |

Please state reason(s) for interest in above board(s):

I feel I could be an asset & productive member of board.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Village Council - Barrington MI
Director of Transportation & Facilities Chippewa Hills

Signature: Jack Williams Date: 1/2/22

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**

Name: Tim Lannen Date: 01.10.2022
Address: 1129 Meadow Dr. Mt. Pleasant, MI 48858
Phone (home) _____ (cell) (989) 289.8267 (work) _____
Email: timlannen@yahoo.com
Occupation: Retired: Health/Safety Director w/ Bandit Industries, Active: Firefighter/MFR

Please State in order of preference, area(s) of interest:

_____	Zoning Board of Appeals	Must be a Union Township Resident
_____	Board of Review	Must be a Union Township Resident
<u>1</u>	Planning Commission	Must be a Union Township Resident
_____	EDA	Must meet one of the following qualifications: ____ Property owner in East or West DDA ____ Property owner in East or West DDA ____ Resident in Union Township
_____	OTHER *Specify Board: _____	

Please state reason(s) for interest in above board(s):

My interest as a PC member is to assist the township regulate and control property use and development which promote and protect the public's health, safety and welfare.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Possess practice understanding and utilization of the township's Master Plan and the principles of Smart Growth and the relation to land use and future land use.

Signature: Tim Lannen Date: 01.10.2022

2021 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting Minutes

A regular meeting of the Charter Township of Union Board of Trustees was held on December 15, 2021, at 7:00 p.m. at the Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present:

Supervisor Mielke, Clerk Cody, Treasurer Rice, Trustee Bills, Trustee Brown, Trustee Hauck, and Trustee Thering

Approval of Agenda

Hauck moved **Cody** supported to approve the agenda as presented. **Vote: Ayes: 7 Nays: 0. Motion carried.**

Public Hearings

N/A

Presentation

N/A

Public Comment

Open: 7:02 p.m.

No comments offered

Closed: 7:02 p.m.

Reports/Board Comments

A. Current List of Boards and Commissions – Appointments as needed

1. Move alternate Brandon LaBelle to fill vacant seat on the ZBA with term ending 12/31/2022

Hauck moved **Rice** supported to move alternate Brandon LaBelle to fill vacant seat on the ZBA with term expiring 12/31/2021. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

2. Re-appoint Collin Herren to the Construction Board of Appeals for a 2-year term

Hauck moved **Bills** supported to reappoint Colin Herren for a 2-year term to the Construction Board of Appeals with the term expiring 12/31/2023. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

3. Re-appoint Andy Theisen to the Construction Board of Appeals for a 2-year term

Hauck moved **Rice** supported to reappoint Andy Theisen for a 2-year term to the Construction Board of Appeals with the term expiring 12/31/2023. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

4. Re-appoint John Dinse to the Hannah Bark Park Advisory Board for a 2-year term

Rice moved **Brown** supported to reappoint John Dinse for a 2-year term to the Hannah's Bark Park Advisory Board with the term expiring 12/31/2023. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

5. Re-appoint Lynn Laskowsky to the Chippewa River District Library Board for a 4-year term

Thering moved **Rice** supported to reappoint Lynn Laskowsky for a 4-year term to the Chippewa River District Library Board with the term expiring 12/31/2025. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

B. December Monthly Activity Report

C. Board Member Reports

Rice – Gave update on winter taxes.

Bills – Gave updates on the Isabella County Commissioners and reported reaching out to the Saginaw Chippewa Indian Tribe regarding the 2% Grant.

Hauck – Gave updates on the Road Commission.

Mielke – Gave updates on the EDA.

Consent Agenda

- Communications
- Minutes – November 23, 2021 – Regular Meeting
- Accounts Payable
- Payroll
- Meeting Pay
- Fire Reports

Bills moved **Brown** supported to approve the consent agenda as presented. **Vote: Ayes: 7 Nays: 0. Motion carried.**

New Business

A. Discussion/Action: (Stuhldreher) Adopt FY' 2022 Appropriations Resolution

Hauck moved **Cody** supported to approve the adoption of FY' 2022 Appropriations Resolution covering the following funds: General, Fire, Special Assessment, East DDA, West DDA, 2% Grant, Sewer and Water; approval of the 2022 fee schedule and millage rates. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

B. Discussion/Action: (Stuhldreher) Adopt FY' 2022 Board of Trustees Meeting Schedule

Thering moved **Bills** supported approve the FY' 2022 Board of Trustees Meeting Schedule, with

amendments to change the Joint Meeting from March 29 to April 6 and change the December 21 meeting to December 14, in accordance with the Open Meetings Act. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

C. Discussion/Action: (Board of Trustees) Policy Governance 2.4 Financial Planning/Budgeting

Discussion by the Board

D. Discussion/Action (Board of Trustees) Policy Governance 3.0 Global Governance Commitment

Discussion by the Board

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open 8:16 p.m.

No comments were offered.

Closed: 8:17 p.m.

MANAGER COMMENTS

Manager hosted an employee party for staff; no public funds were spent; thanked the planning committee, Amy, Tera, Hannah and Jennifer.

Invited the Board of Trustees to join staff Thursday December 23 to show off their ugly Christmas sweater, have hot chocolate, chili and Christmas treats.

Wished everyone a Merry Christmas.

FINAL BOARD MEMBER COMMENTS

Bills – Happy Holidays. See you in the New Year.

Rice – Thanked Board for their continuous support, wished everyone Happy Holidays and to stay safe.

Hauck – Reported that former Trustee Lannen’s mother passed away, wished everyone a Happy Holiday and to stay safe.

Cody – Happy Holidays

Brown – Happy Holidays, urged people to get vaccinated.

Mielke – Merry Christmas, Happy Hanukkah.

ADJOURNMENT

Rice moved Brown supported to adjourn the meeting at 8:23 p.m. Vote: Ayes: 7 Nays: 0. Motion carried.

APPROVED BY:

Lisa Cody, Clerk

Bryan Mielke, Supervisor

(Recorded by Tera Green)

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
12/23/2021	101	488 (E)	00146	CONSUMERS ENERGY	4244 E BLUE GRASS	105.62
					4822 ENCORE BLVD	130.62
					4797 S MISSION ST BARN	607.69
					4795 S MISSION	2,620.85
					5076 S MISSION	996.65
					5240 E BROOMFIELD	1,107.08
					900 MULBERRY	51.28
					1933 S ISABELLA	657.90
					5537 E BROADWAY	241.67
					5525 E REMUS	69.35
					2055 ENTERPRISE DR	265.47
					2270 NORTHWAY	34.26
					1660 BELMONT	123.81
					5142 BUDD	219.21
					5144 BUDD	32.78
					5228 S ISABELLA	7,512.51
					3248 S CONCOURSE	230.37
					5369 S CRAWFORD	100.14
					3998 E DEERFIELD	152.17
					1876 S LINCOLN	16.78
					2188 E PICKARD	97.49
					1876 E PICKARD	183.90
					2495 E DEERFIELD	340.27
					2424 W MAY	656.22
					2180 S LINCOLN	30.27
					1776 E PICKARD	40.34
					2010 S LINCOLN	1,204.47
					800 CRAIG HILL	59.65
					4520 E RIVER	382.55
					2279 S MERIDIAN	1,267.38
					2279 S MERIDIAN PUMP HOUSE	183.97
					1633 S LINCOLN	431.25
					5319 E AIRPORT	88.88
					1046 S MISSION	186.71
					1605 SCULLY	78.09
					4511 E RIVER	11,934.21
						<u>32,441.86</u>
12/23/2021	101	489 (E)	00146	VOID		
				Void Reason: Created From Check Run Process		V
12/23/2021	101	490 (E)	00146	VOID		
				Void Reason: Created From Check Run Process		V
12/31/2021	101	491 (E)	01233	UNITED STATES OF AMERICA	RURAL DEV II BOND PMT (92-05)	56,548.94
01/05/2022	101	492 (E)	01186	COYNE PROPANE LLC	PROPANE AT 4511 E RIVER RD CREDIT FROM 2015	938.25 (4.97)
						<u>933.28</u>
01/05/2022	101	493 (E)	01440	RESERVE ACCOUNT	RELOAD POSTAGE METER RESERVE ACCOUNT	3,000.00
01/05/2022	101	494 (E)	01105	MASTERCARD	MASTERCARD-STUHLBREHER MASTERCARD-NANNEY MASTERCARD-SMITH MASTERCARD-TEALL MASTERCARD-COFFELL	54.97 613.78 977.15 838.39 67.31
						016

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MASTERCARD-THEISEN	258.72
					MASTERCARD-OCKERT	172.04
					MASTERCARD-GALLINAT	25.00
					MASTERCARD-FUSSMAN	48.89
					MASTERCARD- HOHLBEIN	271.80
					MASTERCARD- DEARING	94.62
					MASTERCARD-RADAR	60.04
					MASTERCARD-MCBRIDE	1,087.13
					MASTERCARD-ROCKAFELLOW	72.42
					MASTERCARD-WALDRON	432.82
						<u>5,075.08</u>
01/12/2022	101	23353	MISC	Vern's Quality Construction	BD Payment Refund	135.00
01/12/2022	101	23354	00020	JAMES ALWOOD	WELL SITE LEASE-DECEMBER 2021	352.68
01/12/2022	101	23355	01703	AMAZON CAPITAL SERVICES	TWO WAY RADIO BATTERIES	119.97
					REMOTE MANAGEMENT CARD	454.95
					SAMSUNG GALAXY TABLET	499.99
					WIRED KEYBOARD & MOUSE-ASSESSOR	20.98
					CREDIT FOR DUPLICATE PAYMENT	(171.92)
						<u>923.97</u>
01/12/2022	101	23356	00059	JOHN BEBOW	CLOTHING ALLOWANCE REIMBURSEMENT-BEBOW	100.00
01/12/2022	101	23357	00072	BLOCK ELECTRIC	UPPER PARKING LOT LIGHT REPAIR-TWP HALL	50.00
01/12/2022	101	23358	01240	BRAUN KENDRICK FINKBEINER PLC	CONCERNED CITIZENS-NOVEMBER 2021	555.00
					GENERAL LEGAL FEES-NOVEMBER 2021	8,425.06
						<u>8,980.06</u>
01/12/2022	101	23359	01734	BROERSMA & BROERSMA REAL ESTATE	MTT CASE APPRAISAL	4,000.00
01/12/2022	101	23360	00095	C & C ENTERPRISES, INC.	UNIFORMS	260.50
					CLOTHING ALLOWANCE-CLERK	78.25
					CLOTHING ALLOWANCE-BLDG OFFICIAL	100.00
					MULTIFOLD TOWELS/FACE MASKS/KLEENEX	259.25
					CLOTHING ALLOWANCE-PW ASSISTANT	97.00
					CLOTHING ALLOWANCE-RENTAL INSPECTOR	17.00
					CLOTHING ALLOWANCE-RENTAL INSPECTOR	73.75
						<u>885.75</u>
01/12/2022	101	23361	00099	CENTRAL CONCRETE PRODUCTS CO. INC	LIMESTONE-BROADWAY TANK	93.69
01/12/2022	101	23362	01309	CGS, INC	TRENCHING & SHORING TRAINING	1,633.70
01/12/2022	101	23363	00722	CHARTER TOWNSHIP OF UNION	Q4 UTILITY BILLING-WWTP	1,484.58
					Q4 UTILITY BILLING-5243 JONATHON LANE	52.52
					Q4 UTILITY BILLING-PARKS	658.00
					Q4 UTILITY BILLING-TWP HALL	155.35
						<u>2,350.45</u>
01/12/2022	101	23364	00129	CMS INTERNET, LLC	MANAGED IT, EMAIL, & PHONE SERVICE-JAN 2	7,790.61
01/12/2022	101	23365	01024	CODE OFFICIALS CONFERENCE-MI	2022 COCM MEMBERSHIP-SOMMER	45.00
01/12/2022	101	23366	01515	LISA M CODY	MILEAGE FOR ELECTIONS-CLERK	49.95
01/12/2022	101	23367	00155	COYNE OIL CORPORATION	FUEL IN TOWNSHIP VEHICLES-DECEMBER 2021	1,251.64
01/12/2022	101	23368	01242	CULLIGAN WATER	WATER COOLER-SHOP DEC 2021	8.50
01/12/2022	101	23369	01171	DBI BUSINESS INTERIORS	PENS FOR TWP HALL	1.79
					BINDER CLIPS-TWP HALL	9.44
					WEATHERCARD PAPER-BLDG DEPT	72.19
					DESK CALENDAR/BLDG DEPT OFFICE SUPPLIES	63.12

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						146.54
01/12/2022	101	23370	00183	DIXON ENGINEERING, INC.	WATER TOWER MAINT.-PMT #3 WATER TOWER MAINTENANCE INSPECTION	5,700.00 3,400.00
						<u>9,100.00</u>
01/12/2022	101	23371	00098	ELECTION SOURCE	ICP/ICX ANNUAL MAINTENANCE	2,220.00
01/12/2022	101	23372	00249	GILL-ROY'S HARDWARE	SIGN HOLDER/NO TRESSPASSING SIGN	10.34
01/12/2022	101	23373	01583	GOUDREAU & ASSOCIATES INC.	DOCUMENT & BIDDING SERVICES-JAMESON PARK	250.00
01/12/2022	101	23374	00257	GOURDIE-FRASER, INC.	PUMP STATION #1 REPLACEMENT EPA EMERGENCY RESPONSE PLAN RIVER ROAD-HIGH SERVICE PUMP INSTALLATIO	3,125.46 7,850.00 6,350.00
						<u>17,325.46</u>
01/12/2022	101	23375	00261	GRAINGER	RUST STAIN REMOVER ALCOHOL PADS	1,460.27 52.40
						<u>1,512.67</u>
01/12/2022	101	23376	01721	HYDROCORP	CROSS CONNECTION PROG RESIDENTIAL-DEC. 2 CROSS CONNECTION PROG NON-RESIDENTIAL-DE	2,650.00 950.00
						<u>3,600.00</u>
01/12/2022	101	23377	00324	ISABELLA CORPORATION	8" WATERMAIN FEED INSTALLATION-WWTP	18,200.00
01/12/2022	101	23378	01094	ISABELLA COUNTY RECYCLING CENTER	OIL DISPOSAL	7.50
01/12/2022	101	23379	00352	J & W MACHINE, INC.	REMOVE SLEEVE FROM BEARING ASSEMBLY	45.00
01/12/2022	101	23380	00362	KRAPOHL FORD & LINCOLN	2012 FORD SNOWPLOW TRUCK REPAIR	762.17
01/12/2022	101	23381	01765	LINCOLN RECEPTION CENTER	MEETING ROOM RENTAL-EDA, PLANNING MEETIN	200.00
01/12/2022	101	23382	01455	JENNIFER LOVEBERRY	MILEAGE REIMBURSEMENT-LOVEBERRY 7/21-12/	182.00
01/12/2022	101	23383	01722	MICHIGAN ASSN OF MUNICIPAL CLERKS	2022 MAMC MEMBERSHIP-LISA CODY	60.00
01/12/2022	101	23384	00733	MICHIGAN ASSN. OF PLANNING	PLANNING MICHIGAN VIRTUAL CONFERENCE	210.00
01/12/2022	101	23385	00142	MICHIGAN OFFICE SOLUTIONS	PRINTER/COPIER SERV. AGREEMENT-JAN 2022	974.51
01/12/2022	101	23386	01764	MID MICHIGAN AQUATIC REC. AUTHORITY	CONTRIBUTION TO AQUATIC CENTER	10,000.00
01/12/2022	101	23387	00460	MT. PLEASANT AREA CHMB OF COMMERCE	BUSINESS AFTER HOURS TICKET-PEAK	5.00
01/12/2022	101	23388	00128	CITY OF MT. PLEASANT	CONTRIBUTION TO AIRPORT-2022	10,000.00
01/12/2022	101	23389	01191	NMCOA TREASURER	2022 NMCOA MEMBERSHIP-MILLER 2022 NMCOA MEMBERSHIP-SOMMER	100.00 100.00
						<u>200.00</u>
01/12/2022	101	23390	00494	NORTH CENTRAL LABORATORIES	TOTAL ALKALINITY TNT THERMOMETER/AMMONIA & PHOSPHORUS TEST N	253.25 1,723.38
						<u>1,976.63</u>
01/12/2022	101	23391	00497	NORTHERN INDUSTRIAL SUPPLY	DOUBLE INTERLOCKING BEARING	2,151.25
01/12/2022	101	23392	00131	PERCEPTIVE CONTROLS, INC	LIFT STATION SERVICES TERTIARY 3 HARDWARE UPDATE WTR SUPPORT SERVICES	2,505.40 4,358.99 126.00
						<u>6,990.39</u>
01/12/2022	101	23393	00532	PLUMMER'S ENVIRONMENTAL SERV.	INSTALLATION OF MANHOLE LINERS	119,093.00
01/12/2022	101	23394	00549	CHRIS RADER	MILEAGE REIMBURSEMENT-RADER	28.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/12/2022	101	23395	01595	ROMANOW BUILDING SERVICES	JANITORIAL SERVICES NOV 2021-WTR	316.29
					JANITORIAL SERVICES NOV 21-WWTP	316.29
					JANITORIAL SERVICES NOVEMBER 2021-TWP HA	852.14
						<u>1,484.72</u>
01/12/2022	101	23396	00574	SAGINAW VALLEY CHAPTER ICC	2022 SVCICC MEMBERSHIP- L SOMMER	15.00
01/12/2022	101	23397	01473	STATE OF MICHIGAN-DEQ	BIOSOLIDS LAND APP FEE-2022	775.48
01/12/2022	101	23398	01542	STERICYCLE, INC.	PAPER SHREDDING 12/1/21	65.61
01/12/2022	101	23399	01495	MARK STUHLDTREHER	1/2 ROTARY LUNCH	65.00
01/12/2022	101	23400	01654	TRACE ANALYTICAL LABORATORIES, INC.	SAMPLE HANDLING, STORAGE, & DISPOSAL	20.00

101 TOTALS:

Total of 55 Checks:

334,326.43

Less 2 Void Checks:

0.00

Total of 53 Disbursements:

334,326.43

Charter Township of Union Payroll
--

CHECK DATE: January 6, 2022

PPE: January 1, 2022

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	34,099.68
Fire Fund		
EDDA		
WDDA		
Sewer Fund		34,991.54
Water Fund		27,337.37
Total To Transfer from Pooled Savings		\$ 96,428.59

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$	64,753.24
Employer Share Med		857.03
Employer Share SS		3,664.46
SUI		763.04
Pension-Employer Portion		5,280.26
Workers' Comp		596.29
Life/LTD		629.62
Dental		1,343.81
Health Care		23,283.44
Vision		394.28
Vision Contribution		(199.92)
Health Care Contribution		(4,936.96)
Cobra/Flex Administration		-
PCORI Fee		-
Total Transfer to Payroll Checking		\$ 96,428.59

TOTAL TRANSFER FROM POOLED SAVINGS TO PAYROLL ACCOUNT

CONFIRMATION NUMBER: _____ **DATE:** _____

ACH NUMBER: _____ **TIME:** _____

Charter Township of Union Payroll
--

CHECK DATE: December 23, 2021

PPE: December 18, 2021

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	33,225.63
Fire Fund		
EDDA		
WDDA		
Sewer Fund		47,197.37
Water Fund		33,810.07
Total To Transfer from Pooled Savings		\$ 114,233.07

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$	77,251.12
Employer Share Med		1,113.50
Employer Share SS		4,761.16
SUI		-
Pension-Employer Portion		6,471.41
Workers' Comp		750.00
Life/LTD		-
Dental		1,340.73
Health Care		22,337.60
Vision		-
Vision Contribution		-
Health Care Contribution		-
Cobra/Flex Administration		207.55
PCORI Fee		-
Total Transfer to Payroll Checking		\$ 114,233.07

TOTAL TRANSFER FROM POOLED SAVINGS TO PAYROLL ACCOUNT

CONFIRMATION NUMBER: _____ **DATE:** _____

ACH NUMBER: _____ **TIME:** _____

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM
2021**

BOARD MEMBER: Connie Lee Bills

MONTH: November/December 2021

Date	Meeting	Time Attended		Total
		1hr or less	More than Hr	
11/2/21	Isabella County BOC	X		50.00
12/7/21	Isabella County BOC		X	75.00
12/21/21	Isabella County BOC	X		50.00
				175.00

SIGNATURE:  _____ **Date:** 12/22/21

1. This form is filled out by the board member monthly and turned into the Finance Director. Completed requests will be added to the consent agenda for approval at the next regular board meeting. After board approval, payment will be added to the next regular payroll process.
2. Only list those meetings that you have attended. You are required to list the amount of meeting time you were in attendance. The amount paid is subject to the time you spent during the actual meeting. 1 to 60 minutes is reimbursed at \$50. Anything greater than 60 minutes is reimbursed at \$75.
3. Attendances at all day conferences/sessions are reimbursed as one meeting at \$75.

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM**

(See Governance Policy 3.10 for additional details)

BOARD MEMBER: Bill Hawk

MONTH, YEAR: 11-21

Date MM/DD	Meeting	Time Attended		Total
		1hr or less	More than Hr	
11-11	I.C.R.C.		X	\$75.00
11-17	Council of Governments	X		\$50.00

Signature: Bill Hawk **Date:** 12-15-21

1. This form is to be filled out by the board member at the conclusion of each calendar month. Request forms should be sent to the Finance Department. Following approval by the Board of Trustees, the meetings will be paid in the next payroll run.
2. Only list those meetings that you have attended. For extra meetings that a member of the Board of Trustees attends and are eligible for "meeting pay", \$50 will be paid for meetings that are 1 hour or less and \$75 for meetings over 1 hour. The meeting pay request form must be filled out with the date of the meeting, the name of the meeting attended, the length of the meeting and the pay requested for each meeting.
3. The Township Supervisor, Clerk, and Treasurer shall not receive any meeting pay for attending meetings during regular township business hours of Monday through Friday 8:30 am to 4:30 pm.

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM**

(See Governance Policy 3.10 for additional details)

BOARD MEMBER: James Therring
MONTH, YEAR: November 17, 2021

Date MM/DD	Meeting	Time Attended		Total
		1hr or less	More than 1hr	
11/17/21	COG	✓		50

Signature: James Therring **Date:** 12/15/21

1. This form is to be filled out by the board member at the conclusion of each calendar month. Request forms should be sent to the Finance Department. Following approval by the Board of Trustees, the meetings will be paid in the next payroll run.
2. Only list those meetings that you have attended. For extra meetings that a member of the Board of Trustees attends and are eligible for "meeting pay", \$50 will be paid for meetings that are 1 hour or less and \$75 for meetings over 1 hour. The meeting pay request form must be filled out with the date of the meeting, the name of the meeting attended, the length of the meeting and the pay requested for each meeting.
3. The Township Supervisor, Clerk, and Treasurer shall not receive any meeting pay for attending meetings during regular township business hours of Monday through Friday 8:30 am to 4:30 pm.



Union Township Report-1

Date: Wednesday, December 15, 2021



Alarm Date between 2021-12-06 and 2021-12-12

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0001026						
		12/8/2021 3:25:00 AM	733	Smoke detector activation due to malfunction	ENG 33	2	1
						Total Responding 2	
Union Township	0001027						
		12/8/2021 4:46:57 AM	733	Smoke detector activation due to malfunction	ENG 33	2	1
						Total Responding 2	
Union Township	0001029						
		12/8/2021 7:59:30 AM	311	Medical assist, assist EMS crew	ENG 33	2	1
						Total Responding 2	

Union Township	0001031						
		12/8/2021 3:03:52 PM	730	System malfunction, other	ENG 33	2	1
						Total Responding 2	
Union Township	0001032						
		12/8/2021 7:49:25 PM	322	Motor vehicle accident with injuries	ENG 33	2	1
		12/8/2021 7:49:25 PM	322	Motor vehicle accident with injuries	C 31	1	1
						Total Responding 3	
Union Township	0001033						
		12/8/2021 10:29:23 PM	733	Smoke detector activation due to malfunction	ENG 33	3	1
						Total Responding 3	
Union Township	0001038						

		12/10/2021 9:11:18 PM	321	EMS call, excluding vehicle accident with injury	ENG 33	2	1
						Total Responding 2	
Union Township	0001039						
		12/11/2021 9:29:14 AM	444	Power line down	ENG 33	2	1
						Total Responding 2	
	Total Runs 8					Total Responding 18	

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

Highlighted Yellow Indicates an Emergency Call



Union Township Report-1

Date: Tuesday, December 28, 2021



Alarm Date between 2021-12-20 and 2021-12-26

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0001076						
		12/20/2021 9:55:11 AM	412	Gas leak (natural gas or LPG)	ENG 32	3	1
						Total Responding 3	
Union Township	0001077						
		12/20/2021 11:57:29 AM	322	Motor vehicle accident with injuries	ENG 32	3	1
						Total Responding 3	
Union Township	0001082						
		12/22/2021 6:51:20 PM	322	Motor vehicle accident with injuries	ENG 32	2	1
						Total Responding 2	

Union Township	0001084						
		12/24/2021 11:06:10 AM	600	Good intent call, other	ENG 32	2	1
						Total Responding 2	
Union Township	0001086						
		12/25/2021 12:21:00 PM	522	Water or steam leak	ENG 31	2	1
						Total Responding 2	
	Total Runs					Total Responding 12	
	5						

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

Highlighted Yellow Indicates an Emergency Call



Union Township Report-1

Date: Tuesday, January 4, 2022



Alarm Date between 2021-12-27 and 2022-01-02

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0000004						
		1/1/2022 7:12:19 PM	735	Alarm system sounded due to malfunction	ENG 31	2	1
						Total Responding 2	
Union Township	0001095						
		12/29/2021 9:15:00 AM	311	Medical assist, assist EMS crew	ENG 31	2	1
						Total Responding 2	
Union Township	0001097						
		12/29/2021 6:22:59 PM	321	EMS call, excluding vehicle accident with injury	ENG 31	2	1
						Total	

							Responding 2	
Union Township	0001100							
		12/29/2021 1:24:26 PM	700	False alarm or false call, other	ENG 31		2	1
							Total Responding 2	
Union Township	0001105							
		12/31/2021 12:37:47 PM	733	Smoke detector activation due to malfunction	ENG 31		2	1
							Total Responding 2	
Union Township	0001106							
		12/31/2021 1:05:25 PM	320	Emergency medical service incident, other	ENG 31		2	1
							Total Responding 2	
Union Township	0001107							

		12/31/2021 9:15:00 PM	311	Medical assist, assist EMS crew	ENG 31	2	1
						Total Responding 2	
	Total Runs 7					Total Responding 14	

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

Highlighted Yellow Indicates an Emergency Call



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees	DATE: December 28, 2021
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: 1/12/2022
ACTION REQUESTED: To conduct a Second Reading for and to adopt the new Consumers Energy Company Gas and/or Electric Franchise Ordinance Number 21-01.	

Current Action Emergency

Funds Budgeted: If Yes Account # No N/A

Finance Approval

BACKGROUND INFORMATION

The current Consumers Energy franchise agreement for electricity and natural gas distribution services in the Township was adopted by the Board of Trustees on 2/26/1992 as Ordinance No. 1992-1, with a 30-year term set to expire in early 2022. Consumers Energy officials contacted Township staff in early October to enquire about establishing a new 30-year franchise agreement. A draft ordinance from Consumers Energy was reviewed by the Township Attorney, and a number of updates were incorporated into the proposed ordinance. The changes requested by the Township Attorney were reviewed and accepted by Consumers Energy officials in early November. The terms of the proposed Ordinance are similar to the 1992 ordinance, consistent with applicable state laws and Michigan Public Services Commission rules. The following is a summary of the public notice and meetings associated with this proposed ordinance update:

Date	Event	Actions
November 10, 2021	Regular in-person meeting of the Board of Trustees	Introduction and First Reading of the proposed ordinance
December 15, 2021	Summary of the proposed ordinance and notice of the date, time, and place of the Second Reading, in accordance with the requirements of the Charter Township Act (Public Act 359 of 1947, as amended).	Posting of the summary, notice, and the proposed ordinance at the Township Hall and under “Announcements” on the Township’s website
December 28, 2021		Publication of the summary and notice in The Morning Sun newspaper
January 12, 2022	Regular in-person meeting of the Board of Trustees	Second Reading and consideration of the proposed ordinance for adoption

SCOPE OF SERVICES

Second Reading and adoption of the proposed new Consumers Energy Company Gas and/or Electric Franchise Ordinance.

JUSTIFICATIONS

Adoption of the proposed Ordinance is necessary for extension of the franchise agreement under which Consumers Energy provides electric and natural gas distribution services to agricultural, residential, commercial, industrial, and public/institutional customers in the Township.

GOALS ADDRESSED

Board of Trustees goals addressed by this Ordinance (From Policy 1.0: Global End):

- 1. Community well-being and common good**
- 3. Safety**
- 5. Natural environment**
- 6. Commerce**

Adoption of the proposed Ordinance to extend the Consumers Energy franchise agreement for an additional 30 years would allow the company to continue to provide electricity and natural gas distribution services to customers in the Township. Without reliable electricity and natural gas services, the Township cannot make the most effective use of resources (1.0), residents cannot engage in a vibrant community life (1.1), and many business activities would not be sustainable (1.6). In addition, these services help to protect the natural resources of the Township (1.5), including air, water, and soils (1.5.1), by minimizing the need to burn wood, coal or petroleum products for heat. These services also help enable all residents and other occupants of buildings in the Township to enjoy a safe environment through all seasons of the year (1.3).

COSTS

NA

TIMETABLE

After a Second Reading and adoption by the Board of Trustees, the Ordinance would take effect on the day immediately following publication of the required notice of adoption.

RESOLUTION

To conduct a Second Reading for and to adopt the new Consumers Energy Company Gas and/or Electric Franchise Ordinance Number 21-01.

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

**CHARTER TOWNSHIP OF UNION
ISABELLA COUNTY, MICHIGAN**

CONSUMERS ENERGY COMPANY GAS AND/OR ELECTRIC FRANCHISE ORDINANCE NO. 21-01

[An ordinance adopted under provisions of the Charter Township Act (Public Act 359 of 1947, as amended, being MCL 42.1 – MCL42.34) to grant to the Consumers Energy Company and its successors and assigns the right and authority to lay, maintain and commercially operate gas lines and facilities, including but not limited to mains, pipes, services and valves, and to construct, maintain and commercially use electric lines and related facilities, including but not limited to towers, masts, poles, crossarms, guys, wires and transformers on, under, along, and across public places, including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas and/or electric business in the Township for a period of thirty years; and to provide for repeal, publication, and an effective date.]

CHARTER TOWNSHIP OF UNION, ISABELLA COUNTY, MICHIGAN HEREBY ORDAINS:

Section 1.0 Title.

This Ordinance shall be known as the “Consumers Energy Company Gas and/or Electric Franchise Ordinance” and will be referred to herein as “this Ordinance.”

Section 2.0 Grant and Term.

The Charter Township of Union, Isabella County, Michigan, hereinafter called “Township,” hereby grants to Consumers Energy Company and its successors and assigns, hereinafter called “Consumers Energy,” the right and authority to lay, maintain, and commercially operate gas lines and facilities, including but not limited to mains, pipes, services and valves, and to construct, maintain, and commercially use electric lines and related facilities, including but not limited to towers, masts, poles, crossarms, guys, wires, and transformers on, under, along, and across public places, including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas and/or electric business in the Township for a period of thirty years.

Section 3.0 Conditions.

No public place used by Consumers Energy shall be obstructed longer than necessary during construction or repair, and shall be restored to the same order and condition as when work was commenced. All of Consumers Energy’s gas lines, electric lines and related facilities shall be placed as not to unnecessarily interfere with the public’s use of public places. Electric lines and related facilities shall be securely fastened so as not to endanger or injure persons or property. Consumers Energy shall have the right to trim trees if necessary in the conducting of such business.

Section 4.0 Hold Harmless.

Consumers Energy shall save the Township free and harmless from all loss, costs, and expense to which it may be subject by reason of the negligent construction and maintenance of the lines and related facilities hereby authorized as well as any other legally actionable errors or omissions by Consumers Energy related to its exercise of rights under this Ordinance. In case any action is commenced against the Township on account of the permission herein given, Consumers Energy shall, upon notice, defend the Township and its representatives and hold them harmless from all loss, costs and damage arising out of such negligent construction and maintenance as well as any other legally actionable errors or omissions by Consumers Energy related to its exercise of rights under this Ordinance.

The Township, and its agents, employees, and contractors are not to be liable to Consumers Energy or to its customers for any interference with or disruption in the operation of its electrical or gas systems, or for any damages arising out of Consumers Energy's use of the public rights-of-way, except to the extent of the gross negligence or willful misconduct of the Township, its agents, employees, or contractors.

Section 5.0 Extensions.

Consumers Energy shall construct and extend its gas and/or electric distribution system within the Township, and shall furnish gas and electric service to applicants residing therein in accordance with applicable laws, rules, and regulations.

Section 6.0 Franchise Not Exclusive.

The rights, power, and authority herein granted are not exclusive.

Section 7.0 Rates and Conditions.

Consumers Energy shall be entitled to provide gas and electric service to the inhabitants of the Township at the rates and pursuant to the conditions as approved by the Michigan Public Service Commission. Such rates and conditions shall be subject to review and change upon petition to the Michigan Public Service Commission.

Section 8.0 Revocation.

The franchise granted by this Ordinance is subject to revocation upon 60 calendar days written notice by either party. Upon revocation this Ordinance shall be considered repealed and of no effect past, present, or future.

Section 9.0 Michigan Public Service Commission Jurisdiction.

Consumers Energy remains subject to the reasonable rules and regulations of the Michigan Public Service Commission applicable to gas and electric service in the Township.

Section 10.0 Repeal.

All ordinances or parts of ordinances in conflict with this Ordinance, including the Consumers Energy Company Gas and/or Electric Franchise Ordinance No. 1992-1, are hereby repealed, except that this Ordinance shall not be construed to repeal any provision of the adopted Township Zoning Ordinance.

Section 11.0 Publication.

The Clerk for the Township shall cause this Ordinance to be published in the manner required by law.

Section 12.0 Effective Date.

This Ordinance was approved and adopted by the Township Board of Trustees, Isabella County, Michigan, on _____, 2022, after a first reading by the Township Board of Trustees on November 10, 2021, and publication after such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall become effective immediately upon publication of a summary of the ordinance and notice of adoption in a newspaper of general circulation in the Township, following adoption by the Township Board of Trustees.

CERTIFICATION OF ADOPTION AND PUBLICATION OF TOWNSHIP ORDINANCE

I, Lisa Cody, the duly elected Clerk of the Charter Township of Union, Isabella County, Michigan, hereby certify that the foregoing Ordinance was adopted at a meeting of the Charter Township of Union Board of Trustees on the _____ day of _____, 2022, at which the following named members of the Charter Township of Union Board of Trustees were present and voted in person as follows:

(a) Voting in favor of the Ordinance: _____

(b) Voting against adoption of the Ordinance: _____

I further certify that a summary and notice of adoption of this Ordinance were published in the Morning Sun, a newspaper of general circulation within the Charter Township of Union on the _____ day of _____, 2022, and that proof of same is filed in the Charter Township of Union Ordinance Book.

Certification Date: _____, 2022

Lisa Cody, Clerk

I, Bryan Mielke, the duly elected Supervisor of the Charter Township of Union, Isabella County, Michigan, hereby confirm the authenticity of this record and Ordinance.

Bryan Mielke, Supervisor

Date: _____, 2022

REQUEST FOR TOWNSHIP BOARD ACTION

To: Mark Stuhldreher - Township Manager	DATE: January 3, 2022
FROM: Kim Smith – Public Services Director	DATE FOR BOARD CONSIDERATION: January 12, 2022
ACTION REQUESTED: Approval of Commercial Property Utility Service Agreement and Franchise Agreement for Coyne LLC, located at 1368 N. Harris Street.	

Current Action Emergency _____Funds Budgeted: If Yes _____ Account # _____ No _____ N/A

Finance Approval _____

BACKGROUND INFORMATION

The owner of the property located at 1368 North Harris Street is developing the property for both commercial and residential use. The Charter Township of Union does not have water service available in this area. The City of Mt. Pleasant does have water service available to this property. Because the City of Mt. Pleasant has water service available to the property the owner has requested that the City of Mt. Pleasant provide municipal water service. The parcel currently has several other approved Residential and Commercial Agreements existing on the property.

In order for one municipality to provide water service to a property located within the boundaries of another municipality a Franchise Agreement must be executed between the parties. The Township and City have approved franchise agreements for other properties in the past. To facilitate franchise agreements between the City of Mt. Pleasant and Union Township a template has been established for both Commercial and Residential Franchise Agreements.

SCOPE OF SERVICES

Execute an agreement for the City of Mt. Pleasant to provide municipal water service for commercial purposes to a property located within the boundaries of Charter Township of Union.

JUSTIFICATION

Approval of the Commercial Property Service and Water Franchise Agreement will provide municipal water service to a commercial building located within the Township that otherwise would not have access to municipal water. Providing municipal water service allows for further development of the parcel.

PROJECT IMPROVEMENTS

Board of Trustees goals addressed by this agreement (From Policy 1.0: Global End).

1. Community well-being and common good

COSTS

na

PROJECT TIME TABLE

NA

RESOLUTION

Approve the Commercial Property Utility Service and Franchise Agreement for Coyne LLC, located on parcel number 37-14-010-30-003-08, 1368 N Harris Street, Mt. Pleasant MI.

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

COMMERCIAL PROPERTY UTILITY SERVICE AND FRANCHISE AGREEMENT

This Commercial Property Utility Service and Franchise Agreement (the "Agreement") is made as of Nov. 29, 2021, between the City of Mt. Pleasant, a Michigan municipal corporation with a principal address of 320 West Broadway, Mt. Pleasant, MI 48858 (the "City"), Coyne LLC, an LLC with a principal address of 914 West Pickard Street, Mt. Pleasant, MI 48858 (the "Developer") and, with respect to paragraphs 8 through 12, the Charter Township of Union, a Michigan municipal corporation with a principal address of 2010 S. Lincoln Road, Mt. Pleasant, MI 48858 (the "Township").

RECITALS

- A. The Developer owns real property in the Township, as legally described on the attached **Exhibit A** (the "Property").
- B. The Developer plans to develop the Property for a commercial use and, because Township water services are unavailable in the area where the Property is located, has requested City water services.
- C. The City is amenable to accommodating the Developer's request, and the Township is amendable to granting the City a revocable franchise and consent to provide the requested services, in accordance with the terms and conditions of this Agreement.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree:

1. Proposed Improvements. A description of the improvements that the Developer proposes to construct and install relating to the provision of City water service (including any lines, pipes, pumps, valves, chambers and related appurtenances needed to connect to and receive service from the City's water system) is attached as **Exhibit B** (the "Improvements"). The Developer shall construct and install the Improvements in accordance with Exhibit B, and shall not modify the Improvements or construct and install additional Improvements without the prior written approval of the City's Director of Public Works.
2. Construction. The Developer shall be responsible for all costs associated with constructing and installing the improvements, including road repair and replacement, to their preexisting condition, if roads are disturbed. The Developer shall comply with all applicable City ordinances and construction standards, applicable state and federal laws, rules and regulations, applicable permits, and other approvals. Upon completion of construction and the City's inspection and approval, the Developer shall submit "as built" drawings to the City's Division of Public Works illustrating the location of the Improvements as constructed. The City will be responsible for Miss Dig marking all City water utilities in the right-of-way serving this property.
3. Connection. The City shall connect the Developer to the City's water system upon completion of the Improvements and payment of all applicable fees and charges in accordance with applicable City ordinances, resolutions, rules, regulations and policies in effect on the date of this Agreement.
4. Ownership and Maintenance. The Developer shall retain ownership of the Improvements and shall be solely responsible for maintaining the Improvements and ensuring their proper function.
5. Compliance with Applicable Regulations. The Developer's use of the City's water system is conditional upon compliance with the City's Municipal Water Use Ordinance and all other applicable City ordinances, rules, regulations, and policies pertaining to use of the water system, as well as applicable state and federal laws, rules and regulations, and applicable permits, certifications and approvals (the "Applicable

Regulations"). The City shall have the right to inspect the Property in the same manner as for properties receiving water services within the jurisdictional boundaries of the City, and may discontinue water service to the Property for any violation of the Applicable Regulations.

6. Rates, Fees, and Charges. The City shall charge and the Developer shall timely pay (*i.e.* before the date on which payment can be made without penalties or interest) all rates, fees and charges provided in the Applicable Regulations, which shall be a lien on the Property and shall be collected as provided by law.

7. Service Interruptions. The City cannot guarantee uninterrupted water services to the Property. Indeed, periodic interruptions may occur. This Agreement does not provide the Developer any rights to continuous water service or any cause of action for damages as a result of any periodic interruption.

8. Township Ordinances. The Township shall retain jurisdiction to enforce its zoning ordinance, the Michigan Construction Code, and all other Township ordinances on the Property.

9. Protection of Roadways. The City shall not provide water services to the Property until the Developer has repaired or replaced any damaged or disturbed roadways within the Township. The City shall inspect for such damage prior to connecting the Property to the City's water system.

10. Township's Franchise and Consent. This Agreement serves as the Township's consent and revocable franchise for the City to provide Water services to the Property and to use the Township's public rights-of-way for such purposes, as required by Article VII, Section 26 of the Michigan Constitution of 1963. Because this Agreement pertains to the provision of water services to commercial rather than residential property, it need not be in the form provided in the Comprehensive Agreement between the Charter Township of Union and the City of Mt. Pleasant, which the parties agreed to on December 12, 1991. Approval of the exact locations of the water mains, distribution lines, appurtenances, or other supply lines or pipes shall be obtained from the Township.

11. Loss Payment (Indemnification). The Developer shall hold the City and the Township (defined for purposes of this paragraph to include their respective officers and employees) harmless from, defend them against (with legal counsel reasonably acceptable to them), and pay for any loss paid or owed by them arising from the Developer's use, construction, or installation of the Improvements. "Loss" means a monetary amount paid or owed for any reason, including for example: judgments, settlements, fines, replacement costs, staff compensation, decreases in property value, and expenses incurred in defending a legal claim.

12. Termination. This Agreement may be terminated as follows:

- a. The Developer may terminate this Agreement at any time, and upon such termination the City may immediately discontinue water services to the Property.
- b. The City may terminate this Agreement if the Developer violates the Applicable Regulations.
- c. The Township may revoke the franchise and consent granted in this Agreement at any time, including but not limited to such time when the Township makes water service available to the Property through its own water system. Upon revocation of the franchise and consent, the City shall disconnect the Improvements from its water system and cease providing water services to the Property.

13. Successors and Assigns. The terms of this Agreement shall be binding upon the parties' successors and assigns.

14. Miscellaneous. This Agreement constitutes the entire Agreement among the parties. No oral or written prior or contemporaneous agreement shall have any force or effect nor shall any subsequent agreements have any force or effect unless made in writing and signed by the parties. The captions of this Agreement shall not be considered as part of this Agreement but shall be considered as descriptive only. The recitals however are an integral part of this Agreement.

The parties have caused this Agreement to be executed as of the date first written above.

CITY OF MT. PLEASANT

By: William L. Joseph
William L. Joseph, Mayor

By: H. Bouck
Heather Bouck, Clerk

STATE OF MICHIGAN
COUNTY OF ISABELLA

On 11/29, 2021, _____ William L. Joseph and Heather Bouck, personally known to me as the Mayor and Clerk of the City of Mt. Pleasant, appeared before me and acknowledged their signatures on this document.

Maureen K. Wilson
Notary Public, Isabella County, Michigan
My Commission expires: 09-25-2028
Acting in Isabella County, Michigan

COYNE LLC

By: David D. Coyne

Its: Member

STATE OF MICHIGAN
COUNTY OF Isabella

On November 29th, 2021, appeared before me, presented a valid photograph identification, and acknowledged signature on this document.

Johanna D. McDonald
Notary Public, Isabella County, Michigan
My Commission expires: 02-25-2024
Acting in Isabella County, Michigan

ACCEPTED WITH
RESPECT TO PARAGRAPHS 8 THROUGH 12:

CHARTER TOWNSHIP OF UNION

By: _____
Bryan Mielke, Supervisor

By: _____
Lisa Cody, Clerk

STATE OF MICHIGAN
COUNTY OF ISABELLA

On _____, 2021, Bryan Mielke and Lisa Cody, personally known to me as the Supervisor and Clerk of the Charter Township of Union, appeared before me and acknowledged their signatures on this document.

Notary Public, _____ County, Michigan
My Commission expires: _____
Acting in Isabella County, Michigan

Exempt from transfer taxes because this document does not convey any interest in any real property

Prepared by:

City Clerk
City of Mt. Pleasant
320 West Broadway,
Mt. Pleasant, MI 48858

When recorded return to:

Heather Bouck, City Clerk
City of Mt. Pleasant
320 West Broadway,
Mt. Pleasant, MI 48858

CC: Lisa Cody, Township Clerk
2010 South Lincoln Road
Mt. Pleasant, MI 48858

**EXHIBIT A
DAVE COYNE**

PART OF THE SOUTH 1/2 OF THE NORTH 1/2
OF THE SOUTHWEST 1/4 OF SECTION 10, T14N-R4W
UNION TOWNSHIP, ISABELLA COUNTY, MICHIGAN

PARCEL DESCRIPTION AS PREPARED

A PARCEL OF LAND IN THE SOUTH 1/2 OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF SECTION 10, T.14 N.-R.4 W., UNION TOWNSHIP, ISABELLA COUNTY, MICHIGAN DESCRIBED AS FOLLOWS: TO FIX THE POINT OF BEGINNING, COMMENCE AT THE SOUTHWEST CORNER OF SAID SECTION; THENCE N.00°-33'-37"W., ON AND ALONG THE WEST LINE OF SAID SECTION, 1323.74 FEET; THENCE N.89°-24'-55"E., ON AND ALONG THE SOUTH 1/8 LINE OF SAID SECTION, 478.96 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N.00°-33'-37"W., PARALLEL WITH SAID WEST SECTION LINE, 451.40 FEET; THENCE N.37°-18'-47"E., 268.17 FEET; THENCE N.89°-18'-54"E., ON AND ALONG THE NORTH LINE OF THE SOUTH 1/2 OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF SAID SECTION, 596.59 FEET TO A POINT ON A CURVE TO THE LEFT HAVING A RADIUS OF 2013.00 FEET; THENCE SOUTHWESTERLY, ALONG THE ARC OF SAID CURVE 716.11 FEET TO A POINT ON SAID CURVE, TO SAID ARC BEING SUBTENDED BY A CHORD BEARING S.20°-38'-08"W., 712.34 FEET TO SAID POINT; THENCE S.89°-24'-55"W., ON AND ALONG THE SOUTH 1/8 LINE OF SAID SECTION, 503.67 FEET; BACK TO THE POINT OF BEGINNING, CONTAINING 8.88 ACRES OF LAND AND BEING SUBJECT TO AND TOGETHER WITH ANY EASEMENTS, RESTRICTIONS OR RIGHTS OF WAY OF RECORD.

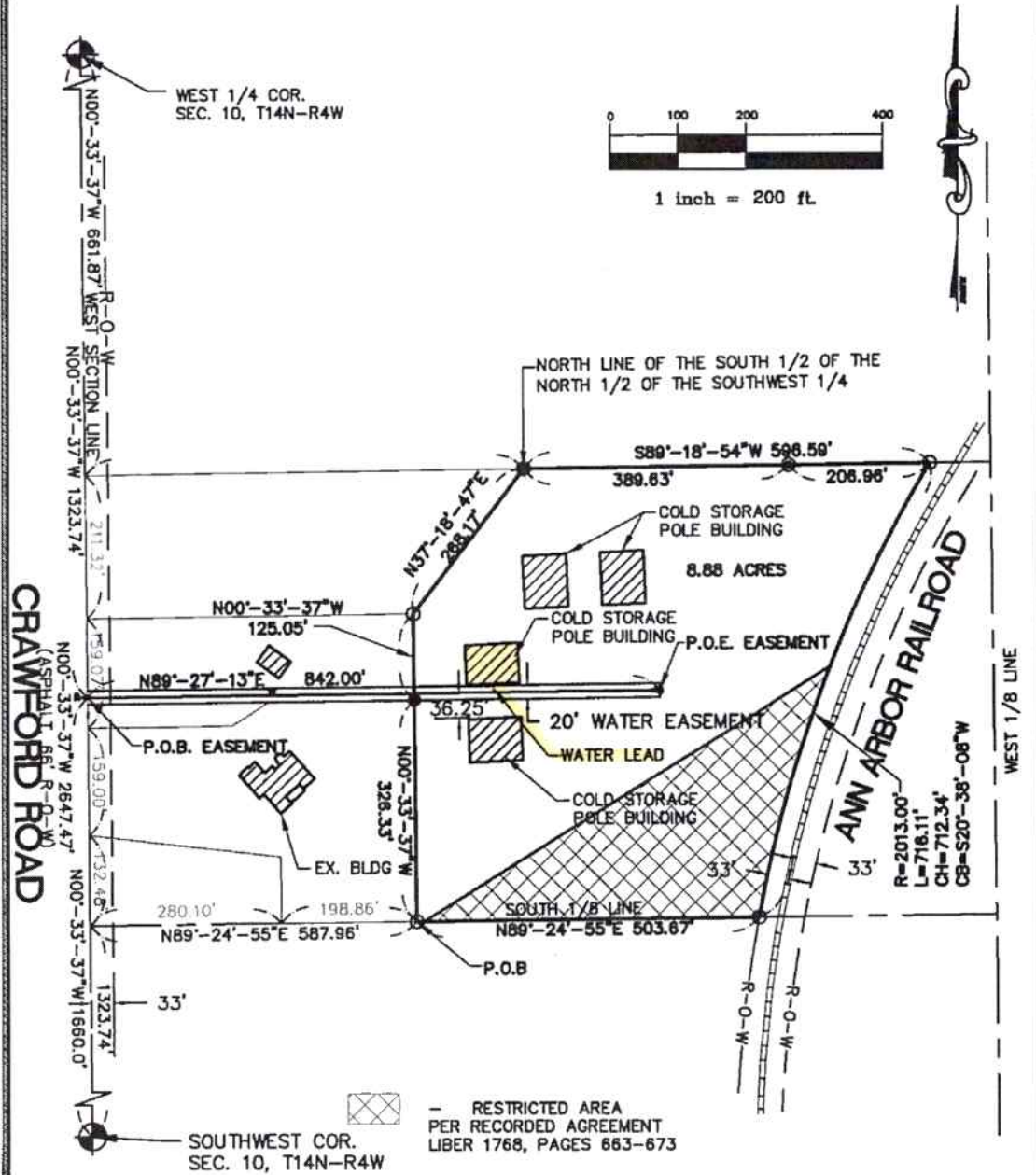
PUBLIC WATER MAIN EASEMENT DESCRIPTION:

A 20 FOOT WIDE EASEMENT FOR PUBLIC WATER MAIN BEING A STRIP OF LAND 20.00 FEET IN WIDTH, BEING 10.00 FEET EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE, ACROSS THE SOUTH 1/2 OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 10, T.14 N.-R.4 W., UNION TOWNSHIP, ISABELLA COUNTY MICHIGAN, DESCRIBED AS FOLLOWS: TO FIX THE POINT OF BEGINNING, COMMENCE AT THE SOUTHWEST CORNER OF SAID SECTION; THENCE N.00°-33'-37"W., ON AND ALONG THE WEST LINE OF SAID SECTION, 1660.00 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N.89°-27'-13"E., 842.00 FEET TO THE POINT OF ENDING. THE SIDELINES OF SAID STRIP TO BE EXTENDED OR SHORTENED TO MEET AT THEIR RESTRICTIVE INTERSECTIONS.

I HEREBY CERTIFY THAT A BOUNDARY SURVEY WAS COMPLETED UNDER MY SUPERVISION ON THE PROPERTY HEREIN DESCRIBED ON 12-11-17 AND THIS SURVEY COMPLIES WITH THE REQUIREMENTS OF ACT 132 OF PUBLIC ACTS OF 1970, AS AMENDED. THE RATIO OF CLOSURE OF THIS SURVEY IS 1:5000 OR LESS.

EXHIBIT B DAVE COYNE


PART OF THE SOUTH 1/2 OF THE NORTH 1/2
OF THE SOUTHWEST 1/4 OF SECTION 10, T14N-R4W
UNION TOWNSHIP, ISABELLA COUNTY, MICHIGAN



I HEREBY CERTIFY THAT A BOUNDARY SURVEY WAS COMPLETED UNDER MY SUPERVISION ON THE PROPERTY
HEREIN DESCRIBED ON 12-11-17 AND THIS SURVEY COMPLIES WITH THE REQUIREMENTS OF ACT 132 OF PUBLIC
ACTS OF 1970, AS AMENDED. THE RATIO OF CLOSURE OF THIS SURVEY IS 1:5000 OR LESS.

TIMOTHY E BEBEE P.S. #39074

R - RECORDED	○ - FOUND IRON	◆ - SECTION CORNER
M - MEASURED	● - SET IRON	◆ - 1/8 CORNER
□ - SET WOOD STAKE	⊙ - CONCRETE MONUMENT	



CMS & D
SURVEYING / ENGINEERING
2257 E BROOMFIELD ROAD
MT. PLEASANT, MICHIGAN 48858
PHONE: (989) 775-0758
FAX: (989) 775-5012
EMAIL: info@cms-d.com

SCALE: 1" = 200'	DRAWN BY: BTM/TELB
SURVEY DATE: 12-11-17	CHECKED BY: TELB
DATE: 11-11-21	JOB NUMBER: 2111-181
REVISED: 11-11-21	SHEET NUMBER: 1 OF 2