



BOARD OF TRUSTEES
Regular Meeting
Tuesday, November 22, 2022
7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
 - a. FY' 23 Recommended Budget
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda

Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
8. CLOSED SESSION
9. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed (see applications in packet)
 - B. Planning Commission, EDA, Sidewalks, and ZBA updates by Community and Economic Development Director
 - C. Board Member Reports
10. CONSENT AGENDA
 - A. Communications
 - B. Minutes – November 9, 2022 – Regular Meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
 - G. Board Appointments to MMACC and Hannah's Bark Park

11. NEW BUSINESS

- A. Discussion/Action: FY' 22 Budget Amendment #2
- B. Discussion/Action: (Stuhldreher) Policy Governance 2.8 Emergency Township Manager Succession
- C. Discussion/Action: (Board of Trustees) Policy Governance 3.8 Board Committee Principles
- D. Discussion/Action: (Board of Trustees) Policy Governance 3.9 Board Committee Structure
- E. Discussion/Action: (Board of Trustees) FY 2023 Budget Recommendation Discussion

12. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)

13. MANAGER COMMENTS

14. FINAL BOARD MEMBER COMMENT

15. ADJOURNMENT

Hybrid Meeting Instructions for the Charter Township of Union Board of Trustees Meeting

The public can view all Union Township meetings live by clicking on our [YouTube Channel](#). For those who would like to participate during public comment, you can do so via Zoom.

[Click here](#) to participate in the Zoom Meeting via computer or smart phone. (Meeting ID Enter “829 4309 7870” Password enter “300757”). Access to the electronic meeting will open at 6:50 p.m. and meeting will begin at 7:00 p.m.

Telephone conference call, dial (312-626-6799). Enter “829 4309 7870” and the “#” sign at the “Meeting ID” prompt, and then enter “300757” at the “Password” prompt. Lastly, re-enter the “#” sign again at the “Participant ID” prompt to join the meeting.

- All public comments for items on the agenda will be received during the Public Comment section of the Agenda and any issue not on the agenda will be received during the Extended Public Comment section of the Agenda.
- Computer/tablet/smartphone audience: To indicate you wish to make a public comment, please use the “Reactions” icon. **Next, click on the “Raise Hand” icon** near the bottom right corner of the screen.



- **To raise your hand for telephone dial-in participants, press *9.** You will be called on by the last three digits of your phone number for comments, at which time you will be unmuted by the meeting moderator.
- Please state your name and address for the minutes and keep public comments concise.

You will be called upon once all in-person comments have been received, at which time you will be unmuted by the meeting moderator.

Persons with disabilities needing assistance should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance can contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	James	Thering	11/20/2024
2-Chair	Phil	Squatrito	2/15/2023
3-Vice Chair	Ryan	Buckley	2/15/2025
4-Secretary	Doug	LaBelle II	2/15/2025
5 - Vice Secretary	Tera	Albrecht	2/15/2024
6	Stan	Shingles	2/15/2024
7	Paul	Gross	2/15/2025
8	Jack	Williams	2/15/2023
9	Jessica	Lapp	2/15/2023
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/15/2025
2 - Chair	Andy	Theisen	12/31/2022
3 - Vice Chair	Liz	Presnell	12/31/2022
4 -	Breanne	Moeggenberg	12/31/2022
5 -	Brandon	LaBelle	12/31/2022
Alt. #1	vacant seat		12/31/2022
Alt. #2	vacant seat		2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2022
2	Sarvjit	Chowdhary	12/31/2022
3	Bryan	Neyer	12/31/2022
Alt #1	Randy	Golden	12/31/2022
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herren	12/31/2023
2	Joseph	Schafer	12/31/2023
3	Andy	Theisen	12/31/2023
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2022
2	John	Dinse	12/31/2023
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2025



Board Expiration Dates

EDA Board Members (9 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Bryan	Mielke	11/20/2024
2	Thomas	Kequom	4/14/2023
3	James	Zalud	4/14/2023
4	Richard	Barz	2/13/2025
5	Robert	Bacon	1/13/2023
6	Marty	Figg	6/22/2026
7	Cheryl	Hunter	6/22/2023
8	Jeff	Sweet	2/13/2025
9	David	Coyne	3/26/2026
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2022
2	vacant seat		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2022
Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2024
2 - PC Representative	Stan	Shingles	2/15/2024
3 - Township Resident	Jeff	Siler	8/15/2023
4 - Township Resident	Jeremy	MacDonald	10/17/2022
5 - Member at large	Phil	Hertzler	8/15/2023
Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1-City of Mt. Pleasant	John	Zang	12/31/2023
2-City of Mt. Pleasant	Judith	Wagley	12/31/2022
1-Union Township	Stan	Shingles	12/31/2023
2-Union Township	Allison	Chiodini	12/31/2022
1-Mt. Pleasant Schools	Lisa	Diaz	12/31/2022
1-Member at Large	Mark	Stansberry	2/14/2025
2- Member at Large	Michael	Huenemann	2/14/2025

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: Allison Chiodini Date: 11/3/2022

Address: 3194 S. Concourse Dr

Phone (home) N/A (cell) 989-400-3107 (work) 989-400-3107

Email: achiodini@lodgco.net OR allisonchiodini@gmail.com

Occupation: Registered Architect, Director of Project Management for Lodgco Hospitality LLC

Please select the board you are applying for:

Zoning Board of Appeals Must be a Union Township Resident

Board of Review Must be a Union Township Resident

Planning Commission Must be a Union Township Resident

EDA Must meet one of the following qualifications:

Property owner in East or West DDA

Resident in Union Township

OTHER *Specify Board: Mid Michigan Aquatic Recreational Authority

Please state reason for interest in above board:

I have served as the Union Township Appointee and Board Secretary on the MMARA Board for the past two years,

and would like to continue my service on this board in our efforts to get a millage passed and build an aquatic center in our community.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Resume attached.

Signature: Allison Chiodini Date: 11/3/2022

Allison M. Chiodini, RA, NCARB

3194 S. Concourse Drive | Mount Pleasant, MI 48858 | (989) 400-3107 | allisonchiodini@gmail.com

Objective

- To be appointed to the Regional Aquatic Recreation Authority as a representative of the Charter Township of Union

Education

University of Detroit Mercy | School of Architecture

- *Master of Architecture degree* | December 2003 – *Summa Cum Laude*
- *Bachelor of Architecture degree* | May 2002 – *Summa Cum Laude*

Credentials | Skills

- Registered Architect in the State of Michigan, and NCARB Certified, October 2008 - Present
- Excellent and articulate communication skills both verbally and written
- Very strong attention to detail, organizational and time management skills
- Understanding and knowledge of project and construction processes, methods, disciplines, codes and standards.
- Strong design skills, with insight and appreciation for design and aesthetics in respect to architectural projects
- Motivated, hardworking, creative, dependable, dedicated and quick learner

Employment

Lodgco Hospitality LLC | Director of Project Management | Sept. 2013 – Present | Mt. Pleasant, MI

Essential Job Functions:

- Responsible for project management and project management oversight and direction on new construction, renovation, and annual Capital Improvement projects for a hotel developer, owner and management company with a portfolio of 19 operating hotel properties. In this position I have overseen and directed the work of the following positions: Project Manager, Project Coordinator, IT Manager, Project Field Superintendent, and Procurement/Contract Manager. Responsible for the planning and management of projects from conception to occupancy. Work closely with project team, along with Hotel Operations/Management team, Hotel Brand Representatives (Hilton, Marriott, etc.), Architects, Engineers, Interior Designers, Construction Managers, General Contractors, Sub-Contractors, and Vendors and Material Suppliers. Project Management responsibilities include: determining project scope; preparation of preliminary estimates; working closely with A/E and ID design team on the development of project bid drawings and specifications; development of project bid scopes and issuance of Requests for Bids; requisition supplies and materials; bid tabulation, evaluation, and finalizing of project budgets; assist in the preparation and review of contracts; obtaining all necessary plan reviews and permits; establish project schedule and phasing timelines; negotiate revisions and additions to contracts; review and approve construction submittals and shop drawings; observe and review project progress in the field at regular intervals to monitor compliance with contract documents; prepare monthly project progress, schedule and budget/cost tracking reports; track all project expenditures and approve project invoices for payment; reconcile construction draws/waivers and submit to accounting for payment; accountability for keeping and delivering projects within budget and on schedule; work directly with designers and contractors to propose solutions to resolve issues that come up during construction; direct and oversee procurement of all project FF&E and technology systems. Plan, budget and implement annual building maintenance, infrastructure, and Capital Improvement projects in existing portfolio of operating hotel properties, including: replacement of interior doors and door hardware; selective replacement of furnishings, interior or exterior finishes; interior signage and graphics replacements; internet circuit and building WiFi system upgrades and system replacements; keycard lock replacements/retrofits; replacement of hotel laundry and/or HVAC equipment; roof repairs and replacements; parking lot reconstruction; interior and exterior lighting upgrades to LED.

List of Projects:

Canopy by Hilton, Grand Rapids, MI | 2017 - 2020 | \$49.1 million | New Construction | Lead Project Manager
Hampton Inn & Suites, Flint, MI | 2019 - 2020 | \$2.2 million | Interior Renovation | Project Management Oversight
Residence Inn, Midland, MI | 2018 - 2019 | \$1.7 million | Interior Renovation | Project Management Oversight
Hyatt Place, Flint, MI | 2017 - 2019 | \$16.9 million | New Construction | Project Management Oversight
Hyatt Place, Sarasota, FL | 2016 - 2017 | \$1.3 million | Interior Renovation | Lead Project Manager
Hampton Inn & Suites, Okemos, MI | 2016 - 2017 | \$2.9 million | Interior Renovation | Lead Project Manager
Hampton Inn, Mt. Pleasant, MI | 2016 - 2017 | \$3.5 million | Interior and Exterior Renovation | Lead Project Manager
Hampton Inn, Midland, MI | 2016 - 2017 | \$3.4 million | Interior and Exterior Renovation | Lead Project Manager
Springhill Suites, Midland, MI | 2016 - 2017 | \$1.4 million | Interior Renovation | Lead Project Manager
Courtyard by Marriott, Traverse City, MI | 2015 - 2016 | \$1.9 million | Interior Renovation | Lead Project Manager
Fairfield Inn, Battle Creek, MI | 2015 - 2016 | \$1.1 million | Interior Renovation | Lead Project Manager
Courtyard by Marriott at CMU, Mt. Pleasant, MI | 2013 - 2016 | \$23.6 million | New Construction | Co-Project Manager
Hampton Inn & Suites, Grand Rapids, MI | 2013 - 2015 | \$29.3 million | New Construction | Co-Project Manager
Residence Inn, Ann Arbor, MI | 2013 - 2014 | \$6.2 million | Interior and Exterior Renovation | Lead Project Manager
Holiday Inn Express, Walker, MI | 2013 - 2014 | \$1.7 million | Interior Renovation | Co-Project Manager

Allison M. Chiodini, RA, NCARB

3194 S. Concourse Drive | Mount Pleasant, MI 48858 | (989) 400-3107 | allisonchiodini@gmail.com

employment (cont.)

A. Chiodini Design & Drafting LLC | Architectural Design & Consulting | Nov 2011 – Sept 2013 | Mt. Pleasant, MI

Essential Job Functions:

- Sole proprietor, residential and commercial architectural design and project consulting.
- Provided Design and Project Management Consulting to Lodgco Hospitality LLC on a number of hotel renovation projects. Responsibilities included preparation of Schematic Design options for submission to Hotel Brands; preparation and issuance of renovation construction documents; shop drawings and submittal review; preparation and review of requests for bids.
- Worked directly with residential, non-profit and small commercial clients through design, and Construction Document preparation for new construction custom homes, renovations and additions to existing homes/buildings. Completed six new construction custom homes, ten residential additions/renovations, two non-profit rehabilitation/renovations, and two commercial renovations.

Lodgco Hospitality LLC | Design & Construction Coordinator | Sept 2008 – Nov 2011 | Mt. Pleasant, MI

Essential Job Functions:

- Responsible for the planning, coordination, and management of hospitality new construction and renovation projects, alongside working Owner/Architect. Job responsibilities include: working closely with all parties involved in project delivery; determining project scope; preparation of preliminary project estimates for renovations; development and issuance of Requests for Proposals/Bids; bid tabulation, evaluation, and finalizing of project budgets; assist in obtaining all necessary plan reviews and permits; establish project schedule and phasing timelines for renovations; procurement of all project FF&E and technology systems; negotiate revisions and additions to contracts; review and approve construction submittals and shop drawings; observe and review projects in the field; work closely and directly with contractors to propose solutions to resolve issues that come up during construction.

List of Key Projects:

Residence Inn by Marriott, Midland, MI | 2010 - 2011 | \$7.7 million | New Construction
Hampton Inn & Suites, Saginaw, MI | 2010 - 2011 | \$9 million | New Construction
Courtyard by Marriott, Traverse City, MI | 2009 - 2010 | \$1.3 million | Interior Renovation
Hampton Inn & Suites, Flint/Grand Blanc, MI | 2008 - 2009 | \$9.3 million | New Construction

Dow Howell Gilmore Associates Inc. | Project Architect | Oct 2006 – Aug 2008 | Midland, MI

Essential Job Functions:

- As Project Architect: led in the production of Design Development, and Construction Documents; handled coordination with project consultants; assisted in the production of specifications; assisted with code review and handled document submission to Authorities Having Jurisdiction; handled all project Construction Administration duties, including attending weekly jobsite progress meetings, field observation, answering RFI's, reviewing submittals and shop drawings, producing and issuing Proposal Requests, reviewing and certifying contractor's applications for payment.

List of Key Projects:

Sloan Family Building For Aftermarket Studies, Northwood University | New Construction – 26,000 SF | Midland, MI
Midland King's Daughters Home | 12,500 SF Addition and Renovations to Skilled Nursing & Assisted Living Facility | Midland, MI

TMP Architecture | Architectural Staff | Feb 2004 – Oct 2006 and Summer 2000 | Bloomfield Hills, MI

Essential Job Functions:

- As project team member: assisted in program development and Schematic Design; led production of Design Development Documents; assisted in production of Construction Documents; attended weekly project progress meetings; coordinated and communicated directly with Consultants, Engineers, Owner's Rep and Contractors; served as project representative handling all project Construction Administration duties under the supervision of Senior Associate.

List of Key Projects:

Anchor Bay Middle School North | Renovation and 24,600 SF Addition | New Baltimore, MI
New Ann Arbor Skyline High School | New Construction – 380,500 SF | Ann Arbor, MI

Barton Malow Design | Architect I / Design | Oct 2003 – Feb 2004 | Southfield, MI

Projects / Responsibilities:

University of Detroit Mercy – New School of Law | Feasibility Study – Downtown Campus Project | Detroit, MI

- Assisted with site analysis, site planning, programming, and conceptual design of the new University of Detroit Mercy, School of Law.

Luckenbach Ziegelman Architects PLLC | Architectural Staff | June 2002 – Sept 2003 | Birmingham, MI

Projects / Responsibilities:

American Axle & Manufacturing | Fast-Track New Construction – 248,000 SF Headquarters Building | Detroit, MI

- Assisted with development of interior plans and details; preparation and coordination of Construction Documents; and Construction Administration project duties.

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: Brandon LaBelle Date: 10/19/2022

Address: 1835 Chadwick Court, Mt. Pleasant, MI 48858

Phone (home) _____ (cell) 9896213025 (work) 9898174921

Email: brandon@labellerealty.net

Occupation: Real Estate Broker

Please select the board you are applying for:

X Zoning Board of Appeals Must be a Union Township Resident

Board of Review Must be a Union Township Resident

Planning Commission Must be a Union Township Resident

EDA Must meet one of the following qualifications:

Property owner in East or West DDA

Resident in Union Township

OTHER *Specify Board: _____

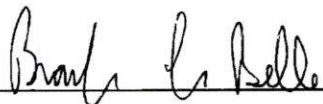
Please state reason for interest in above board:

Term renewal

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I have served twice on the planning commission, one term on the ZBA

and on the board of appeals

Signature:  Date: 10/19/2022

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: Breanne Moeggenberg Date: 11-2-22

Address: Cell S Bamber Rd.

Phone (home) 989-309-9118 (cell) _____ (work) _____

Email: bmoeegg@yahoo.com

Occupation: Self-employed childcare provider

Please select the board you are applying for:

Zoning Board of Appeals Must be a Union Township Resident

_____ Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

_____ EDA Must meet one of the following qualifications:
_____ Property owner in East or West DDA
_____ Resident in Union Township

_____ OTHER *Specify Board: _____

Please state reason for interest in above board:

As a single mother business owner, and as a citizen that is in touch with the community, I have a passion and desire to see our community grow and succeed.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Please see attached

Signature: [Handwritten Signature]

Date: 11-2-22

Breanne Moeggenberg
611 S Bamber Rd
Mt Pleasant, MI 48858
989.309.9118
bmoeggy@yahoo.com

November 2, 2022

Charter Township of Union
Zoning Board of Appeals
2010 S Lincoln Rd
Mt Pleasant, MI 48858

To Whom It May Concern,

As a community activist and a small business owner here in Union Township, I have a passion and desire to help our area grow in a positive fashion so that the residents are empowered with economic opportunities that safely and effectively lead to county growth. Thus, I am providing an application for an appointment to the Zoning Board of Appeals.

In the attached Resume you will find that I have past experience working on various Boards including the writing and proposals of bylaws. Beyond this, reading and understanding rules and ordinances has been a necessity as a childcare business owner but has also become useful on many avenues recently as we stretched through the last two years of pandemic promulgations.

While I realize my personal life views may vary from some of those that review this application, it is my belief that diversity in representation and decisions brings the most inclusion to the table. If my past and recent experience would be beneficial to a position on the Zoning Board of Appeals, I would greatly appreciate an opportunity to meet with you and discuss my applicability.

Sincerely,



Breanne Moeggenberg

Breanne Moeggenberg

611 S BAMBER RD
MT PLEASANT, MI 48858
989.309.9118
BMOEGGY@YAHOO.COM

EDUCATION

Alma College, Alma, MI

— *Exercise and Health Science*

September 1997 - April 2001

WORK EXPERIENCE

Aunt Bree's Day Care

Midland to Mt Pleasant, MI

— *Owner/SOM Licensed Childcare Provider*

February 2017 - PRESENT

January 2003 - September 2010

Starting as a State of Michigan family sized childcare business, operated from the home, now a group sized childcare business serving and caring for up to twelve children daily and contracting five staff.

BOARD EXPERIENCE

Moms for Liberty - Isabella County, MI

Mt Pleasant, MI

— *Chapter Chair*

2022 - PRESENT

A recently formed group, to the National Organization Moms for Liberty, that is dedicated to fighting for the survival of America by unifying, educating and empowering parents to defend their parental rights at all levels of government.

Amateur Hockey Association of Mt Pleasant

Mt Pleasant, MI

— *Secretary*

2009 - 2012

An association intended to promote and organize hockey teams while maintaining the programs.

SKILLS

- Public Speaking
- Organizing fundraising, marketing and rally events
- Creating, organizing and implementing procedures and bylaws

REFERENCES

Jeff Bean

6675 N Whiteville Rd
Rosebush, MI
517.202.9421
jeff@jeffbean.net

Dawn Betha

407 W Drive
Mt Pleasant, MI
760.519.1215
dawnbetha@yahoo.com

Jim Horton

3089 Hunters Trail
Mt Pleasant, MI
989.621.1534
jim@rxlegalpc.com

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: Doug LaBelle II Date: 11-3-22

Address: 955 Meadowbrook Drive, Mt. Pleasant, MI 48858

Phone (home) _____ (cell) 989-854-9126 (work) _____

Email: doug@labellerealty.net

Occupation: Associate Real Estate Broker

Please select the board you are applying for:

_____ Zoning Board of Appeals Must be a Union Township Resident

X _____ Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

_____ EDA Must meet one of the following qualifications:

_____ Property owner in East or West DDA

_____ Resident in Union Township

_____ OTHER *Specify Board: _____

Please state reason for interest in above board:

Renewing term.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Signature: Doug LaBelle II Date: 11-3-22

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: SARWIT CHOWDHARY Date: 11/3/22

Address: 774 STONERIDGE DRIVE

Phone (home) (984) 779-2900 (cell) (984) 400-2621 (work) _____

Email: SarvitChowdhary@yahoo.com

Occupation: RETIRED

Please select the board you are applying for:

~~2024~~ Zoning Board of Appeals Must be a Union Township Resident

1ST Board of Review Must be a Union Township Resident

Planning Commission Must be a Union Township Resident

EDA Must meet one of the following qualifications:

Property owner in East or West DDA

Resident in Union Township

OTHER *Specify Board: _____

Please state reason for interest in above board:

I am retired and want to serve the Community for Empowerment

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I am inexperienced and serve this board for one year.

Signature: [Signature] Date: 11/3/22

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: SARVIT CHOWDHARY Date: 11/3/22
Address: 774 STONERIDGE DRIVE
Phone (home) (989) 779 2500 (cell) (989) 400-2630 (work) _____
Email: Sarvichowdhary@yahoo.com
Occupation: RETIRED

Please select the board you are applying for:

- Zoning Board of Appeals Must be a Union Township Resident
- Board of Review Must be a Union Township Resident
- Planning Commission Must be a Union Township Resident
- EDA Must meet one of the following qualifications:
 - Property owner in East or West DDA
 - Resident in Union Township

OTHER *Specify Board: _____

Please state reason for interest in above board:

Retired and want to serve my community for empowerment

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I have serve other boards in the community in the past i.e EDA, Commission on Aging

Signature: Sarvichowdhary Date: 11/3/22

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: Liz Presnell Date: 10-21-22

Address: 2430 Sandstone Drive Mt. Pleasant, MI 48858

Phone (home) _____ (cell) 310-291-5520 (work) _____

Email: lizhub@gmail.com

Occupation: Account Manager

Please select the board you are applying for:

Zoning Board of Appeals Must be a Union Township Resident

Board of Review Must be a Union Township Resident

Planning Commission Must be a Union Township Resident

EDA Must meet one of the following qualifications:

Property owner in East or West DDA

Resident in Union Township

OTHER *Specify Board: _____

Please state reason for interest in above board:

Staying involved in the community and contributing to the betterment of it's future.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Current Member of ZBA

Signature: *liz presnell* Date: 10-21-22

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: Randall J. Golden Date: 10/19/2022

Address: 2181 S Lincoln Rd (PO Box 1164, Mt. Pleasant)

Phone (home) _____ (cell) 989-289-4282 (work) 989-773-3332

Email: randygolden48858@gmail.com

Occupation: Real Estate Broker

Please select the board you are applying for:

_____ Zoning Board of Appeals Must be a Union Township Resident

XXX Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

_____ EDA Must meet one of the following qualifications:

___ Property owner in East or West DDA

___ Resident in Union Township

_____ OTHER *Specify Board: _____

Please state reason for interest in above board:

I have a clear understanding of the role of the Assessor and the assessment process

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I served as a full member of the Board of review for 10-12 years, took a few years off and was asked to serve as an alternate

3 years ago. I bring real estate/valuation knowledge gained from my 40+ years in Real Estate.

Signature: Randall J. Golden Date: 10/19/22

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: Robert Bacon Date: 10-18-2022

Address: 2142 First

Phone (home) 989-772-1633 (cell) _____ (work) _____

Email: robertbacon725@outlook.com

Occupation: Retired State of Michigan

Please select the board you are applying for:

_____ Zoning Board of Appeals Must be a Union Township Resident

_____ Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

EDA Must meet one of the following qualifications:

Property owner in East or West DDA

Resident in Union Township

_____ OTHER *Specify Board: _____

Please state reason for interest in above board:

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

RENEWAL OF Existing Position

Signature: Robert Bacon Date: 10-18-2022

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: Robert Sommerville Date: 10-18-2022

Address: 3678 St. Andrews

Phone (home) _____ (cell) 989-330-9769 (work) _____

Email: rtsommerville1@gmail.com

Occupation: Retired

Please select the board you are applying for:

_____ Zoning Board of Appeals Must be a Union Township Resident

_____ Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

_____ EDA Must meet one of the following qualifications:

_____ Property owner in East or West DDA

_____ Resident in Union Township

OTHER *Specify Board: CRC-Morey Courts

Please state reason for interest in above board:

Supporter of youth sports

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Signature: Robert Sommerville Date: 10/18/2022

2022 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting Minutes

A regular meeting of the Charter Township of Union Board of Trustees was held on November 9, 2022, at 7:00 p.m. at the Union Township Hall.

Meeting was called to order at 7:01 p.m.

Roll Call

Present:

Supervisor Mielke, Clerk Cody, Trustee Bills, Trustee Brown and Trustee Hauck

Excused:

Treasurer Rice and Trustee Thering

Approval of Agenda

Hauck moved **Bills** supported to approve the agenda as presented. **Vote: Ayes: 5 Nays: 0. Motion carried.**

Presentation

Public Hearings

- a. Winn Telephone Company dba Winn Telecom Metro Act Permit Application

Bills moved **Brown** supported to open the Winn Telephone Company dba Winn Telephone Metro Act Permit Application Public Hearing. **Vote: Ayes: 5 Nays: 0. Motion carried.**

Open: 7:03 p.m.

No comments were offered.

Closed: 7:04 p.m.

Public Comment

Open: 7:05 p.m.

No comments were offered.

Closed: 7:05 p.m.

Closed Session

Reports/Board Comments

A. Current List of Boards and Commissions – Appointments as needed

B. Board Member Reports

Bills – gave an update on the Isabella County Board of Commissioners meeting held on November 1st.

Cody – gave an update on the November 8th Election.

Hauck – gave update on the Isabella County Road Commission meeting held Oct 27th.

Consent Agenda

- A. Communications
- B. Minutes – October 12, 2022 – Regular Meeting
- C. Accounts Payable
- D. Payroll

- E. Meeting Pay
- F. Fire Reports
- G. Resolution to set a Public Hearing Date for the FY' 23 Budget Recommendations
- H. Approval of the Winn Telephone Company dba Winn Telecom Metro Act Permit
- I. Board Governance Policy 4.3.3 Amendments

Hauck moved **Bills** supported to approve the consent agenda as presented. **Roll Call Vote: Ayes: Mielke, Cody, Bills, Brown, and Hauck. Nays: 0. Motion carried**

New Business

A. Discussion/Action: (Stuhldreher) Second Reading and Adoption of the Cross Connection Ordinance Update

Bills moved **Cody** supported to conduct a Second Reading for and adopt the proposed Cross Connection Ordinance Update Number 2022-06. **Roll Call Vote: Ayes: Mielke, Cody, Bills, Brown, and Hauck. Nays: 0. Motion carried**

B. Discussion/Action: (Stuhldreher) Resolution to approve the Public Act 152 (Publicly Funded Health Insurance Contribution Act) for the benefit year of 2023.

Cody moved **Hauck** supported to approve the resolution opting out of the employer health care benefit plan contribution limits as allowed under State of Michigan Public Act 152 (Publicly Funded Health Insurance Contribution Act) for the benefit year of 2023. Requires two thirds vote of the governing body. **Roll Call Vote: Ayes: Mielke, Cody, Bills, Brown, and Hauck. Nays: 0. Motion carried**

C. Discussion/Action (Stuhldreher) FY 2023 Budget Recommendation Discussion

Discussion by the Board

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open: 9:12 p.m.

No comments were offered

Closed: 9:13 p.m.

MANAGER COMMENTS

- LED Lights will be installed at the Township Hall the week of November 14th.
- The Vac Truck is anticipated to be delivered on November 16th.
- Collective Bargaining has begun
- There is a bill at the Legislator that is intended to adjust the Open Meetings Act to take advantage of remote access.
- Thanked Township Clerk, Deputy Clerk, poll workers and staff for their work during the election.

FINAL BOARD MEMBER COMMENTS

Hauck – Thanked the Board, staff and public that voted to elect him to the Isabella County Road Commission. Inquired on the process of choosing his replacement. Suggested an increase in the Clerks salary.

Cody – Thanked everyone that helped with the election.

Bills – Echoed the praise for the election workers, staff and Clerk **Cody**. Suggested looking at a pay increase for the Clerk. Expressed appreciation for the budget recommendations and budget

process.

Brown – Expressed joy in the news of the Vac Truck anticipated arrival date. Inquired about signs for the Renaissance School. Commented on how well the election workers performed.
Mielke – Expressed his thoughts on how special it is to see both political parties working together during elections.

ADJOURNMENT

Brown moved **Cody** to adjourn the meeting at 9:27 p.m. **Vote: Ayes: 5 Nays: 0. Motion carried.**

APPROVED BY:

Lisa Cody, Clerk

Bryan Mielke, Supervisor

(Recorded by Tera Green)

DRAFT

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
11/16/2022	101	567 (E)	00146	CONSUMERS ENERGY	2010 S LINCOLN RD L4 LIGHT STREET LIGHTS	56.63
					48858 LED LIGHT RD	1,641.63
					5228 S ISABELLA RD	215.86
					1660 BELMONT DR	6,626.10
					5142 BUDD ST	108.16
					5144 BUDD ST	138.69
					1933 S ISABELLA RD	31.24
					5537 E BROADWAY RD	567.98
					2270 NORTHWAY DR	207.47
					2055 ENTERPRISE DR	33.92
					5525 E REMUS RD	260.94
					5076 S MISSION RD	60.27
					4822 ENCORE BLVD	1,104.14
					4244 E BLUE GRASS RD	108.44
					4795 S MISSION ST	76.87
					4797 S MISSION ST BARN	2,610.61
					5240 E BROOMFIELD RD	507.60
					900 MULBERRY LN	1,174.15
					3998 E DEERFIELD RD	54.77
					3248 S CONCOURSE DR	101.64
					5369 S CRAWFORD RD	141.97
						74.34
						<u>15,903.42</u>
11/16/2022	101	568 (E)	00146	VOID	Void Reason: Created From Check Run Process	
11/22/2022	101	24136	01358	21ST CENTURY MEDIA-MICHIGAN	PUBLIC HEARING NOTICE-WINN TELECOM PERMI PROPOSED WTR SERV, USE AND RATE ORDINANC BOARD MEETING NOTICE 9/14/22	155.45
					NOTICE FOR DTE GAS FRANCHISE ORDINANCE	329.77
					HYDRANT FLUSHING NOTICE	210.50
						251.25
						176.00
						<u>1,122.97</u>
11/22/2022	101	24137	01703	AMAZON CAPITAL SERVICES	TAPE MEASURE FOR BLDG DEPT	47.00
11/22/2022	101	24138	01679	LISA MARIE AUKER	ELECTION TRAINING/WORK 11/5-11/8	128.00
11/22/2022	101	24139	01678	MARY R. BENTLEY	ELECTION WORK 11/8/2022	217.00
11/22/2022	101	24140	01802	MARK BRISTLEY	ELECTION WORK 11/8/2022	252.00
11/22/2022	101	24141	01407	VICTORIA BUSHONG	ELECTION TRAINING/WORK 11/5-11/8	280.00
11/22/2022	101	24142	00095	C & C ENTERPRISES, INC.	NOLAN OCKERT-CLOTHING ALLOWANCE	44.96
					MULTIFOLD TOWELS - JAMISON HALL	34.00
						<u>78.96</u>
11/22/2022	101	24143	00129	CMS INTERNET, LLC	REPLACE ACCESS POINTS - TWP HALL	785.50
					NEW COMPUTER-BLDG SERVICES CLERK	1,992.94
					ACCESS POINT REPLACEMENTS - SHOP	673.00
					ACCESS POINT REPLACEMENTS ISABELLA WELL	1,421.00
					ACCESS POINT REPLACEMENT LINCOLN WATER T	449.00
					MANAGED IT, EMAIL,&PHONE SERVICE-DEC 202	5,800.81
						<u>11,122.25</u>
11/22/2022	101	24144	00155	COYNE OIL CORPORATION	FUEL IN TOWNSHIP VEHICLES-OCT 2022	1,140.18
11/22/2022	101	24145	01786	CUMMINS SALES & SERVICE	GENERATOR SERVICE CALL	1,890.50

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/22/2022	101	24146	01171	DBI BUSINESS INTERIORS	CHAIRMATS FOR NEW OFFICE EQUIPMENT CHAIRMATS/PAPER/NOTEBOOKS/WALL CLOCK	569.07 174.75 <u>743.82</u>
11/22/2022	101	24147	01817	JENNIFER DIETSCH	ELECTION TRAINING/WORK 11/5-11/8	290.50
11/22/2022	101	24148	01692	JOSEPH DIETSCH	ELECTION TRAINING/WORK 11/5-11/8	296.00
11/22/2022	101	24149	01408	JULIE A ENGLER	ELECTION WORK 11/8/2022	224.00
11/22/2022	101	24150	01500	CHRISTINE K FOUNTAIN	ELECTION TRAINING/WORK 11/5-11/8	340.00
11/22/2022	101	24151	00231	FOUR SEASON'S EXTERMINATING	TWP HALL INS/TREATMENT-NOV 2022	40.00
11/22/2022	101	24152	01776	DIANE GOLDING	ELECTION TRAINING/WORK 11/5-11/8	329.00
11/22/2022	101	24153	01775	GARY GOLDING	ELECTION WORK 11/8/2022	217.00
11/22/2022	101	24154	00261	GRAINGER	CARPET MATS - TWP HALL	1,378.54
11/22/2022	101	24155	00261	GRAINGER	CLEAN UP DAY REFUSE COLLECTION	3,201.33
11/22/2022	101	24156	01670	RUTH HELWIG	ELECTION TRAINING/WORK 11/5-11/8	304.00
11/22/2022	101	24157	00281	MARGIE HENRY	ELECTION WORK 11/8/2022	227.50
11/22/2022	101	24158	01669	HOLLIDAY INTERIORS LLC	NEW OFFICE FURNITURE-FINAL PMT NEW OFFICE FURNITURE PROJECT	5,890.00 550.00 <u>6,440.00</u>
11/22/2022	101	24159	01590	JANICE HOWDYSHELL	ELECTION WORK 11/8/2022	276.00
11/22/2022	101	24160	01712	THOMAS H IDEMMA JR	ELECTION WORK 11/8/2022	245.00
11/22/2022	101	24161	00324	ISABELLA CORPORATION	6" LIVE TAPS AND HYDRANT INSTALLATIONS	10,000.00
11/22/2022	101	24162	00333	ISABELLA COUNTY ROAD COMMISSION	CARRIAGE LANE-GRIND & PAVE	62,512.95
11/22/2022	101	24163	00337	ISABELLA COUNTY TREASURER	ANNUAL LEADERSHIP LUNCHEON	338.33
11/22/2022	101	24164	01498	MINDY JOSLIN	ELECTION WORK 11/8/2022	256.00
11/22/2022	101	24165	01818	MICHELLE LACKOWSKI	JAMESON HALL DEPOSIT REFUND	250.00
11/22/2022	101	24166	01800	TERRI MORGAN	ELECTION WORK 11/8/2022	224.00
11/22/2022	101	24167	00460	MT. PLEASANT AREA CHMB OF COMMERCE	2023 MEMBER DUES	380.00
11/22/2022	101	24168	01428	NORMAN WOERLE	ELECTION WORK 11/8/2022	288.00
11/22/2022	101	24169	00494	NORTH CENTRAL LABORATORIES	TRYPTIC SOY BROTH, FECAL THERMOMETER, LA BUFFER SOLUTION	757.91 64.88 <u>822.79</u>
11/22/2022	101	24170	01631	NOLAN OCKERT	CLOTHING ALLOWANCE REIMBURSEMENT	100.00
11/22/2022	101	24171	01816	TONI IRENE OSBORNE	BD BOND REFUND - WORK COMPLETED	20,000.00
11/22/2022	101	24172	00131	PERCEPTIVE CONTROLS, INC	WWTP-SUPPORT SERVICES TERTIARY BUILDING 3 UPGRADES GROOV EPIC PARTS	1,518.75 6,759.29 5,494.00 <u>13,772.04</u>
11/22/2022	101	24173	01373	MERISSA J. RICE	ELECTION WORK 11/8/2022	256.00
11/22/2022	101	24174	01595	ROMANOW BUILDING SERVICES	JANITORIAL SERVICES OCT 2022 - TWP HALL JANITORIAL SERVICES OCT 2022 - WWTP JANITORIAL SERVICES OCT 2022 - WTR	527.14 316.29 316.29 <u>1,159.72</u>
11/22/2022	101	24175	01801	TERESA ROULO	ELECTION TESTING/WORK 10/11-11/8	269.50
11/22/2022	101	24176	01673	JUDITH A SIMON	ELECTION WORK 11/8/2022	217.00
11/22/2022	101	24177	01410	CINDY SMITH	ELECTION WORK 11/8/2022	80.00
11/22/2022	101	24178	00601	KIMBERLY SMITH	MILEAGE REIMBURSEMENT	180.94
11/22/2022	101	24179	01316	STATE OF MICHIGAN	ELEVATOR CERTIFICATE-PUMP STN #2	180.00
11/22/2022	101	24180	01238	STATE OF MICHIGAN - DEQ	2023 PUBLIC WATER SUPPLY-ANNUAL FEE	6,657.93
11/22/2022	101	24181	01542	STERICYCLE, INC.	PAPER SHREDDING - OCT 2022	025 78.10
11/22/2022	101	24182	01495	MARK STUHLBREHER	EXPENSE REIMB-LUNCH-MME GROUP	30.00

11/16/2022 01:47 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 11/10/2022 - 11/22/2022

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/22/2022	101	24183	01654	TRACE ANALYTICAL LABORATORIES, INC.	SAMPLE HANDLING, STORAGE & DISPOSAL SAMPLE HANDLING, STORAGE & DISPOSAL	250.00 24.00 <hr/> 274.00
11/22/2022	101	24184	01603	UTILITY FINANCIAL SOLUTIONS, LLC	2023 BUDGET ANALYSIS-WATER 2023 BUDGET ANALYSIS-WASTEWATER	2,863.75 2,835.00 <hr/> 5,698.75
11/22/2022	101	24185	01336	CYNTHIA M VELDT-DIETSCH	ELECTION TRAINING/WORK 11/5-11/8	312.00
11/22/2022	101	24186	01372	JOSEPH W YODER	ELECTION WORK 11/8/2022	276.00
11/22/2022	101	24187	01159	SUSAN K YODER	ELECTION WORK 11/8/2022	276.00 <hr/> <hr/>
101 TOTALS:						
Total of 54 Checks:						171,625.02
Less 1 Void Checks:						0.00
Total of 53 Disbursements:						<hr/> 171,625.02

Charter Township of Union Payroll
--

CHECK DATE: November 10, 2022

PPE: November 5, 2022

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	31,876.79
Fire Fund		968.28
EDDA		
WDDA		
Sewer Fund		26,696.15
Water Fund		23,344.57
Total To Transfer from Pooled Savings	\$	82,885.79

NOTE: CHECK TOTAL FOR TRANSFER

BS&A Gross Payroll	\$	60,948.41
Employer Share Medicare		804.69
Employer Share SS		3,440.80
SUI		
Pension-Employer Portion		4,985.94
Workers' Comp		392.53
Life/LTD		615.42
Dental		1,233.39
Health Care		14,972.66
Vision		369.16
Vision Contribution		(184.58)
Health Care Contribution		(4,692.63)
Flex Administrators		-
Cobra/Flex Administration		-
PCORI Fee		-
Total Transfer to Payroll Checking	\$	82,885.79

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM**

(See Governance Policy 3.10 for additional details)

BOARD MEMBER: Bill Hauck

MONTH, YEAR: Oct. 2022

Date MM/DD	Meeting	Time Attended		Total
		1hr or less	More than Hr	
10-11	Elections Commission		X	75.00
10-13	ICRC		X	75.00
10-19	Council of Government		X	75.00
10-27	ICRC	X		50.00

Signature: Bill Hauck

Date: 11-9-22

1. This form is to be filled out by the board member at the conclusion of each calendar month. Request forms should be sent to the Finance Department. Following approval by the Board of Trustees, the meetings will be paid in the next payroll run.
2. Only list those meetings that you have attended. For extra meetings that a member of the Board of Trustees attends and are eligible for "meeting pay", \$50 will be paid for meetings that are 1 hour or less and \$75 for meetings over 1 hour. The meeting pay request form must be filled out with the date of the meeting, the name of the meeting attended, the length of the meeting and the pay requested for each meeting.
3. The Township Supervisor, Clerk, and Treasurer shall not receive any meeting pay for attending meetings during regular township business hours of Monday through Friday 8:30 am to 4:30 pm.



Union Township Report-1

Date: Tuesday, November 8, 2022



Alarm Date between 2022-10-24 and 2022-11-06

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0000877						
		10/24/2022 3:33:42 PM	745	Alarm system activation, no fire - unintentional	ENG 31	2	1
						Total Responding 2	
Union Township	0000880						
		10/25/2022 5:33:31 PM	651	Smoke scare, odor of smoke	ENG 31	2	1
						Total Responding 2	
Union Township	0000885						
		10/26/2022 1:49:15 PM	321	EMS call, excluding vehicle accident with injury	ENG 31	2	1
						Total Responding 2	

Union Township	0000886						
		10/27/2022 7:28:21 AM	531	Smoke or odor removal	ENG 31	2	1
						Total Responding 2	
Union Township	0000888						
		10/28/2022 9:07:24 AM	311	Medical assist, assist EMS crew	ENG 31	2	1
						Total Responding 2	
Union Township	0000892						
		10/29/2022 7:11:09 PM	631	Authorized controlled burning	ENG 31	2	1
						Total Responding 2	
Union Township	0000893						
		10/29/2022 9:37:27 PM	100	Fire, other	ENG 31	2	1

						Total Responding 2	
Union Township	0000897						
		10/31/2022 11:11:43 AM	611	Dispatched & canceled en route	ENG 31	2	1
						Total Responding 2	
Union Township	0000899						
		10/31/2022 10:17:19 PM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1
						Total Responding 2	
Union Township	0000903						
		11/2/2022 8:39:12 PM	561	Unauthorized burning	ENG 32	2	1
		11/2/2022 8:39:12 PM	561	Unauthorized burning	Brush 31	1	1
						Total Responding 3	

Union Township	0000907						
		11/3/2022 8:50:30 PM	322	Motor vehicle accident with injuries	ENG 31	2	2
		11/3/2022 8:50:30 PM	322	Motor vehicle accident with injuries	POV	8	2
		11/3/2022 8:50:30 PM	322	Motor vehicle accident with injuries	Assistant Chief	1	2
		11/3/2022 8:50:30 PM	322	Motor vehicle accident with injuries	Rescue 31	3	2
						Total Responding 14	
Union Township	0000909						
		11/5/2022 1:08:23 PM	622	No incident found on arrival at dispatch address	ENG 32	2	3
		11/5/2022 1:08:23 PM	622	No incident found on arrival at dispatch address	POV	5	3
		11/5/2022 1:08:23 PM	622	No incident found on arrival at dispatch address	Assistant Chief	1	3
						Total Responding 8	
Union Township	0000911						

		11/5/2022 7:01:16 PM	322	Motor vehicle accident with injuries	ENG 32	2	1
						Total Responding 2	
Union Township	0000912						
		11/5/2022 8:43:49 PM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1
						Total Responding 2	
	Total Runs 14					Total Responding 47	

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

Highlighted Yellow Indicates an Emergency Call



Union Township Report-1

Date: Tuesday, November 15, 2022



Alarm Date between 2022-11-07 and 2022-11-13

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0000916						
		11/7/2022 3:53:48 AM	743	Smoke detector activation, no fire - unintentional	ENG 32	2	1
						Total Responding 2	
Union Township	0000919						
		11/7/2022 10:26:04 AM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1
						Total Responding 2	
Union Township	0000921						
		11/7/2022 6:30:27 PM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1
						Total Responding 2	

Union Township	0000923						
		11/7/2022 10:59:52 PM	733	Smoke detector activation due to malfunction	ENG 32	2	1
						Total Responding 2	
Union Township	0000924						
		11/8/2022 5:53:24 AM	311	Medical assist, assist EMS crew	ENG 32	2	1
						Total Responding 2	
Union Township	0000925						
		11/8/2022 9:54:00 AM	745	Alarm system activation, no fire - unintentional	ENG 32	2	1
						Total Responding 2	
Union Township	0000927						
		11/8/2022 11:47:54 AM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1

							Total Responding 2	
Union Township	0000929							
		11/8/2022 2:59:00 PM	324	Motor vehicle accident with no injuries.	ENG 32		2	1
							Total Responding 2	
Union Township	0000930							
		11/8/2022 3:13:27 PM	631	Authorized controlled burning	ENG 32		2	1
							Total Responding 2	
Union Township	0000934							
		11/10/2022 7:50:57 AM	744	Detector activation, no fire - unintentional	ENG 32		2	1
							Total Responding 2	
Union Township	0000938							

		11/11/2022 8:12:43 PM	700	False alarm or false call, other	ENG 32	2	1
						Total Responding 2	
Union Township	0000940						
		11/12/2022 12:07:39 PM	311	Medical assist, assist EMS crew	ENG 32	2	1
						Total Responding 2	
	Total Runs 12					Total Responding 24	

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

Highlighted Yellow Indicates an Emergency Call



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees	DATE: November 17, 2022
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: 11/22/2022
ACTION REQUESTED: Consider the appointment of Kim Smith, Public Services Director, and Manager Mark Stuhldreher to the Mid-Michigan Cable Consortium (MMACC) and Hannah’s Bark Park Advisory Board, respectively.	

Current Action X Emergency

Funds Budgeted: If Yes Account # No N/A X

Finance Approval MDS

BACKGROUND INFORMATION

Mid-Michigan Cable Consortium

MMAC was established in 1997 via an Agreement among multiple political subdivisions from the surrounding area (“Member Communities”). MMACC is a non-commercial, community access venue providing local communities with access to electronic media and production equipment. In addition, they provide community members with the ability to engage in the creation of their own, unique television programs designed to educate, inform, and entertain the public.

Each Member Community is to be represented by two (2) representatives, only one of which needs to be a citizen of the Township. While each Member Community has two representatives on the board, each Member Community is entitled to one vote plus an additional vote for each 2,000 number of subscribers within the Member Community corporate limits.

MMACC provides direct support to the Township assisting with the broadcasting of Board of Trustees, EDDA, Planning Commission and Zoning Board of Appeals meeting allowing broad access to the meetings by the citizens of the region.

It is recommended that Ms. Smith be appointed to a three (3) year term which would expire on 12/31/2025.

Hannah’s Bark Park Advisory Board

The Bark Park was created in 2014 as a collaborative effort between the City of Mt. Pleasant, Union Township and the Friends of the Dog Park and features a lighted, 3.6 acre fenced area separated for large and small dogs. The entities equally funded the construction of the park, and the city and township have agreed to equally share in ongoing maintenance via the Dog Park Operation Agreement.

The Advisory Board functions in an advisory capacity to the City of Mt. Pleasant Parks and Recreation Department. The Advisory Board makes recommendations regarding the policies, procedures, and operations of Hannah’s Bark Park. The Advisory Board may also assist with Park specific programming and events. It has no legislative, administrative, or programmatic authority and is advisory only.

It is recommended that Mr. Stuhldreher be appointed to a two (2) year term which would expire on 12/31/2024.

SCOPE OF SERVICES

Mid-Michigan Cable Consortium

Neither the Agreement nor the Consortium By-Laws speak to the duration of Member Community's appointment to the Consortium as they leave that up to the Member Community. By appointing Ms. Smith to a fixed term, future Board of Trustees will have the opportunity to consider reappointment of existing members or, consider new appointments. The new term would expire 12/31/2025.

Hannah's Bark Park Advisory Board

The reappointment of Mr. Stuhldreher will allow for the Township to have fair, effective and direct influence in areas of policies, procedures, and operations of Hannah's Bark Park. The new term would expire 12/31/2024.

JUSTIFICATION

Mid-Michigan Cable Consortium

As a signatory to the Agreement, the Township is required to have two representatives. This appointment will fill one of the positions. Ms. Smith has represented Union Township on the MMACC's board since 1997 and has served as Chairperson since 2012 Her term expires 12/31/22. The reappointment of Ms. Smith will allow for the Township to have fair, effective and direct influence in areas of strategic planning and governance. The new term would expire 12/31/2025.

Hannah's Bark Park Advisory Board

Per their by-laws, the members of the Advisory Board shall consist of two (2) representatives each from the City of Mt. Pleasant, Charter Township of Union, and Friends of the Dog Park for a total of six (6) members. Mr. Stuhldreher has represented Union Township on the Advisory Board since at least 2018. His term expires 12/31/22.

PROJECT IMPROVEMENTS

In both cases, the following Board of Trustees goals are addressed (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity, and social diversity
- Safety
- Health
- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

Not Applicable

RESOLUTION

BE IT RESOLVED: Ms. Kim Smith is appointed to the Mid-Michigan Area Cable Consortium Board as a Charter Township of Union representative with a term expiration date of December 31, 2025, and Mr. Mark Stuhldreher is appointed to the Hannah's Bark Park Advisory Board with a term expiration date of December 31, 2024.



REQUEST FOR TOWNSHIP BOARD ACTION

To: Mark Stuhldreher, Township Manager

DATE: November 17, 2022

FROM: Sherrie Teall, Finance Director

DATE FOR BOARD CONSIDERATION: 11/22/2022

ACTION REQUESTED: Board approval of the FY 2022 Budget Amendment No. 2 for the General fund, East DDA Fund, West DDA Fund, ARPA Fund and Tribal 2% Grant Fund.

*It should be noted that the EDA Board recommended approval of the budget amendment for the East DDA Fund and the West DDA Fund at their meeting on October 18th, 2022.

Current Action Emergency

Funds Budgeted: If Yes Account # No N/A

Finance Approval Sherrie Teall

BACKGROUND INFORMATION

It is recommended that the Fiscal Year 2022 budget be amended by the Board of Trustees per the attached for the funds listed above. Detailed changes to the respective accounts for all funds are attached. A brief description of the significant amendments follows.

General Fund

- Revenue
 - Increased Building Permits \$15,000 due to Building Activity being higher than expected for the year
 - Increased State Revenue Sharing of \$170,000 is recognized
 - Increased Budget \$2,300 for State Liquor Revenue Sharing
 - Increased the Interest Revenue Budget \$13,500 due to interest rates increasing mid-year
 - Decreased the Gain/Loss on Sale (Disposal) of Assets Budget \$13,000, due to trade-ins on purchase of 2 new trucks delayed until 2023
 - Total net revenue from all adjustments is an increase of \$187,800 for the General fund
- Expenditures
 - Decreased Hardware Replacements Budget \$12,000 for New Servers moved to Capital Outlay Budget and Increased Hardware Replacements Budget \$6,000 for New Computers at the Township Hall recommended by CMS in September, a net Budget Decrease of \$6,000
 - Elections Department Budget Increase of \$8,000 is based on more postage necessary for mailing absentee ballots and notices required
 - Planning Budget is Decreasing \$22,750 for lower per diems for fewer meetings during the year and the Bulk Scanning Project planned in 2022 is moved to the 2023 Budget
 - A \$5,000 Increase for the Parks Department Budget is recognized for increased costs of gas/fuel and repair to a Kubota Lawnmower
 - A net decrease to the Capital Outlay budget of \$75,000 is recognized to cover the increase of \$18,400 needed to purchase new servers approved by the Board in October, \$21,000 to cover

the completion of Jameson Park Exterior Upgrades, and a reduction of \$96,000 for two new truck purchases that are moved to the 2023 budget

- Total net expenditures from all adjustments result in a decrease of \$90,750 in spending for the general fund

The budget amendment for the General Fund is:

Revenues: \$187,800

Expenditures:

228-Data Processing	(\$6,000)
262-Elections	8,000
701-Planning	(22,750)
751-Parks	5,000
901-Capital Outlay	(75,000)
Total Expenditures	(\$90,750)

- The resulting net impact of budget amendment #2 is to increase the projected year end fund balance by \$278,800 in the general fund compared to the existing budget.

East DDA Fund

- Revenue
 - A Decreased Budget for Property Tax Refunds related to Michigan Tax Tribunal of \$5,900 is recognized
 - Total net revenue from all adjustments is a decrease of \$5,900 for the East DDA fund
- Expenditures
 - Decreased budget \$4,000 for Maintenance to Benches/Trash Bins not needed
 - Decreased budget \$40,000 for the Community Improvement Grants—no applications received in 2022
 - Decreased budget \$3,025 for the Fire Protection Costs coming in lower than expected for the year
 - Decreased Budget \$275,000 for Sewer System Projects moved to fiscal year 2023
 - Decreased Budget \$250,000 for Packard Road paving and drainage improvements moved to fiscal year 2023
 - Decreased Budget \$175,000 Sidewalk/Pathway projects moved from fiscal year 2022 to 2023
 - Decreased Budget \$40,000 for the demo and replacement of the Enterprise Park sign moved from fiscal year 2022 to 2023
 - Total additional expenditures from all adjustments is a decrease of \$786,825 in the East DDA Fund

The summary budget amendment for the East DDA Fund is:

Revenues:		(\$ 5,900)
Expenditures:	000-General Operating	(\$ 44,000)
	336-Fire Department	(3,025)
	728-Economic Development	(739,800)
	Total Expenditures	(\$786,825)

- The resulting net impact of budget amendment #2 is to increase projected year end fund balance by \$780,925 compared to the existing amended budget

West DDA Fund

- Revenue
 - No changes to budgeted revenues
- Expenditures
 - Decreased budget \$40,000 for the Community Improvement Grants—no applications received in 2022
 - Increased budget \$4,255 for the Fire Protection Costs coming in higher than expected for the year
 - Total net expenditures from all adjustments is a decrease of \$35,745 in the WDDA Fund

The summary budget amendment for the West DDA Fund is:

Revenues:		-0-
Expenditures	000-General Operating	(\$40,000)
	728-Economic Development	4,255
	Total Expenditures	(\$35,745)

- The resulting net impact of the budget amendment #2 is to increase projected year end fund balance by \$35,745 compared to the existing original budget

Tribal 2% Fund

- Revenue
 - An increase of \$170,000 in revenue is recognized based on the Tribe's Fall 2% distribution for the Broomfield Road project East of Lincoln Road
- Expenditures

- An increase in the Transfer Out to the ARPA Fund is recognized for \$170,000 to contribute to the Broomfield Road paving project East of the Lincoln Rd intersection

The summary budget amendment for the Tribal 2% Fund is:

Revenues:		\$ 170,000
Expenditures:	965-Transfer Out	\$ 170,000
Total Expenditures		\$ 170,000

- The resulting net impact of the budget amendment #2 is no change to the projected year end fund balance compared to the existing original budget

ARPA (America Rescue Plan Act) Fund

- Revenue
 - State Grant Revenue Budget is Increasing \$172,350----- \$80,000 is for the Broomfield Road project, \$92,350 is for the Outdoor Fitness Center at McDonald Park
 - Increased Budget \$5,300 for Interest Earned is recognized-----Higher interest rates in effect mid-year
 - Increased Budget \$50,000 for the Contribution toward the Outdoor Fitness Center at McDonald Park from the National Fitness Campaign by Priority Health
 - Increased Budget \$170,000 for a Transfer in from the Tribal 2% Grant Fund for assistance with the Broomfield Road paving project
 - Total net revenue from all adjustments is an increase of \$397,650 for the ARPA fund
- Expenditures
 - Increased Budget \$250,000 is recognized for the Broomfield Road paving project----\$80,000 from the ARPA Fund/\$170,000 from the Tribal 2% Grant Fund
 - Increased Capital Outlay Budget \$142,350 for the Outdoor Fitness Center at McDonald Park----\$50,000 from Priority Health Michigan Campaign/\$92,350 from the ARPA Fund
 - Total net expenditures from all adjustments is an increase of \$392,350 in the ARPA Fund

The summary budget amendment for the ARPA (America Rescue Plan Act)_Fund is:

Revenues:		\$397,650
Expenditures:	441-Public Works	\$250,000
	901-Capital Outlay	142,350
Total Expenditures		\$392,350

- The resulting net impact of budget amendment #2 is to increase projected year end fund balance by \$5,300 compared to the existing amended budget

SCOPE OF SERVICES

Not applicable

JUSTIFICATION

Budget amendments are required under the Uniform Budget Act when it is known or anticipated that revenue and/or expenses are likely to differ from the originally adopted budget. Sound financial management practices also dictate that the budget be amended to understand the current state of Township finances so that any necessary adjustments in operations can be considered.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in these budget amendments (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity, and social diversity
- Safety
- Health
- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

Respective budgets will be updated in the accounting system as soon as practical following approval by the Board.

RESOLUTION

Authorization is hereby given to amend the FY 2022 budget for the General Fund, East DDA Fund, West DDA Fund, ARPA Fund, and Tribal 2% Grant Fund

Resolved by _____ Seconded by _____

Date Signed: _____

- Yes:
- No:
- Absent:

Charter Township of Union
101 - General Fund
2022 Budget Amendment #2

GL NUMBER	DESCRIPTION	ENDING BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/30/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
101-000-402.000	CURRENT PROPERTY TAX	314,882.69	314,000.00	314,000.00	311,819.62	314,000.00	0.00
101-000-402.001	PROPERTY TAX REFUNDS-MTT	(1,253.16)	(5,000.00)	(5,000.00)	(2,608.54)	(5,000.00)	0.00
101-000-402.002	PILOT TAX	3,396.97	3,000.00	3,000.00	0.00	3,000.00	0.00
101-000-420.000	DELQ PERSONAL PROPERTY TAXES	137.75	250.00	250.00	44.05	250.00	0.00
101-000-425.000	MOBILE HOME PARK TAX	3,032.00	2,600.00	2,600.00	1,641.50	2,600.00	0.00
101-000-445.000	INTEREST ON TAXES	938.51	600.00	600.00	1.31	600.00	0.00
101-000-446.000	3% OR 4% PENALTY ON TAX	4,220.13	4,000.00	6,200.00	6,246.56	6,200.00	0.00
101-000-447.000	ADMIN FEE-PROPERTY TAX	154,047.32	150,000.00	150,000.00	135,519.29	150,000.00	0.00
101-000-447.001	ADMIN FEES-REFUNDS MTT BOR	(1,360.44)	(1,000.00)	(1,000.00)	(1,753.00)	(1,000.00)	0.00
101-000-447.050	ADMIN FEE-STATE EDUC TAX(SET)	7,762.50	7,700.00	7,700.00	7,745.00	7,700.00	0.00
101-000-447.100	ADMIN FEE-PRIOR YEARS	215.79	200.00	200.00	10.88	200.00	0.00
101-000-475.000	CABLE FRANCHISE FEES	113,716.00	109,000.00	109,000.00	56,807.70	109,000.00	0.00
101-000-476.000	BUILDING PERMITS	59,556.00	55,000.00	55,000.00	63,824.00	70,000.00	15,000.00
	*Increased Budget for Higher than Expected Permits Issued						
101-000-477.000	RENTAL INSPECTION FEES	94,696.00	94,000.00	94,000.00	95,039.00	94,000.00	0.00
101-000-478.000	DOG LICENSE REVENUE	0.00	0.00	0.00	30.00	0.00	0.00
101-000-479.000	ZONING PERMITS	24,575.00	18,000.00	18,000.00	16,900.00	18,000.00	0.00
101-000-573.000	STATE AID REVENUE-LCSA	2,702.21	2,500.00	4,500.00	4,561.27	4,500.00	0.00
101-000-574.000	STATE REVENUE SHARING	1,375,571.00	1,180,000.00	1,180,000.00	645,072.00	1,350,000.00	170,000.00
	*Increased Budget for Higher than Expected Revenue Sharing Payments						
101-000-574.100	LIQUOR STATE REVENUE SHARING	13,682.35	11,500.00	11,500.00	11,018.45	13,800.00	2,300.00
	*Increased Budget for Higher than Liquor Revenue Sharing Payments						
101-000-574.200	METRO ACT REVENUE SHARING-LCSA	8,228.20	8,200.00	8,800.00	8,815.79	8,800.00	0.00
101-000-576.000	STATE GRANTS-SPECIAL ELECTION REIMB	35,039.39	0.00	0.00	0.00	0.00	0.00
101-000-582.000	CONTRIBUTION FROM TRIBE	272,226.97	0.00	179,504.00	0.00	179,504.00	0.00
101-000-583.000	CONTRIBUTION FROM EDA FOR PROJECTS	211,000.00	10,000.00	460,600.00	10,000.00	460,600.00	0.00
101-000-584.000	CONTRIBUTION FROM SCHOOL SYSTEM	7,803.90	0.00	0.00	0.00	0.00	0.00
101-000-613.000	APPLICATION FEES	0.00	500.00	500.00	500.00	500.00	0.00
101-000-628.000	LAND DIVISIONS/CONDO CONV	400.00	1,500.00	1,500.00	800.00	1,500.00	0.00
101-000-630.000	WEED ABATEMENT SERVICES	760.25	1,200.00	1,200.00	695.00	1,200.00	0.00
101-000-651.000	USE FEES-BASEBALL FIELDS	1,590.00	1,600.00	1,600.00	760.00	1,600.00	0.00
101-000-655.000	FINES & FORFEITURES	626.50	800.00	4,000.00	3,890.00	4,000.00	0.00
101-000-665.000	INTEREST EARNED	26,007.91	10,500.00	10,500.00	12,530.96	24,000.00	13,500.00
	*Increased Budget because Interest Rates Increased unexpectedly mid-year						
101-000-667.000	RENT - JAMESON HALL	0.00	5,000.00	5,000.00	800.00	5,000.00	0.00
101-000-667.100	RENT - McDONALD PARK PAVILION	1,332.00	1,500.00	1,500.00	1,260.00	1,500.00	0.00
101-000-667.200	RENT - JAMESON PAVILION	1,296.00	1,500.00	1,500.00	1,104.00	1,500.00	0.00
101-000-667.300	LEASES	900.00	900.00	900.00	900.00	900.00	0.00
101-000-671.000	OTHER REVENUE	19,512.54	5,000.00	5,000.00	1,689.61	5,000.00	0.00
101-000-672.400	REVENUE-STREET LIGHTS SPEC ASSESS	18,199.41	18,000.00	18,000.00	9,020.11	18,000.00	0.00
101-000-673.000	GAIN/LOSS ON SALE(DISPOSAL)OF ASSETS	0.00	13,000.00	13,000.00	0.00	0.00	(13,000.00)

Charter Township of Union
101 - General Fund
2022 Budget Amendment #2

GL NUMBER	DESCRIPTION	ENDING BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/30/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
	*Budget Decreased due to trade-in of vehicle on new trucks moved from 2022 to 2023						
101-000-687.000	REFUNDS & REBATES	0.00	0.00	10,050.00	10,004.16	10,050.00	0.00
Total Revenues		2,775,441.69	2,025,550.00	2,673,704.00	1,122,675.92	2,861,504.00	187,800.00
Dept 101 - TRUSTEES							
101-101-702.000	SALARIES & WAGES	30,115.24	30,200.00	30,200.00	21,922.96	30,200.00	0.00
101-101-707.000	PER MEETING	4,650.00	4,000.00	4,000.00	2,950.00	4,000.00	0.00
101-101-709.000	EMPLR FICA CONTR	2,155.46	2,108.00	2,108.00	1,542.14	2,108.00	0.00
101-101-711.000	EMPLR MEDICARE CONTR	504.10	493.00	493.00	360.66	493.00	0.00
101-101-724.000	WORKER'S COMP	27.22	51.00	51.00	17.21	51.00	0.00
101-101-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	3,507.50	4,310.00	4,310.00	3,507.50	4,310.00	0.00
101-101-860.000	TRANSPORTATION/MILEAGE REIMBURSMENT	0.00	500.00	500.00	0.00	500.00	0.00
101-101-900.000	PRINTING & PUBLISHING	0.00	600.00	600.00	0.00	600.00	0.00
101-101-910.000	PROFESSIONAL DEVELOPMENT	915.00	5,100.00	5,100.00	825.00	5,100.00	0.00
101-101-910.100	SEMINAR LODGING	237.85	2,500.00	2,500.00	0.00	2,500.00	0.00
101-101-910.200	SEMINAR MEALS	141.82	500.00	500.00	0.00	500.00	0.00
101-101-915.000	MEMBERSHIP & DUES	16,489.85	16,400.00	17,900.00	17,491.12	17,900.00	0.00
101-101-955.000	MISC.	366.00	500.00	500.00	0.00	500.00	0.00
Net - Dept 101 - TRUSTEES		59,110.04	67,262.00	68,762.00	48,616.59	68,762.00	0.00
Dept 171 - SUPERVISOR							
101-171-702.000	SALARIES & WAGES	6,274.14	6,250.00	6,250.00	4,567.35	6,250.00	0.00
101-171-707.000	PER MEETING	500.00	1,000.00	1,000.00	500.00	1,000.00	0.00
101-171-709.000	EMPLR FICA CONTR	420.09	450.00	450.00	314.24	450.00	0.00
101-171-711.000	EMPLR MEDICARE CONTR	98.34	105.00	105.00	73.56	105.00	0.00
101-171-724.000	WORKER'S COMP	10.18	12.00	12.00	7.05	12.00	0.00
101-171-767.000	UNIFORMS	0.00	100.00	100.00	0.00	100.00	0.00
101-171-860.000	TRANSPORTATION/MILEAGE REIMBURSMENT	0.00	350.00	350.00	0.00	350.00	0.00
101-171-910.000	PROFESSIONAL DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-910.100	SEMINAR LODGING	0.00	750.00	750.00	0.00	750.00	0.00
101-171-910.200	SEMINAR MEALS	0.00	200.00	200.00	0.00	200.00	0.00
101-171-915.000	MEMBERSHIP & DUES	0.00	275.00	275.00	0.00	275.00	0.00
Net - Dept 171 - SUPERVISOR		7,302.75	10,492.00	10,492.00	5,462.20	10,492.00	0.00
Dept 172 - TWP MANAGER							
101-172-702.000	SALARIES & WAGES	34,891.08	35,864.00	35,864.00	26,161.58	35,864.00	0.00
101-172-702.600	CAR ALLOWANCE	3,250.00	3,000.00	3,000.00	2,000.00	3,000.00	0.00
101-172-708.000	UNEMPLOYMENT	40.36	150.00	150.00	43.91	150.00	0.00
101-172-709.000	EMPLR FICA CONTR	2,329.30	2,387.00	2,387.00	1,729.84	2,387.00	0.00
101-172-711.000	EMPLR MEDICARE CONTR	544.85	558.00	558.00	404.57	558.00	0.00
101-172-716.000	EMPLR RETIREMENT CONTR	3,412.36	3,500.00	3,500.00	2,534.45	3,500.00	0.00

Charter Township of Union
101 - General Fund
2022 Budget Amendment #2

GL NUMBER	DESCRIPTION	ENDING BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/30/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
101-172-718.500	HEALTH INSURANCE	8,206.90	8,249.00	8,249.00	6,374.54	8,249.00	0.00
101-172-718.700	HEALTH INS-EE CONTRIBUTIONS	(313.62)	(331.00)	(331.00)	(274.77)	(331.00)	0.00
101-172-719.000	DENTAL INSURANCE	185.25	180.00	180.00	138.57	180.00	0.00
101-172-719.800	VISION INSURANCE	51.64	50.00	50.00	40.03	50.00	0.00
101-172-719.900	VISION INS-EE CONTRIBUTIONS	(25.85)	(25.00)	(25.00)	(20.09)	(25.00)	0.00
101-172-724.000	WORKER'S COMP	110.55	117.00	117.00	74.99	117.00	0.00
101-172-725.000	LIFE & DISABILITY BENEFIT	133.82	150.00	150.00	100.03	150.00	0.00
101-172-752.000	OFFICE SUPPLIES	43.10	300.00	300.00	0.00	300.00	0.00
101-172-767.000	UNIFORMS	90.00	0.00	0.00	0.00	0.00	0.00
101-172-791.000	SUBSCRIPTIONS & PUBLICATIONS	415.36	800.00	800.00	804.90	800.00	0.00
101-172-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	161.95	0.00	0.00	0.00	0.00	0.00
101-172-852.000	CONTRIBUTION TO CABLE CONSORTIUM	45,486.40	44,500.00	44,500.00	23,285.02	44,500.00	0.00
101-172-880.000	COMMUNITY PROMOTION	5,000.00	7,000.00	7,500.00	7,500.00	7,500.00	0.00
101-172-910.000	PROFESSIONAL DEVELOPMENT	40.00	1,000.00	1,000.00	30.00	1,000.00	0.00
101-172-910.100	SEMINAR LODGING	0.00	500.00	500.00	0.00	500.00	0.00
101-172-910.200	SEMINAR MEALS	0.00	100.00	100.00	101.60	100.00	0.00
101-172-915.000	MEMBERSHIP & DUES	150.00	600.00	600.00	75.00	600.00	0.00
101-172-955.000	MISC.	149.50	300.00	300.00	178.00	300.00	0.00
101-172-967.150	CONTRIBUTION TO AQUATIC CENTER	10,000.00	0.00	0.00	0.00	0.00	0.00
101-172-980.000	NEW OFFICE EQUIPMENT & FURNITURE	0.00	500.00	500.00	0.00	500.00	0.00
Net - Dept 172 - TWP MANAGER		114,352.95	109,449.00	109,949.00	71,282.17	109,949.00	0.00
Dept 191 - ACCOUNTING/GEN ADMIN							
101-191-702.000	SALARIES & WAGES	105,353.01	121,410.00	121,410.00	86,145.63	121,410.00	0.00
101-191-702.500	OVERTIME	3,979.05	4,000.00	4,000.00	3,268.33	4,000.00	0.00
101-191-705.000	LEAVE TIME PAYOUT	656.04	0.00	0.00	0.00	0.00	0.00
101-191-708.000	UNEMPLOYMENT	459.30	1,050.00	1,050.00	411.70	1,050.00	0.00
101-191-709.000	EMPLR FICA CONTR	6,475.88	7,785.00	7,785.00	5,214.65	7,785.00	0.00
101-191-711.000	EMPLR MEDICARE CONTR	1,514.64	1,737.00	1,737.00	1,219.59	1,737.00	0.00
101-191-716.000	EMPLR RETIREMENT CONTR	9,826.67	11,377.00	11,377.00	8,047.29	11,377.00	0.00
101-191-718.500	HEALTH INSURANCE	46,582.55	57,700.00	57,700.00	40,841.24	57,700.00	0.00
101-191-718.700	HEALTH INS-EE CONTRIBUTIONS	(4,553.04)	(6,225.00)	(6,225.00)	(4,204.01)	(6,225.00)	0.00
101-191-719.000	DENTAL INSURANCE	2,993.63	3,618.00	3,618.00	2,178.59	3,618.00	0.00
101-191-719.800	VISION INSURANCE	679.70	825.00	825.00	524.37	825.00	0.00
101-191-719.900	VISION INS-EE CONTRIBUTIONS	(325.21)	(411.00)	(411.00)	(262.46)	(411.00)	0.00
101-191-724.000	WORKER'S COMP	316.87	380.00	380.00	233.59	380.00	0.00
101-191-725.000	LIFE & DISABILITY BENEFIT	532.41	850.00	850.00	421.96	850.00	0.00
101-191-752.000	OFFICE SUPPLIES	2,497.77	2,000.00	2,000.00	1,794.06	2,000.00	0.00
101-191-767.000	UNIFORMS	179.00	200.00	200.00	0.00	200.00	0.00
101-191-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	1,300.00	11,200.00	11,200.00	925.00	11,200.00	0.00
101-191-801.020	EXTERNAL AUDIT	16,100.00	17,500.00	17,500.00	17,300.00	17,500.00	0.00

Charter Township of Union
101 - General Fund
2022 Budget Amendment #2

GL NUMBER	DESCRIPTION	ENDING BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/30/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
101-191-850.000	COMMUNICATIONS	(12.99)	0.00	0.00	0.00	0.00	0.00
101-191-851.000	MAIL/POSTAGE	3,384.37	7,000.00	7,000.00	4,777.62	7,000.00	0.00
101-191-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	163.29	500.00	500.00	57.75	500.00	0.00
101-191-900.000	PRINTING & PUBLISHING	2,796.60	1,500.00	1,500.00	676.40	1,500.00	0.00
101-191-910.000	PROFESSIONAL DEVELOPMENT	838.00	3,500.00	3,500.00	2,757.50	3,500.00	0.00
101-191-910.100	SEMINAR LODGING	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
101-191-910.200	SEMINAR MEALS	120.22	200.00	200.00	42.37	200.00	0.00
101-191-915.000	MEMBERSHIP & DUES	1,004.50	800.00	800.00	562.38	800.00	0.00
101-191-955.000	MISC.	16.50	100.00	800.00	1,104.50	800.00	0.00
101-191-955.001	BANK FEES	82.00	250.00	250.00	106.00	250.00	0.00
101-191-980.000	NEW OFFICE EQUIPMENT & FURNITURE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-191-980.100	NEW COMPUTER HARDWARE & SOFTWARE	0.00	500.00	500.00	49.99	500.00	0.00
Net - Dept 191 - ACCOUNTING/GEN ADMIN		202,960.76	251,846.00	252,546.00	174,194.04	252,546.00	0.00
Dept 215 - CLERK							
101-215-702.000	SALARIES & WAGES	30,239.89	30,000.00	30,000.00	22,009.00	30,000.00	0.00
101-215-707.000	PER MEETING	0.00	2,000.00	2,000.00	350.00	2,000.00	0.00
101-215-709.000	EMPLR FICA CONTR	1,874.86	2,000.00	2,000.00	1,386.26	2,000.00	0.00
101-215-711.000	EMPLR MEDICARE CONTR	438.48	475.00	475.00	324.21	475.00	0.00
101-215-724.000	WORKER'S COMP	57.85	65.00	65.00	38.96	65.00	0.00
101-215-752.000	OFFICE SUPPLIES	44.88	1,000.00	1,000.00	0.00	1,000.00	0.00
101-215-754.000	OPERATING SUPPLIES	204.06	800.00	800.00	587.29	800.00	0.00
101-215-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	0.00	300.00	300.00	228.03	300.00	0.00
101-215-900.000	PRINTING & PUBLISHING	3,381.73	2,500.00	2,500.00	1,070.05	2,500.00	0.00
101-215-910.000	PROFESSIONAL DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-215-910.100	SEMINAR LODGING	0.00	750.00	750.00	0.00	750.00	0.00
101-215-910.200	SEMINAR MEALS	0.00	200.00	200.00	0.00	200.00	0.00
101-215-915.000	MEMBERSHIP & DUES	0.00	150.00	150.00	60.00	150.00	0.00
101-215-980.000	NEW OFFICE EQUIPMENT & FURNITURE	589.99	500.00	500.00	0.00	500.00	0.00
101-215-980.100	NEW COMPUTER HARDWARE & SOFTWARE	0.00	500.00	500.00	0.00	500.00	0.00
Net - Dept 215 - CLERK		36,831.74	42,240.00	42,240.00	26,053.80	42,240.00	0.00
Dept 228 - DATA PROCESSING, INFORMATION TECHNOLOGY							
101-228-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	41,193.67	46,669.00	46,669.00	28,957.35	46,669.00	0.00
101-228-950.000	HARDWARE REPLACEMENTS	9,545.41	24,000.00	24,000.00	1,956.97	18,000.00	(6,000.00)
*Budget Decreased \$12,000--New Servers Moved to Capital Outlay							
*Budget Increased for \$6,000 for new computers at Township Hall recommended by CMS in September, 2022							
Net - Dept 228 - DATA PROCESSING, INFORMATION TECHNOLOGY		50,739.08	70,669.00	70,669.00	30,914.32	64,669.00	(6,000.00)
Dept 253 - TREASURER							
101-253-702.000	SALARIES & WAGES	21,460.49	24,102.00	24,102.00	15,635.50	24,102.00	0.00

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GL NUMBER	DESCRIPTION	ENDING BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/30/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
101-253-707.000	PER MEETING	50.00	500.00	500.00	0.00	500.00	0.00
101-253-709.000	EMPLR FICA CONTR	1,333.65	1,525.00	1,525.00	969.40	1,525.00	0.00
101-253-711.000	EMPLR MEDICARE CONTR	311.90	357.00	357.00	226.71	357.00	0.00
101-253-724.000	WORKER'S COMP	32.36	44.00	44.00	21.64	44.00	0.00
101-253-752.000	OFFICE SUPPLIES	856.41	1,000.00	1,000.00	65.90	1,000.00	0.00
101-253-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-253-851.000	MAIL/POSTAGE	3,735.34	4,000.00	4,000.00	1,962.66	4,000.00	0.00
101-253-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	0.00	250.00	250.00	0.00	250.00	0.00
101-253-910.000	PROFESSIONAL DEVELOPMENT	365.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-253-910.100	SEMINAR LODGING	0.00	750.00	750.00	0.00	750.00	0.00
101-253-910.200	SEMINAR MEALS	0.00	200.00	200.00	0.00	200.00	0.00
101-253-915.000	MEMBERSHIP & DUES	0.00	50.00	50.00	75.00	50.00	0.00
101-253-955.000	MISC.	0.00	200.00	200.00	0.00	200.00	0.00
101-253-980.000	NEW OFFICE EQUIPMENT & FURNITURE	0.00	500.00	500.00	0.00	500.00	0.00
101-253-980.100	NEW COMPUTER HARDWARE & SOFTWARE	474.99	500.00	500.00	0.00	500.00	0.00
Net - Dept 253 - TREASURER		28,620.14	35,978.00	35,978.00	18,956.81	35,978.00	0.00
Dept 257 - ASSESSOR							
101-257-707.000	PER DIEM	1,625.00	4,125.00	4,125.00	2,000.00	4,125.00	0.00
101-257-709.000	EMPLR FICA CONTR	100.75	256.00	256.00	124.00	256.00	0.00
101-257-711.000	EMPLR MEDICARE CONTR	23.57	60.00	60.00	29.00	60.00	0.00
101-257-724.000	WORKER'S COMP	4.72	13.00	13.00	5.56	13.00	0.00
101-257-754.000	OPERATING SUPPLIES	96.98	500.00	500.00	376.70	500.00	0.00
101-257-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	111,925.00	110,500.00	110,500.00	71,250.00	110,500.00	0.00
101-257-850.000	COMMUNICATIONS	509.52	600.00	600.00	339.55	600.00	0.00
101-257-851.000	MAIL/POSTAGE	1,493.29	2,000.00	2,500.00	2,534.45	2,500.00	0.00
101-257-900.000	PRINTING & PUBLISHING	852.75	2,000.00	2,000.00	884.00	2,000.00	0.00
101-257-910.000	PROFESSIONAL DEVELOPMENT	143.00	0.00	650.00	647.50	650.00	0.00
101-257-955.000	MISC.	0.00	250.00	250.00	0.00	250.00	0.00
101-257-980.000	NEW OFFICE EQUIPMENT & FURNITURE	1,360.00	500.00	500.00	0.00	500.00	0.00
101-257-980.100	NEW COMPUTER HARDWARE & SOFTWARE	0.00	500.00	500.00	0.00	500.00	0.00
Net - Dept 257 - ASSESSOR		118,134.58	121,304.00	122,454.00	78,190.76	122,454.00	0.00
Dept 262 - ELECTIONS							
101-262-702.000	SALARIES & WAGES	310.59	1,500.00	1,500.00	1,424.30	1,500.00	0.00
101-262-708.000	UNEMPLOYMENT	0.00	20.00	400.00	174.01	400.00	0.00
101-262-709.000	EMPLR FICA CONTR	17.51	150.00	150.00	88.30	150.00	0.00
101-262-711.000	EMPLR MEDICARE CONTR	4.10	30.00	30.00	20.65	30.00	0.00
101-262-712.000	ELECTION WORKERS	7,961.50	18,000.00	18,000.00	8,636.00	18,000.00	0.00
101-262-716.000	EMPLR RETIREMENT CONTR	27.95	150.00	150.00	10.67	150.00	0.00
101-262-718.500	HEALTH INSURANCE	129.70	700.00	700.00	61.01	700.00	0.00

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GL NUMBER	DESCRIPTION	ENDING BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/30/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
101-262-718.700	HEALTH INS-EE CONTRIBUTIONS	(26.71)	(100.00)	(100.00)	0.00	(100.00)	0.00
101-262-719.000	DENTAL INSURANCE	8.37	50.00	50.00	3.95	50.00	0.00
101-262-719.800	VISION INSURANCE	1.62	15.00	15.00	0.00	15.00	0.00
101-262-719.900	VISION INS-EE CONTRIBUTIONS	(0.81)	(7.00)	(7.00)	0.00	(7.00)	0.00
101-262-724.000	WORKER'S COMP	5.24	30.00	30.00	5.38	30.00	0.00
101-262-725.000	LIFE & DISABILITY BENEFIT	3.45	20.00	20.00	0.00	20.00	0.00
101-262-754.000	OPERATING SUPPLIES	9,102.74	12,000.00	12,000.00	4,519.32	12,000.00	0.00
101-262-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	4,368.75	10,800.00	10,800.00	5,135.00	10,800.00	0.00
101-262-851.000	MAIL/POSTAGE	6,623.20	4,000.00	4,000.00	7,529.45	12,000.00	8,000.00
	Increased Budget for Absentee Ballot mailings						
101-262-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	49.95	0.00	0.00	0.00	0.00	0.00
101-262-900.000	PRINTING & PUBLISHING	0.00	1,600.00	1,600.00	0.00	1,600.00	0.00
101-262-910.000	PROFESSIONAL DEVELOPMENT	0.00	300.00	300.00	0.00	300.00	0.00
101-262-955.000	MISC.	78.86	400.00	400.00	242.43	400.00	0.00
Net - Dept 262 - ELECTIONS		28,666.01	49,658.00	50,038.00	27,850.47	58,038.00	8,000.00
Dept 265 - TWP HALL & GROUNDS							
101-265-702.000	SALARIES & WAGES	1,203.49	1,200.00	1,200.00	641.98	1,200.00	0.00
101-265-708.000	UNEMPLOYMENT	3.89	10.00	10.00	0.93	10.00	0.00
101-265-709.000	EMPLR FICA CONTR	71.97	70.00	70.00	38.68	70.00	0.00
101-265-711.000	EMPLR MEDICARE CONTR	16.85	20.00	20.00	9.04	20.00	0.00
101-265-716.000	EMPLR RETIREMENT CONTR	108.31	100.00	100.00	57.76	100.00	0.00
101-265-718.500	HEALTH INSURANCE	364.06	500.00	500.00	265.94	500.00	0.00
101-265-718.700	HEALTH INS-EE CONTRIBUTIONS	(42.35)	(30.00)	(30.00)	(18.15)	(30.00)	0.00
101-265-719.000	DENTAL INSURANCE	15.79	30.00	30.00	12.13	30.00	0.00
101-265-719.800	VISION INSURANCE	1.50	5.00	5.00	0.00	5.00	0.00
101-265-719.900	VISION INS-EE CONTRIBUTIONS	(0.74)	0.00	0.00	0.00	0.00	0.00
101-265-724.000	WORKER'S COMP	14.68	30.00	30.00	7.93	30.00	0.00
101-265-725.000	LIFE & DISABILITY BENEFIT	7.32	10.00	10.00	2.30	10.00	0.00
101-265-754.000	OPERATING SUPPLIES	4,558.82	6,500.00	6,500.00	1,839.44	6,500.00	0.00
101-265-776.100	HALL CLEANING	10,126.68	11,100.00	11,100.00	6,930.12	11,100.00	0.00
101-265-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	16,443.10	21,400.00	21,400.00	10,490.54	21,400.00	0.00
101-265-850.000	COMMUNICATIONS	2,979.13	3,000.00	3,000.00	2,258.17	3,000.00	0.00
101-265-890.000	SAFETY	1,018.23	1,100.00	1,550.00	1,262.12	1,550.00	0.00
101-265-917.000	WATER & SEWER CHARGES	656.60	700.00	700.00	400.82	700.00	0.00
101-265-920.000	ELECTRIC/NATURAL GAS	11,059.14	12,000.00	12,000.00	9,411.53	12,000.00	0.00
101-265-930.001	MAINT-EQUIPMENT	61.76	500.00	500.00	0.00	500.00	0.00
101-265-930.200	MAINT-GROUNDS	142.95	1,000.00	1,000.00	238.79	1,000.00	0.00
101-265-930.300	MAINT-BUILDINGS	2,164.96	3,500.00	3,500.00	1,203.19	3,500.00	0.00
101-265-934.500	MAINT. AGREEMENT ON EQUIPMENT	2,273.88	4,000.00	4,000.00	3,069.75	4,000.00	0.00
101-265-935.000	PROPERTY/LIABILITY INSURANCE	12,360.02	12,000.00	14,000.00	11,129.05	14,000.00	0.00

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GL NUMBER	DESCRIPTION	ENDING BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/30/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
101-265-940.100	POSTAGE METER LEASE	1,851.00	2,000.00	2,000.00	1,388.25	2,000.00	0.00
101-265-955.000	MISC.	96.81	200.00	200.00	13.48	200.00	0.00
Net - Dept 265 - TWP HALL & GROUNDS		67,557.85	80,945.00	83,395.00	50,653.79	83,395.00	0.00
Dept 266 - LEGAL/ATTORNEY							
101-266-826.000	LEGAL FEES	50,508.49	100,000.00	100,000.00	7,912.85	100,000.00	0.00
101-266-826.000-020	LEGAL FEES	17,233.50	0.00	0.00	16,700.00	0.00	0.00
101-266-826.000-021	LEGAL FEES	33,556.07	0.00	0.00	2,805.00	0.00	0.00
101-266-826.500	LEGAL FEES-ASSESSOR	24,865.20	0.00	0.00	0.00	0.00	0.00
Net - Dept 266 - LEGAL/ATTORNEY		126,163.26	100,000.00	100,000.00	27,417.85	100,000.00	0.00
Dept 371 - BUILDING							
101-371-702.000	SALARIES & WAGES	124,755.95	163,600.00	163,600.00	120,943.35	163,600.00	0.00
101-371-702.500	OVERTIME	1,219.82	2,500.00	2,500.00	1,152.45	2,500.00	0.00
101-371-708.000	UNEMPLOYMENT	342.00	1,350.00	1,350.00	370.50	1,350.00	0.00
101-371-709.000	EMPLR FICA CONTR	7,290.61	9,720.00	9,720.00	7,048.07	9,720.00	0.00
101-371-711.000	EMPLR MEDICARE CONTR	1,705.08	2,280.00	2,280.00	1,648.34	2,280.00	0.00
101-371-716.000	EMPLR RETIREMENT CONTR	11,335.18	15,000.00	15,000.00	10,988.63	15,000.00	0.00
101-371-718.500	HEALTH INSURANCE	56,248.48	74,100.00	74,100.00	54,372.73	74,100.00	0.00
101-371-718.700	HEALTH INS-EE CONTRIBUTIONS	(6,046.79)	(8,841.00)	(8,841.00)	(6,596.91)	(8,841.00)	0.00
101-371-719.000	DENTAL INSURANCE	4,032.74	5,160.00	5,160.00	3,765.06	5,160.00	0.00
101-371-719.800	VISION INSURANCE	760.89	1,060.00	1,060.00	818.48	1,060.00	0.00
101-371-719.900	VISION INS-EE CONTRIBUTIONS	(380.26)	(528.00)	(528.00)	(414.18)	(528.00)	0.00
101-371-724.000	WORKER'S COMP	542.80	750.00	750.00	494.13	750.00	0.00
101-371-725.000	LIFE & DISABILITY BENEFIT	700.66	1,070.00	1,070.00	722.52	1,070.00	0.00
101-371-752.000	OFFICE SUPPLIES	908.05	900.00	900.00	323.87	900.00	0.00
101-371-754.000	OPERATING SUPPLIES	614.96	600.00	600.00	161.51	600.00	0.00
101-371-759.000	GAS/FUEL	1,010.07	1,000.00	2,000.00	1,358.29	2,000.00	0.00
101-371-767.000	UNIFORMS	264.25	300.00	300.00	0.00	300.00	0.00
101-371-775.100	VEHICLE CLEANING	0.00	200.00	200.00	0.00	200.00	0.00
101-371-791.000	SUBSCRIPTIONS & PUBLICATIONS	381.34	150.00	150.00	0.00	150.00	0.00
101-371-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	44,591.72	25,000.00	25,000.00	0.00	25,000.00	0.00
101-371-850.000	COMMUNICATIONS	961.08	800.00	1,500.00	809.98	1,500.00	0.00
101-371-851.000	MAIL/POSTAGE	0.00	35.00	35.00	17.90	35.00	0.00
101-371-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	0.00	100.00	100.00	0.00	100.00	0.00
101-371-900.000	PRINTING & PUBLISHING	1,795.32	1,500.00	1,500.00	0.00	1,500.00	0.00
101-371-910.000	PROFESSIONAL DEVELOPMENT	715.00	5,000.00	5,000.00	1,173.00	5,000.00	0.00
101-371-910.100	SEMINAR LODGING	454.86	500.00	500.00	130.32	500.00	0.00
101-371-910.200	SEMINAR MEALS	71.94	750.00	750.00	164.44	750.00	0.00
101-371-915.000	MEMBERSHIP & DUES	1,125.00	1,200.00	1,200.00	1,010.00	1,200.00	0.00
101-371-930.000	VEHICLE REPAIRS & MAINTENANCE	857.61	800.00	2,500.00	2,094.19	2,500.00	0.00

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GL NUMBER	DESCRIPTION	ENDING BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/30/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
101-371-933.700	SOFTWARE SUPPORT/MAINTENANCE AGREEMENTS	0.00	2,475.00	2,475.00	2,458.50	2,475.00	0.00
101-371-980.000	NEW OFFICE EQUIPMENT & FURNITURE	3,085.00	2,600.00	500.00	0.00	500.00	0.00
101-371-980.100	NEW COMPUTER HARDWARE & SOFTWARE	2,843.92	3,775.00	3,775.00	1,401.45	3,775.00	0.00
Net - Dept 371 - BUILDING		262,187.28	314,906.00	316,206.00	206,416.62	316,206.00	0.00
Dept 441 - PUBLIC WORKS							
101-441-920.000	STREET LIGHTING	25,404.39	24,000.00	24,000.00	14,561.56	24,000.00	0.00
101-441-962.000	DRAINS AT LARGE	28,195.30	59,000.00	59,000.00	50,527.01	59,000.00	0.00
101-441-967.000	CONTRIBUTIONS TO ROAD COMMISSION	451,843.62	247,000.00	877,000.00	72,127.93	877,000.00	0.00
101-441-970.100	SIDEWALKS AND NON MOTORIZED PATHS	0.00	300,000.00	309,000.00	0.00	309,000.00	0.00
Net - Dept 441 - PUBLIC WORKS		505,443.31	630,000.00	1,269,000.00	137,216.50	1,269,000.00	0.00
Dept 701 - PLANNING							
101-701-702.000	SALARIES & WAGES	148,685.49	150,604.00	150,604.00	109,966.13	150,604.00	0.00
101-701-707.000	PER DIEM	9,978.00	17,000.00	17,000.00	6,475.00	10,000.00	(7,000.00)
*Decreased Budget based on Number of Meetings Remaining in the Year							
101-701-708.000	UNEMPLOYMENT	255.78	950.00	950.00	255.27	950.00	0.00
101-701-709.000	EMPLR FICA CONTR	9,183.69	10,260.00	10,260.00	6,774.54	10,260.00	0.00
101-701-711.000	EMPLR MEDICARE CONTR	2,147.79	2,400.00	2,400.00	1,584.39	2,400.00	0.00
101-701-716.000	EMPLR RETIREMENT CONTR	12,746.61	13,450.00	13,450.00	9,826.23	13,450.00	0.00
101-701-718.500	HEALTH INSURANCE	46,621.97	49,400.00	49,400.00	36,280.54	49,400.00	0.00
101-701-718.700	HEALTH INS-EE CONTRIBUTIONS	(5,004.24)	(5,894.00)	(5,894.00)	(4,397.94)	(5,894.00)	0.00
101-701-719.000	DENTAL INSURANCE	3,337.44	3,440.00	3,440.00	2,510.28	3,440.00	0.00
101-701-719.800	VISION INSURANCE	353.76	386.00	386.00	274.92	386.00	0.00
101-701-719.900	VISION INS-EE CONTRIBUTIONS	(176.88)	(193.00)	(193.00)	(138.06)	(193.00)	0.00
101-701-724.000	WORKER'S COMP	592.89	651.00	651.00	399.75	651.00	0.00
101-701-725.000	LIFE & DISABILITY BENEFIT	717.60	800.00	800.00	538.20	800.00	0.00
101-701-752.000	OFFICE SUPPLIES	157.05	1,000.00	1,000.00	231.03	1,000.00	0.00
101-701-759.000	GAS/FUEL	0.00	400.00	400.00	192.17	400.00	0.00
101-701-767.000	UNIFORMS	67.50	200.00	200.00	52.00	200.00	0.00
101-701-791.000	SUBSCRIPTIONS & PUBLICATIONS	153.99	325.00	325.00	24.00	325.00	0.00
101-701-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	2,944.36	35,750.00	35,750.00	1,659.36	20,000.00	(15,750.00)
*Decreased Budget based on Bulk Scanning Project moved to 2023 Budget							
101-701-804.000	CONTRIBUTION TO LOCAL AIRPORT	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	0.00
101-701-850.000	COMMUNICATIONS	604.89	250.00	250.00	173.90	250.00	0.00
101-701-851.000	MAIL/POSTAGE	0.00	150.00	150.00	0.00	150.00	0.00
101-701-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	234.98	200.00	500.00	288.01	500.00	0.00
101-701-900.000	PRINTING & PUBLISHING	4,808.80	5,500.00	5,500.00	3,099.95	5,500.00	0.00
101-701-910.000	PROFESSIONAL DEVELOPMENT	3,640.00	5,000.00	5,000.00	3,421.00	5,000.00	0.00
101-701-910.100	SEMINAR LODGING	475.70	750.00	750.00	196.40	750.00	0.00
101-701-910.200	SEMINAR MEALS	25.00	400.00	400.00	0.00	400.00	0.00

Charter Township of Union
101 - General Fund
2022 Budget Amendment #2

GL NUMBER	DESCRIPTION	ENDING BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/30/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
101-701-915.000	MEMBERSHIP & DUES	792.50	1,600.00	1,600.00	1,205.00	1,600.00	0.00
101-701-932.000	VEHICLE REPAIRS & MAINTENANCE	0.00	500.00	500.00	0.00	500.00	0.00
101-701-940.000	LEASE/RENT	0.00	0.00	950.00	950.00	950.00	0.00
101-701-955.000	MISC.	35.00	250.00	250.00	24.40	250.00	0.00
101-701-980.100	NEW COMPUTER HARDWARE & SOFTWARE	0.00	2,875.00	2,875.00	1,755.43	2,875.00	0.00
Net - Dept 701 - PLANNING		253,379.67	308,404.00	309,654.00	193,621.90	286,904.00	(22,750.00)
Dept 751 - PARKS & RECREATION							
101-751-702.000	SALARIES & WAGES	17,793.18	34,791.00	34,791.00	20,334.90	34,791.00	0.00
101-751-702.500	OVERTIME	1,620.85	2,000.00	2,000.00	1,615.12	2,000.00	0.00
101-751-708.000	UNEMPLOYMENT	178.19	1,204.00	1,204.00	206.83	1,204.00	0.00
101-751-709.000	EMPLR FICA CONTR	1,956.35	3,060.00	3,060.00	2,163.59	3,060.00	0.00
101-751-711.000	EMPLR MEDICARE CONTR	457.55	715.00	715.00	506.01	715.00	0.00
101-751-712.000	TEMPORARY LABOR	13,289.50	15,080.00	15,080.00	15,192.49	15,080.00	0.00
101-751-716.000	EMPLR RETIREMENT CONTR	1,747.27	2,780.00	2,780.00	1,867.53	2,780.00	0.00
101-751-718.500	HEALTH INSURANCE	9,808.32	19,760.00	19,760.00	10,275.27	19,760.00	0.00
101-751-718.700	HEALTH INS-EE CONTRIBUTIONS	(1,165.48)	(2,950.00)	(2,950.00)	(961.62)	(2,950.00)	0.00
101-751-719.000	DENTAL INSURANCE	682.01	1,375.00	1,375.00	692.76	1,375.00	0.00
101-751-719.800	VISION INSURANCE	160.00	309.00	309.00	119.97	309.00	0.00
101-751-719.900	VISION INS-EE CONTRIBUTIONS	(79.99)	(154.00)	(154.00)	(59.91)	(154.00)	0.00
101-751-724.000	WORKER'S COMP	657.55	1,100.00	1,100.00	623.81	1,100.00	0.00
101-751-725.000	LIFE & DISABILITY BENEFIT	143.58	280.00	280.00	100.62	280.00	0.00
101-751-754.000	OPERATING SUPPLIES	4,102.94	3,500.00	3,500.00	3,707.91	3,500.00	0.00
101-751-759.000	GAS/FUEL	1,697.16	1,500.00	1,500.00	1,634.62	2,500.00	1,000.00
	*Increased Budget based on Higher Gas Prices in 2022						
101-751-767.000	UNIFORMS	418.87	500.00	500.00	222.49	500.00	0.00
101-751-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	3,757.87	7,800.00	7,800.00	2,431.31	7,800.00	0.00
101-751-890.000	SAFETY	377.00	1,500.00	1,500.00	898.72	1,500.00	0.00
101-751-900.000	PRINTING & PUBLISHING	240.00	500.00	500.00	264.61	500.00	0.00
101-751-910.000	PROFESSIONAL DEVELOPMENT	0.00	400.00	400.00	0.00	400.00	0.00
101-751-917.000	WATER & SEWER CHARGES	5,656.99	6,000.00	6,000.00	1,557.24	6,000.00	0.00
101-751-920.000	ELECTRIC/NATURAL GAS	3,408.60	4,000.00	4,000.00	2,937.93	4,000.00	0.00
101-751-930.001	MAINT-EQUIPMENT	1,530.53	1,500.00	1,500.00	2,909.68	5,500.00	4,000.00
	*Increased Budget for Repair of Kubota Zero Turn Lawnmower						
101-751-930.200	MAINT-GROUNDS	8,920.09	12,000.00	12,000.00	6,596.86	12,000.00	0.00
101-751-930.250	MAINT-DOG PARK	2,800.00	3,000.00	3,000.00	0.00	3,000.00	0.00
101-751-930.300	MAINT-BUILDINGS	1,446.18	1,500.00	1,500.00	517.61	1,500.00	0.00
101-751-933.000	MAINT-VEHICLES	129.66	500.00	500.00	225.77	500.00	0.00
101-751-955.000	MISC.	0.00	200.00	200.00	0.00	200.00	0.00
101-751-977.000	NEW EQUIPMENT PURCHASE	7,565.97	4,000.00	4,000.00	356.76	4,000.00	0.00
Net - Dept 751 - PARKS & RECREATION		89,300.74	127,750.00	127,750.00	76,938.88	132,750.00	5,000.00

**Charter Township of Union
101 - General Fund
2022 Budget Amendment #2**

GL NUMBER	DESCRIPTION	ENDING BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/30/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
Dept 901 - CAPITAL OUTLAY							
101-901-976.301	CAPITAL OUTLAY-DATA PROCESSING	0.00	0.00	0.00	0.00	18,400.00	18,400.00
	*Budget Increased for \$18,400 for new servers approved by the Board in October, 2022						
101-901-976.302	CAPITAL OUTLAY-TOWNSHIP HALL	17,536.00	132,000.00	132,000.00	66,024.61	132,000.00	0.00
101-901-976.303	CAPITAL OUTLAY-PROPERTY	2,429.84	38,000.00	38,000.00	18,871.37	38,000.00	0.00
101-901-976.306	CAPITAL OUTLAY-PARKS DEPT	220,446.61	16,000.00	107,000.00	127,593.26	128,000.00	21,000.00
	*Budget Increased to Cover Completion of Jameson Park/Hall Renovations						
101-901-976.309	CAPITAL OUTLAY-VEHICLES	0.00	96,000.00	96,000.00	0.00	0.00	(96,000.00)
	*Purchase of 2 New Trucks for Building Dept moved from 2022 to 2023						
101-901-976.313	CAPITAL OUTLAY-ALTERNATIVE ENERGY	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00
101-901-976.314	CAPITAL OUTLAY-NEW TWP HALL/RENO STUDY	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00
Net - Dept 901 - CAPITAL OUTLAY		240,412.45	332,000.00	423,000.00	212,489.24	348,000.00	(75,000.00)
Dept 910 - DEBT SERVICE-LEASES							
101-910-991.500	LEASE PAYABLE PRINCIPAL	3,250.00	0.00	0.00	0.00	0.00	0.00
101-910-992.500	LEASE PAYABLE INTEREST	72.29	0.00	0.00	0.00	0.00	0.00
Net - Dept 910 - DEBT SERVICE-LEASES		(3,322.29)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,775,441.69	2,025,550.00	2,673,704.00	1,414,688.72	2,861,504.00	187,800.00
TOTAL EXPENDITURES		2,194,484.90	2,652,903.00	3,392,133.00	1,386,275.94	3,301,383.00	(90,750.00)
NET OF REVENUES & EXPENDITURES		580,956.79	(627,353.00)	(718,429.00)	28,412.78	(439,879.00)	278,550.00
BEGINNING FUND BALANCE		5,251,877.00	5,832,833.79	5,832,833.79	5,832,833.79	5,832,833.79	
ENDING FUND BALANCE		5,832,833.79	5,205,480.79	5,114,404.79	5,861,246.57	5,392,954.79	

Charter Township of Union
248 - East DDA Fund
2022 Budget Amendment #2

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/28/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
Revenues							
248-000-402.000	CURRENT PROPERTY TAX	447,562.57	468,000.00	506,000.00	506,459.10	506,000.00	0.00
248-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	(504.39)	(4,000.00)	(4,000.00)	0.00	(9,900.00)	(5,900.00)
	*Decreased Budget for Michigan Tax Tribunal Refund						
248-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	(250.00)	(250.00)	0.00	(250.00)	0.00
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	76.47	300.00	300.00	0.00	300.00	0.00
248-000-445.000	INTEREST ON TAXES	7.16	500.00	500.00	0.00	500.00	0.00
248-000-573.000	STATE AID REVENUE-LCSA	56,127.27	56,000.00	56,000.00	0.00	56,000.00	0.00
248-000-665.000	INTEREST EARNED	4,340.17	4,800.00	4,800.00	1,786.81	4,800.00	0.00
248-000-671.000	OTHER REVENUE	0.00	100.00	15,000.00	14,820.00	15,000.00	0.00
TOTAL REVENUES		507,609.25	525,450.00	578,350.00	523,065.91	572,450.00	(5,900.00)
Expenditures							
248-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	24,224.69	15,270.00	15,270.00	7,474.50	15,270.00	0.00
248-000-801.001	MAINT- BENCHES/TRASH RECEPTACLES	0.00	5,000.00	5,000.00	0.00	1,000.00	(4,000.00)
	*Decreased Budget for Maintenance not needed this year						
248-000-801.003	SIDEWALK SNOWPLOWING	5,900.00	11,000.00	11,000.00	5,600.00	11,000.00	0.00
248-000-801.004	LAWN CARE	28,557.00	23,000.00	23,000.00	18,154.00	23,000.00	0.00
248-000-801.005	IRRIGATION / LIGHTING REPAIRS	13,196.92	35,000.00	35,000.00	16,198.73	35,000.00	0.00
248-000-801.007	FLOWER / LANDSCAPE MAINTENANCE	14,634.70	21,000.00	21,000.00	11,503.00	21,000.00	0.00
248-000-801.015	STREET LIGHT BANNERS/CHRISTMAS	18,695.00	21,960.00	21,960.00	8,717.00	21,960.00	0.00
248-000-826.000	LEGAL FEES	713.00	2,000.00	2,000.00	0.00	2,000.00	0.00
248-000-851.000	MAIL/POSTAGE	469.58	0.00	0.00	0.00	0.00	0.00
248-000-880.000	COMMUNITY PROMOTION	5,000.00	10,000.00	10,500.00	5,500.00	10,500.00	0.00
248-000-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00	40,000.00	40,000.00	0.00	0.00	(40,000.00)
	*No Community Improvement Grant Applications received in 2022						
248-000-900.000	PRINTING & PUBLISHING	554.30	250.00	250.00	11.97	250.00	0.00
248-000-915.000	MEMBERSHIP & DUES	405.00	500.00	500.00	315.00	500.00	0.00
248-000-917.000	WATER & SEWER CHARGES	13,595.90	17,000.00	17,000.00	8,880.83	17,000.00	0.00
248-000-920.000	ELECTRIC/NATURAL GAS	12,628.91	14,000.00	14,000.00	7,193.25	14,000.00	0.00
248-000-935.000	PROPERTY/LIABILITY INSURANCE	1,697.25	1,800.00	1,800.00	1,528.22	1,800.00	0.00
248-000-940.000	LEASE/RENT	600.00	700.00	1,175.00	1,135.00	1,175.00	0.00
248-000-955.000	MISC.	0.00	100.00	100.00	0.00	100.00	0.00
Total Dept 000 - GENERAL OPERATING		140,872.25	218,580.00	219,555.00	92,211.50	175,555.00	(44,000.00)

Dept 336 - FIRE DEPARTMENT

Charter Township of Union
248 - East DDA Fund
2022 Budget Amendment #2

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/28/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
248-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	81,150.00	81,200.00	81,200.00	78,174.73	78,175.00	(3,025.00)
	*Fire Protection Costs are Lower than expected for 2022						
Total Dept 336 - FIRE DEPARTMENT		81,150.00	81,200.00	81,200.00	78,174.73	78,175.00	(3,025.00)
Dept 728 - ECONOMIC DEVELOPMENT							
248-728-967.300	SEWER SYSTEM PROJECTS	0.00	435,000.00	435,000.00	0.00	160,000.00	(275,000.00)
	*Engineering for South Summerton Rd. Water/Sewer Extension (moved from fiscal year 2022 to 2023)						
248-728-967.400	STREET/ROAD PROJECTS	0.00	250,000.00	250,000.00	0.00	0.00	(250,000.00)
	*Packard Rd Paving/Drainage Improvements (moved from fiscal year 2022 to 2023)						
248-728-967.500	SIDEWALK/PATHWAY PROJECTS	0.00	175,000.00	175,000.00	0.00	0.00	(175,000.00)
	*New Sidewalk along Bud Street from Pickard to Jameson Hall Project (moved from fiscal year 2022 to 2023)						
	*New Sidewalk along the East Side of Isabella Rd. from Kay St. to E. Broadway Rd (moved from fiscal year 2022 to 2023)						
248-728-967.600	PARKS PROJECTS	211,000.00	10,000.00	10,000.00	10,060.00	10,200.00	200.00
	*Increased Budget for lawn care on Jonathon Lane						
248-728-971.000	CAPITAL OUTLAY-LAND	197,705.13	0.00	48,000.00	2,125.92	48,000.00	0.00
248-728-974.000	LAND IMPRVMENTS-GENERAL	7,041.50	90,000.00	90,000.00	15,858.82	50,000.00	(40,000.00)
	*Demo and Replacement of the Enterprise Park Sign at 5800 E. Pickard Rd. with an Electronic Message Board (Moved from fiscal year 2022 to 2023)						
Total Dept 728 - ECONOMIC DEVELOPMENT		415,746.63	960,000.00	1,008,000.00	28,044.74	268,200.00	(739,800.00)
TOTAL EXPENDITURES		637,768.88	1,259,780.00	1,308,755.00	198,430.97	521,930.00	(786,825.00)
TOTAL REVENUES		507,609.25	525,450.00	578,350.00	523,065.91	572,450.00	(5,900.00)
TOTAL EXPENDITURES		637,768.88	1,259,780.00	1,308,755.00	198,430.97	521,930.00	(786,825.00)
NET OF REVENUES & EXPENDITURES		(130,159.63)	(734,330.00)	(730,405.00)	324,634.94	50,520.00	780,925.00
BEGINNING FUND BALANCE		1,681,067.00	1,550,907.37	1,550,907.37	1,550,907.37	1,550,907.37	
ENDING FUND BALANCE		1,550,907.37	816,577.37	820,502.37	1,875,542.31	1,601,427.37	

**Charter Township of Union
250 - West DDA Fund
2022 Budget Amendment #2**

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/28/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
Revenues							
250-000-402.000	CURRENT PROPERTY TAX	341,992.49	359,000.00	397,000.00	397,780.60	397,000.00	0.00
250-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	0.00	(4,000.00)	(4,000.00)	0.00	(4,000.00)	0.00
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	20.93	20.00	20.00	0.00	20.00	0.00
250-000-445.000	INTEREST ON TAXES	2.89	200.00	200.00	0.00	200.00	0.00
250-000-573.000	STATE AID REVENUE-LCSA	37.50	0.00	0.00	0.00	0.00	0.00
250-000-665.000	INTEREST EARNED	4,881.92	4,400.00	4,400.00	4,015.49	4,400.00	0.00
TOTAL REVENUES		346,935.73	359,620.00	397,620.00	401,796.09	397,620.00	0.00
Expenditures							
250-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	15,604.69	8,270.00	8,270.00	3,167.50	8,270.00	0.00
250-000-826.000	LEGAL FEES	975.00	0.00	0.00	0.00	0.00	0.00
250-000-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	5,500.00	5,500.00	5,500.00	0.00
250-000-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00	40,000.00	40,000.00	0.00	0.00	(40,000.00)
	*No Community Improvement Grant Applications received in 2022						
250-000-900.000	PRINTING & PUBLISHING	554.30	0.00	0.00	0.00	0.00	0.00
250-000-915.000	MEMBERSHIP & DUES	405.00	400.00	400.00	315.00	400.00	0.00
250-000-967.400	STREET/ROAD PROJECTS	0.00	330,000.00	450,600.00	0.00	450,600.00	0.00
Total Dept 000 - GENERAL OPERATING		22,538.99	383,670.00	504,770.00	8,982.50	464,770.00	(40,000.00)
Dept 336 - FIRE DEPARTMENT							
250-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	59,515.99	59,000.00	59,000.00	63,255.49	63,255.00	4,255.00
	*Fire Protection Costs are higher than expected for 2022						
Total Dept 336 - FIRE DEPARTMENT		59,515.99	59,000.00	59,000.00	63,255.49	63,255.00	4,255.00
Dept 728 - ECONOMIC DEVELOPMENT							
250-728-940.000	LEASE/RENT	0.00	0.00	475.00	475.00	475.00	0.00
250-728-967.500	SIDEWALK/PATHWAY PROJECTS	12,840.00	320,000.00	584,000.00	434,307.11	584,000.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		12,840.00	320,000.00	584,475.00	434,782.11	584,475.00	0.00
TOTAL EXPENDITURES		94,894.98	762,670.00	1,148,245.00	507,020.10	1,112,500.00	(35,745.00)
TOTAL REVENUES		346,935.73	359,620.00	397,620.00	401,796.09	397,620.00	0.00
TOTAL EXPENDITURES		94,894.98	762,670.00	1,148,245.00	507,020.10	1,112,500.00	(35,745.00)
NET OF REVENUES & EXPENDITURES		252,040.75	(403,050.00)	(750,625.00)	(105,224.01)	(714,880.00)	35,745.00
BEGINNING FUND BALANCE		1,222,457.00	1,474,497.75	1,474,497.75	1,474,497.75	1,474,497.75	
ENDING FUND BALANCE		1,474,497.75	1,071,447.75	723,872.75	1,369,273.74	759,617.75	

Charter Township of Union
285 - American Rescue Plan Act (ARPA) Fund
2022 Budget Amendment #2

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 11/18/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
Revenues							
285-000-539.000	STATE GRANTS	0.00	0.00	0.00	0.00	172,350.00	172,350.00
	*Increased Budget \$80,000 for the Broomfield Rd paving Project-\$80,000 from the ARPA Fund Revenue/\$170,000 from the Tribal 2%=\$250,000 Total						
	*Increased Budget \$92,350 for the Outdoor Fitness Center @ McDonald Park-\$92,350 from ARPA Fund Revenue/\$50,000 from Priority Health Donation						
285-000-665.000	INTEREST EARNED	0.00	0.00	0.00	3,375.34	5,300.00	5,300.00
	*Increased Interest Earned Budget-Interest rates increased mid-year						
285-000-674.000	PRIVATE CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00
	*Increased Budget \$50,000 for Contribution from the National Fitness Campaign by Priority Health for the Outdoor Fitness Center for McDonald Park						
285-930-699.288	TRANSFER IN FROM TRIBAL 2% FUND	0.00	0.00	0.00	0.00	170,000.00	170,000.00
	*Increased Budget \$170,000 for the SCIT Fall 2% Award for the Broomfield Road paving project to be paid by the APRA Fund (\$250,000) total from UT						
TOTAL REVENUES		0.00	0.00	0.00	53,375.34	397,650.00	397,650.00
Expenditures							
Dept 441 - PUBLIC WORKS							
285-441-967.000	CONTRIBUTIONS TO ROAD COMMISSION	0.00	0.00	0.00	0.00	250,000.00	250,000.00
	*Increased Budget \$250,000 for the Broomfield Rd paving Project-\$80,000 from the ARPA Fund/\$170,000 from the Tribal 2% Grant Fund						
Total Dept 441 - PUBLIC WORKS		0.00	0.00	0.00	0.00	250,000.00	250,000.00
Dept 901 - CAPITAL OUTLAY							
285-901-976.306	CAPITAL OUTLAY-PARKS EQUIPMENT	0.00	0.00	0.00	142,350.00	142,350.00	142,350.00
	*Increased Budget for the Outdoor Fitness Center for McDonald Park-\$50,000 from Priority Health Michigan campaign/\$92,350 from the ARPA Fund						
Total Dept 901 - CAPITAL OUTLAY		0.00	0.00	0.00	142,350.00	142,350.00	142,350.00
TOTAL EXPENDITURES		0.00	0.00	0.00	142,350.00	392,350.00	392,350.00
TOTAL REVENUES		0.00	0.00	0.00	53,375.34	397,650.00	397,650.00
TOTAL EXPENDITURES		0.00	0.00	0.00	142,350.00	392,350.00	392,350.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(88,974.66)	5,300.00	5,300.00
BEGINNING NET POSITION		0.00	0.00	0.00	0.00	0.00	0.00
ENDING NET POSITION		0.00	0.00	0.00	(88,974.66)	5,300.00	5,300.00

**Charter Township of Union
288 - Tribal Grant Fund
2022 Budget Amendment #2**

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2021	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 9/28/2022	2022 PROPOSED AMENDED BUDGET	2022 PROPOSED BUDGET AMENDMENT
Revenues							
288-000-582.000	CONTRIBUTION FROM TRIBE	38,226.97	0.00	254,875.00	254,875.17	424,875.00	170,000.00
	*Increased Budget for the Fall 2% Award from the Saginaw Chippewa Indian Tribe for the Broomfield Road paving project						
288-000-665.000	INTEREST EARNED	531.01	550.00	550.00	182.83	550.00	0.00
TOTAL REVENUES		38,757.98	550.00	255,425.00	255,058.00	425,425.00	170,000.00
Expenditures							
Dept 728 - ECONOMIC DEVELOPMENT							
288-728-965.000	CONTRIBUTION TO OTHER UNITS OF GOVT	34,000.00	0.00	0.00	0.00	0.00	0.00
288-728-965.600	CONTRIBUTION TO SEWER FUND	0.00	50,000.00	125,371.00	0.00	125,371.00	0.00
288-728-967.400	STREET/ROAD PROJECTS	238,226.97	0.00	179,504.00	0.00	179,504.00	0.00
288-728-967.600	PARKS PROJECTS	13,295.00	0.00	0.00	0.00	0.00	0.00
288-965-995.285	TRANSFER OUT TO ARPA FUND	0.00	0.00	0.00	0.00	170,000.00	170,000.00
	*Increased Budget for the SCIT Fall 2% Award for the Broomfield Road paving project to be paid by the APRA Fund (\$250,000) total contribution						
TOTAL EXPENDITURES		285,521.97	50,000.00	304,875.00	0.00	474,875.00	170,000.00
TOTAL REVENUES		38,757.98	550.00	255,425.00	255,058.00	425,425.00	170,000.00
TOTAL EXPENDITURES		285,521.97	50,000.00	304,875.00	0.00	474,875.00	170,000.00
NET OF REVENUES & EXPENDITURES		(246,763.99)	(49,450.00)	(49,450.00)	255,058.00	(49,450.00)	0.00
BEGINNING FUND BALANCE		328,501.00	81,737.01	81,737.01	81,737.01	81,737.01	
ENDING FUND BALANCE		81,737.01	32,287.01	32,287.01	336,795.01	32,287.01	

Charter Township of Union



To: Township Board of Trustees
From: Mark Stuhldreher, Township Manager
Subject: Policy Governance Review
Date: November 18, 2022

Policy Review: 2.8 Emergency Township Manager Succession
Type of Review: Internal
Review Interval: Annual
Review Month: November 2022

Policy Wording

In order to protect the board from sudden loss of Township Manager services, the Township Manager shall not operate without a written plan identifying no fewer than two other named executives familiar with Board and Township Manager issues and processes.

Manager Interpretation

The Township Manager interprets this policy to mean that a plan, with named individuals, is critical to continuing to achieve the organization's mission and goals as well as maintaining normal daily operations in case of an unforeseen event, such as death, disability, or unplanned extended absence of the Township Manager.

Justification for reasonability

The Township Manager has determined that the interpretation is reasonable based on the wording reflected in the policy itself and the general principles involved with emergency succession planning.

Data

The Township Succession Policy was adopted in November 2019 and is attached. To provide experience, when the Manager is away for scheduled absences, the individuals listed in the policy are assigned as Acting Township Manager on a rotating basis.

Compliance

The Township is in compliance with Policy.

Recommendation

While compliant with existing policy, it is recommended that the position of Community and Economic Development Director is added to the line of succession to create more depth and options for the Board. This recommended change is reflected in the Succession Plan below via the "additions" functionality in Word.

Township Manager Succession Plan

Created: November 2019

Requirement for Plan: Governance Policy 2.8

Board of Trustee Approval: November 26, 2019

Policy Statement:

A change in executive leadership is inevitable for all organizations and can be a very challenging time. Therefore, it is the policy of the Charter Township of Union to be prepared for an eventual change in leadership – either planned or unplanned – to insure the stability and accountability of the organization until such time as new permanent leadership is identified.

The Board of Trustees shall be responsible for implementing this. To insure the organization's operations are not interrupted while the Board of Trustees assesses the leadership needs and recruits a permanent replacement, the Board will appoint an Interim Manager as described below.

The Interim Manager shall ensure that the organization continues to operate without disruption and that all organizational commitments previously made are adequately executed and monitored including but not limited to reports due, contracts and other obligations to partners and counter-parties.

Procedures for Succession:

For a temporary change in Manager leadership (i.e. illness, resignation, leave of absence) the Board of Trustees shall, within 3 business days, appoint an Interim Manager according to the following line of succession:

- a. Public Services Department Director
- b. Finance Department Director
- c. Community and Economic Development Director

In order to ensure the capacity of these positions to assume the role of Interim Manager, the Manager will coach these staff members and expose them to organizational issues beyond their immediate areas of responsibility to ensure they are ready to fulfill this role.



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees	DATE: November 18, 2022
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: 11/22/2022
ACTION REQUESTED: Board of Trustees annual review of Board Governance Policy No. 3.8 – Board Committee Principles and Policy No. 3.9 – Board Committee Structure	

Current Action Emergency

Funds Budgeted: If Yes Account # _____ No N/A

Finance Approval MDS

BACKGROUND INFORMATION

The Board Governance Policy was originally adopted in 2010 with subsequent amendments over the intervening years. The purpose of the Policy is to assist the Board of Trustees in the execution of their duties as a policy making body. Through the articulation of various policies within the totality of the document, the Board of Trustees is encouraged to focus on long term organizational outputs and the discharge of its fiduciary responsibilities.

Certain policies, such as Policy 3.8 (Board Committee Principles) and 3.9 (Board Committee Structure), are to be reviewed and monitored for compliance on an annual basis. In this case, the annual review is to occur in the month of November.

Attached to this memo are complete copies of Policy No’s 3.8 and 3.9

Board Policy 3.8 – Board Committee Principles

At its’ highest level, the Policy states “Board committees, when used, will be assigned so as to reinforce the wholeness of the board’s job and so as never to interfere with delegation from board to Township Manager.”

Board Policy 3.9 - Board Committee Structure

At its’ highest level, the Policy states “A committee is a board committee only if its existence and charge come from the board, regardless of whether board members sit on the committee. The only board committees are those which are set forth in this policy. Unless otherwise stated, a committee ceases to exist as soon as its task is complete.”

To my knowledge, there are no committees that currently exist.

Attached is an evaluation section that can be used for the review/discussion of Policy No. 3.8 and 3.9.

SCOPE OF SERVICES

Not applicable

JUSTIFICATION

An annual review of Board Policies allows for the Board of Trustees to monitor itself regarding adherence to policies that apply to the Board of Trustees.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in this review (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity, and social diversity
- Safety
- Health
- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

Not applicable

RESOLUTION

Not applicable

Board Compliance Monitoring Tool

Policy: 3.8 – Board Committee Principles; 3.9 Board Committee Structure
Type: Direct Inspection
Occurrence: Annual
Date: November 2022

Policy:

3.8 POLICY TITLE: BOARD COMMITTEE PRINCIPLES

Board committees, when used, will be assigned so as to reinforce the wholeness of the board's job and so as never to interfere with delegation from board to Township Manager.

Accordingly:

3.8.1 Board committees are to help the board do its job, not to help or advise the staff. Committees ordinarily will assist the board by preparing policy alternatives and implications for board deliberation. In keeping with the board's broader focus, board committees will normally not have direct dealings with current staff operations.

3.8.2 Board committees may not speak or act for the board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the Township Manager.

3.8.3 Board committees cannot exercise authority over staff. Because the Township Manager works for the full board, he or she will not be required to obtain approval of a board committee before an executive action.

3.8.4 Board committees are to avoid over-identification with organizational parts rather than the whole. Therefore, a board committee which has helped the board create policy on some topic will not be used to monitor organizational performance on that same subject.

3.8.5 Committees will be used sparingly and ordinarily in an ad hoc capacity.

3.8.6 This policy applies to any group which is formed by board action, whether or not it is called a committee and regardless of whether the group includes board members. It does not apply to committees formed under the authority of the Township Manager.

3.9 POLICY TITLE: BOARD COMMITTEE STRUCTURE

A committee is a board committee only if its existence and charge come from the board, regardless of whether board members sit on the committee. The only board committees are those which are set forth in this policy. Unless otherwise stated, a committee ceases to exist as soon as its task is complete.

Use this evaluation form for discussion at the Board of Trustees Meeting on November 22, 2022.

Review all sections of the policy listed and evaluate our compliance with policy.

1. Indicate item by item if you believe **(Y/N)** the Board is in strict compliance with the policy as stated.

2. If you indicated that the Board is not in strict compliance with the policy as stated, indicate what you notice that gives evidence that the Board is not in compliance?

3. How do you think the Board could improve the process to be in full compliance?

4. What does the Board need to learn or discuss to live by the policies more completely?