

**2017 CHARTER TOWNSHIP OF UNION**  
**Board of Trustees**  
**Regular Meeting**

A regular meeting of the Charter Township of Union Board of Trustees was held on February 14, 2018 at 7:00 p.m. at Union Township Hall.

**Meeting was called to order at 7:00 p.m.**

**Roll Call**

Present: Supervisor Gunning, Clerk Cody, Treasurer Rice, Trustees B. Hauck, Mikus, Lannen and Woerle

**Approval of Agenda**

**Cody moved Rice supported to approve the agenda as presented. Vote: Ayes: 7 Nays: 0. Motion carried.**

**Presentations**

Mid Michigan Community College presentation by Dr. Scott Mertes and Dr. Matt Miller  
Sheriff Main updates from the Isabella County Sheriff Department

**Public Hearings**

**Public Comment** - open 7:21 p.m.

Doug LaBelle II, 955 Meadowbrook – Commented on his nomination to the Planning Commission.

Bill Whitehead, 1474 E. Broomfield - Shared his interest to serve on the Planning Commission.

**Reports/Board Comments**

Mikus – Sidewalk/Pathway Prioritization Committee updates.

Cody – Mt. Pleasant City Commission no new reports.

Hauck – Reported on updates and safety issues from the Isabella County Road Commission.

Lannen – Isabella County Board of Commissioners updates and Isabella County Road Commission annual meeting update.

Rice – Commented that she would be sending out reminders on any outstanding 2017 taxes that are not paid by the 2/14/18 due date. The Township will collect 2017 taxes until February 28, 2018.

Gunning – Nominations were made for Board Appointments to the Planning Commission, ZBA, and EDA

- **Woerle moved Rice supported Supervisor Gunning's nomination to appoint Bryan Mielke to the Planning commission with term expiring 2/15/21. Vote: Ayes: 6 Nays: 1. Motion carried.**
- **Woerle moved Cody supported Supervisor Gunning's nomination to appoint Stan Shingles to the Planning commission with term expiring 2/15/21. Vote: Ayes: 6 Nays: 1. Motion carried.**

- **Hauck moved Cody supported Supervisor Gunning's nomination to appoint Mike Darin to the Planning commission with term expiring 2/15/19. Vote: Ayes: 7 Nays: 0. Motion carried.**
- **Cody moved Rice supported Supervisor Gunning's nomination to appoint Doug LaBelle Jr. to the Planning Commission with term expiring 2/15/19. Vote: Ayes: 6 Nays: 0. Motion carried. (Recusal by Trustee Hauck due to conflict of Interest).**
- **Woerle moved Hauck supported Supervisor Gunning's nomination to appoint Andy Theisen to the ZBA with term expiring 2/31/19. Vote: Ayes: 7 Nays: 0. Motion carried.**
- **Hauck moved Woerle supported Supervisor Gunning's nomination to appoint John Zerbe to the ZBA alternate #1 with term expiring 2/31/19. Vote: Ayes: 7 Nays: 0. Motion carried.**
- **Woerle moved Hauck supported Supervisor Gunning's nomination to appoint Taylor Sheahan-Stahl to the ZBA as alternate #2 with term expiring 2/15/21. Vote: Ayes: 7 Nays: 0. Motion carried.**
- **Lannen moved Cody supported Supervisor Gunning's nomination to appoint Chowdhary to the EDA with term expiring 1/20/22. Vote: Ayes: 7 Nays: 0. Motion carried.**

#### **Consent Agenda**

- A. Communications
- B. Minutes January 24, 2018 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports

**Rice moved Cody supported to approve the consent agenda as presented. Vote: Ayes: 7 Nays: 0. Motion carried.**

#### **BOARD AGENDA**

- A. **Service Agreement with ServiceMaster to perform custodial services in Township facilities for 3(three) years and authorize the Township Manager to execute the requisite documents**

**Lannen moved Woerle supported the approval of a Service Agreement with ServiceMaster to perform custodial services in Township facilities for 3 (three) years and authorize the Township Manager to execute the requisite documents. Vote: Ayes: 7 Nays: 0. Motion carried.**

- B. **Introduce Rezoning Ordinance 2018-01(N. Harris / Crawford Rd. PID 14-010-30-003-03) and conduct first reading. Vote to publish public hearing for adoption of Ordinance 2018-01 on 3/13/18 as recommended by the Planning Commission**

**Woerle moved Cody supported the introduction of rezoning ordinance 2018-01 and first reading and approved to publish a notice of public hearing for adoption of Rezoning Ordinance 2018-01 on 3/13/2018 as recommended by the Planning Commission. Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mikus, and Woerle. Nays: 0. Motion carried.**

**C. Approval of the 2018 Poverty Exemption Application and Guidelines used by the Board of Review when considering property tax exemption requests**

Lannen moved Cody supported to approve the 2018 Poverty Exemption Application and Guidelines use by the Board of Review when considering property tax exemption requests. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mikus, and Woerle. Nays: 0. Motion carried.**

**D. Approval of bid from Peerless Midwest for replacement of pitless adapter and 2018 budgeted well maintenance at the Mission Road Well Site – Well #9**

Cody moved Woerle supported to approve the bid from Peerless Midwest in the amount of \$39,021.68, for replacement of pitless adapter 2018 budgeted well at the Mission Road Well Site – Well #9. **Vote: Ayes: 7 Nays: 0. Motion carried.**

**E. Policy Governance 3.1 Cost of Governance**

Discussion by the Board.

**EXTENDED PUBLIC COMMENT** - Open 8:52 p.m.

Roger Hauck, Michigan 99<sup>th</sup> State Representative – commented that a traffic study by MDOT must be done on Isabella / M20 for the consideration of a left turn signal.

**MANAGER COMMENTS**

- Water Study (Township/City) updates.
- Assessment notices will be mailed out next week.
- Administration will draft thank you letters acknowledging expired members for their service to Township Boards and Commissions.
- Community Pool meeting held at the Commission on Aging on 2/19/18, 6pm – 8pm.
- Reported that staff will be attending the Policy Governance Boot Camp held April 26-27, 2018.
- Global Ends discussion will be a special meeting prior to a Board Meeting, an email to follow to set date.
- Commented that a court filing has been made by Lux Family Properties, LLC.

**FINAL BOARD MEMBER COMMENTS**

Woerle – Commented on the goals conversation he missed from the prior meeting, expressing the need for zoning enforcement, installing more sidewalks (Isabella/Bluegrass), and asked about the master plan.

Hauck – Fish fry starts Friday at Sacred Heart for the next seven weeks. Made a comment on deciding who will represent the Board of Trustees on the Planning Commission.


Mikus – Commented on the Board naming a representative to the Planning Commission.

**ADJOURNMENT**

**Rice moved Woerle supported to adjourn the meeting at 9:15 p.m. Vote: Ayes: 7 Nays: 0.  
Motion carried.**

**APPROVED BY:**

  
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**Lisa Cody, Clerk**

  
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**Ben Gunning, Supervisor**

*(Recorded by Jennifer Loveberry)*