

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, October 18, 2016**

MINUTES

CALL TO ORDER

Chairman Kequom called to order the EDA Board Meeting at 5:15 pm.

ROLL CALL

Present: Kequom, Perry, Alwood, Elmore, Figg, Chowdhary, Johnson

Excused: Zalud, Hunter, Bacon

Absent: Smith

Others Present: Mark Stuhldreher, Township Manager; Angela Schofield, Building Dept. Clerk

APPROVAL OF AGENDA

MOTION by Elmore SUPPORTED by Chowdhary to approve the agenda as presented. MOTION CARRIED 7-0.

APPROVAL OF MINUTES

MOTION by Alwood SUPPORTED by Figg to approve minutes from the September 20, 2016 meeting as presented.

MOTION CARRIED 7-0.

PUBLIC COMMENT – None

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Accounts Payable were reviewed.

MOTION by Elmore SUPPORTED by Johnson to approve the East EDA payables in the amount of \$58,079.37 as presented.

MOTION CARRIED 7-0.

The Board reviewed the financial statements, as well as the reporting format.

ACTION ITEM: The Board requested administration run a sample balance sheet (summary form) and send to Mark Perry and Bob Elmore to review for possible inclusion in future EDA packets.

The Financials were RECEIVED AND FILED by Chairman Kequom.

Township Manager Stuhldreher provided/reviewed the 2017 Recommended EDA Budget, and process for adoption.

ACTION ITEM: 2017 EDA Budget to be reviewed, recommended to Board of Trustees prior to Public Hearing November 21, 2016.

NEW BUSINESS

1. MMI CONTRACTS

Discussion was held on the new contracts including the price increase, addition of new contract language covering mutual consent, expiration date, annual renewal, and hold harmless clause.

MOTION by Johnson SUPPORTED by Perry to approve (2) MMI service contracts: (1) Corridor Contract - Maintenance of the Pickard and Isabella corridors and (2) Park Bench Contract - Maintenance of the park benches along Pickard, as presented.

MOTION CARRIED 7-0.

PENDING BUSINESS

1. BOARD APPOINTMENTS/TERMS – IN PROCESS, NO UPDATES

2. PROJECT LIST REVIEW: EAST AND WEST EDA – IN PROCESS, NO UPDATES

MOTION by Alwood SUPPORTED by Elmore to adjourn meeting at 6:25. MOTION CARRIED 7-0.

APPROVED BY


Secretary Chowdhary

(Recorded by Angela Schofield)