

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, March 17, 2015**

MINUTES

CALL TO ORDER

Board Chairman Kequom called to order the EDA Board Meeting at 5:22 pm.

ROLL CALL

Present: Hilliard, Bacon, Perry, Alwood, Kequom, Chowdhary

Excused: Zalud, Johnson

Absent: Hunter, Smith, Elmore

Others Present: Brian Smith, Twp Manager; Randy Robinson, EDA Project Manager;
Angela Schofield, Bldg Dept Clerk

APPROVAL OF MINUTES

MOTION by **Perry** SUPPORTED by **Alwood** to approve minutes from February 17, 2015 meeting as presented. MOTION CARRIED 6-0.

APPROVAL OF AGENDA

MOTION by **Alwood** SUPPORTED by **Perry** to approve the agenda with the addition of Item D. Election of EDA Board Secretary, under Unfinished Business. MOTION CARRIED 6-0.

PUBLIC COMMENT – None

ACCOUNTS PAYABLE

East D.D.A. District Checks #248 – **3814-3818**

West D.D.A. District Checks #250 – **None**

West D.D.A. District Checks #396 (G.O) - **None**

West D.D.A. District Checks #398 (S.A) - **None**

Mr. Smith reviewed the accounts payable.

MOTION by **Perry** with SUPPORT by **Bacon** to approve accounts payable as presented.
MOTION CARRIED 6-0.

FINANCIAL STATEMENTS – FEBRUARY 2015

East D.D.A. District – Operating Fund #248

West D.D.A. District – Operating Fund #250

– Bond Debt Retirement Fund #396

– Special Assessment Fund #398

Mr. Smith reviewed the financial statements. Tax capture funds not reflected yet, expected in April once property taxes are reconciled with the County.

MOTION by **Perry** with SUPPORT by **Bacon** to receive and file the financial statements as presented. MOTION CARRIED 6-0.

UNFINISHED BUSINESS

A. Enterprise Park Project Update

Mr. Smith presented documentation for the Board to review, recommend to the Township Board of Trustees.

Discussion was held on the bid/selection process, contract administration and the relationship between the Drain Commissioner, Township and the EDA, and the liability incurred by each

party. Concerns were raised for further discussion, and it was decided that a meeting would be scheduled to discuss with the Drain Commissioner.

MOTION by **Perry** with SUPPORT by **Chowdhary** to approve the construction documents as presented, subject to satisfactory discussion with the Drain Commissioner.

MOTION CARRIED 6-0.

B. General Projects Update

Mr. Robinson reviewed the following timeline for projects:

Mowing - Wilson Lawn Care to start May 1st

Banners - To be hung mid May

Planting – Started 3rd week in May

Irrigation – Open system May 8th

Mr. Robinson also contacted MMI to provide mulching around the trees, and will draft a letter to send out to business owners regarding temporary signs in the right of ways, and damage to the irrigation system.

Mr. Kequom mentioned the damaged stone veneer on the overpass. Mr. Robinson stated that initial repairs were made, and that follow up work is slated for mid May.

C. Tree Removal Request

Mr. Robinson reviewed the request for tree removal request from 5152 E. Pickard. Discussion was held on the process for planting replacement trees, the bid received from Alwood Nursery, and alternatives landscaping ideas.

MOTION by **Perry** with SUPPORT by **Bacon** to table the request until additional information was available. MOTION CARRIED 5-0-1 with Mr. Alwood abstaining from the vote.

Mr. Alwood stated that he had another commitment and had to leave the meeting. At that time, the board lost the quorum and no further business could be discussed.

Chairman Kequom adjourned meeting at 6:30 PM

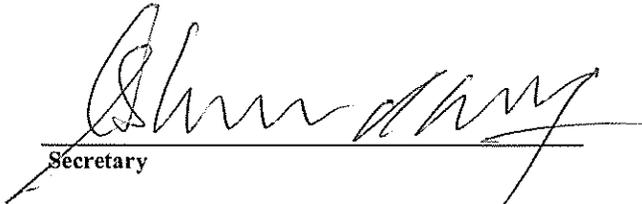
D. Election of EDA Board Secretary

Board could not take action without a quorum.

OTHER BUSINESS

Next Scheduled Regular Meeting of EDA Board – April 21, 2015

APPROVED BY


Secretary

(Recorded by Angela Schofield)