

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular – Electronic Board Meeting
Tuesday, February 16, 2021**

MINUTES

A regular – electronic meeting of the Charter Township of Union Economic Development Authority was held on February 16, 2021 at 4:30 p.m. as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 4:33 p.m.

ROLL CALL

Present: Figg – Union Township – Isabella County, Michigan – Barz – Union Township – Isabella County, Michigan, Coyne – Union Township – Isabella County, Michigan, Mielke – Union Township – Isabella County, Michigan, Sweet – Union Township – Isabella County, Michigan, Bacon – Union Township, Isabella County, Kequom – Union Township

Excused: Zalud

Absent: Chowdhary, Hunter

Others Present: Rodney Nanney – Community & Economic Development Director, Amy Peak – Building Department Clerk, Sherrie Teall – Finance Director, Kim Smith – Public Works Director, Elena Moeller-Younger – CIB Planning

APPROVAL OF AGENDA

MOTION by Coyne SUPPORTED by Barz to APPROVE the agenda as presented. **MOTION CARRIED 7-0.**

APPROVAL OF MINUTES

MOTION by Mielke SUPPORTED by Figg to APPROVE minutes from the January 19, 2021 regular meeting as presented.
MOTION CARRIED 7-0.

PRESENTATIONS - None

PUBLIC COMMENT – No public comment offered.

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Finance Director Sherri Teall reviewed the accounts payable for the East DDA.

MOTION by Barz SUPPORTED by Coyne to APPROVE the East DDA payables 1/20/21 – 2/16/21 in the amount of \$3,280.16 as presented. **MOTION CARRIED 7-0.**

Finance Director Sherrie Teall reviewed financial reports.

Financial reports were RECEIVED AND FILED by Chair Kequom

NEW BUSINESS

A. Introduction of EDA Bylaws updates given by Rodney Nanney. Discussion held. No action taken.

B. **RFBA: Approval of the Participation Agreement with the Charter Township of Union Board of Trustees for Phase 1 of the Jameson Park Upgrades in the amount of \$19,714.91.**

Public Works Director – Kim Smith reviewed RFBA. Discussion held.

MOTION by Figg SUPPORT by Coyne to Approval of the Participation Agreement with the Charter Township of Union Board of Trustees for the Phase 1 of the Jameson Park Upgrades in the amount of \$19,714.91. **7 – YES, 0 – NO, 3 – ABSENT. MOTION CARRIED.**

C. **RFBA: To approve and adopt a budget amendment in the amount of \$104,000.00 to appropriate funds in the FY2021 East Downtown Development Authority budget for the completion of Phase 2 improvements to Jameson Park.**

Community and Economic Development Director – Rodney Nanney reviewed RFBA. Discussion held.

MOTION by Figg SUPPORT by Coyne to approve and adopt a budget amendment in the amount of \$104,000.00 to appropriate funds in the FY2021 East Downtown Development Authority budget for the completion of Phase 2 improvements to Jameson Park, and to recommend final adoption of this budget amendment to the Board of Trustees.
7 – YES, 0 – NO, 3 – ABSENT. MOTION CARRIED.

PENDING BUSINESS

- A. Community and Economic Development Director – Rodney Nanney gave update on East & West DDA Districts Development / Tax Increment Financing plans.

GENERAL DISCUSSION

- Possible future upgrades on ball field at Jameson Park
- Sidewalks at Jameson Park
- Rodney will plan to provide the EDA Board with quarterly updates about upcoming MDOT within our boundaries.

Next EDA meeting to be held on March 16, 2021
Meeting adjourned by Chair Kequom at 5:40 p.m.

APPROVED BY


Chair Kequom

(Recorded by Amy Peak)