

**Notice of an Electronically Conducted
Regular Meeting of the Charter Township of Union
Board of Trustees**

Notice is hereby given that the Charter Township of Union Board of Trustees will conduct their regularly scheduled June 10, 2020 meeting electronically at 7:00 p.m., consistent with direction from the Governor and state and county health officials to slow the spread of the COVID-19 virus.

The Township Hall remains closed to the public, so there will be no in-person public attendance in the Township Hall Board Room (2010 S. Lincoln Rd., Mt. Pleasant, MI 48858), although some Board of Trustees members and Township staff may choose to participate from this location.

All interested persons may attend and participate. The public may participate in the meeting by computer and smart phone using the following link to the electronic meeting location: <https://us02web.zoom.us/j/87243116560?pwd=ZlIiNG8veFlONGRSazBtNkITaHM4UT09> (Meeting ID Enter "872 4311 6560" Password enter "616232"). Access to the electronic meeting will open at 6:30 p.m. All participants will be placed in a virtual waiting room until the meeting moderator opens the meeting at 7:00 p.m.

To participate via telephone conference call, please call (253) 215-8782. Enter "872 4311 6560" and the "#" sign at the "Meeting ID" prompt, and then enter "616232" at the "Password" prompt. Lastly, re-enter the "#" sign again at the "Participant ID" prompt to join the meeting.

The meeting agenda, packet of materials relating to the meeting, and instructions for connecting to the meeting electronically are available on the Township's website under "Minutes and Board Packets" at <http://www.uniontownshipmi.com/>.

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the Board of Trustees, please use the "Raise Your Hand" icon. First, click on the "Participants" button at the bottom center of the screen, and then click on the "Raise Your Hand" icon near the bottom right corner of the screen. To rise your hand for telephone dial-in participants, press *9. The Supervisor will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

If there are a large number of participants, the Supervisor may choose to call on individuals by name or telephone number. Please speak clearly, and provide your name and address before making your comments. Please note that the meeting moderator will control the muting and unmuting of participants during public comment.

Written comments to the Board of Trustees may also be delivered to the drop box at the Township Hall. Comments received prior to 3:00 p.m. on 6/10/2020 will be read aloud to the Board of Trustees.

Persons with disabilities needing assistance to participate should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance may contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

Instructions to Participate in an Electronically Conducted Regular Meeting of the Charter Township of Union Board of Trustees

The Charter Township of Union Board of Trustees will conduct their regularly scheduled June 10, 2020 meeting electronically at 7:00 p.m., consistent with direction from the Governor and state and county health officials to slow the spread of the COVID-19 virus.

All interested persons may attend and participate. The public may participate in the meeting by computer and smart phone using the following link to the electronic meeting location:

<https://us02web.zoom.us/j/87243116560?pwd=ZlIING8veFlONGRSazBtNklTaHM4UT09>. To participate via telephone conference call, please call (253) 215-8782. Enter “872 4311 6560” and the “#” sign at the “Meeting ID” prompt, and then enter “616232” at the “Password” prompt.

Lastly, re-enter the “#” sign again at the “Participant ID” prompt to join the meeting.

“Raise Your Hand” for Citizen Participation During the Public Comment Periods

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the Board of Trustees, please use the “Raise Your Hand” icon. **First, click on the “Participants” icon** at the bottom of your screen. **Next, click on the “Raise Your Hand” icon** near the bottom right corner of the screen.



Click “Lower Hand” to lower it if needed. If you are accessing via computer, you can also use the Alt+Y (Windows) or Option+Y (Apple) to raise or lower your hand. The host will be notified that you’ve raised your hand. The Mute/Unmute function will be controlled by the meeting moderator.

To rise your hand for telephone dial-in participants, press *9. The Supervisor will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

Can I Use Bluetooth Headset? Yes, as long as the Bluetooth device is compatible with the computer or mobile device that you are using.

Do I have to have a webcam to join on Zoom? While you are not required to have a webcam to join a Zoom Meeting, you will not be able to transmit video of yourself. You will continue to be able to listen and speak during public comment, and view the webcam video of other participants.

Leaving the Meeting: Click the “Leave Meeting” link at the bottom of the screen at any time to leave the meeting.



BOARD OF TRUSTEES

Regular Electronic Meeting. Instructions for access will be posted and available on website (uniontownshipmi.com) home page

June 10, 2020

7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
8. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed
 - B. Board Member Reports
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes – May 27, 2020 – Regular Meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
10. NEW BUSINESS
 - A. Discussion/Action: (Nanney) To approve the Special Use Permit PSUP20-01 for a group child daycare home located at 4175 E. Wing Rd. PID 14- 035-10-003-04 on the condition that the applicant shall obtain a state license for the facility and shall submit a copy of the approved license to the Township Zoning Administrator for the Township's records.
 - B. Discussion: (Stuhldreher) Fall 2% grant application discussion

11. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
12. MANAGER COMMENTS
13. FINAL BOARD MEMBER COMMENT
14. CLOSED SESSION
15. ADJOURNMENT

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Lisa	Cody	11/20/2020
2-Chair	Phil	Squattrito	2/15/2023
3-Vice Chair	Denise	Webster	2/15/2020
4-Secretary	Alex	Fuller	2/15/2023
5-Vice Secretary	Mike	Darin	2/15/2022
6	Stan	Shingles	2/15/2021
7	Ryan	Buckley	2/15/2022
8	James	Thering Jr.	2/15/2021
9	Doug	LaBelle II	2/15/2022
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/18/2021
2 - Chair	Andy	Theisen	12/31/2022
3 - Vice Chair	Liz	Presnell	12/31/2022
4 - Secretary	Taylor	Sheahan-Stahl	12/31/2021
5 - Vice Secretary	Judy	Lannen	12/31/2022
Alt. #1	Brandon	LaBelle	12/31/2022
Alt. #2	Jim	Engler	2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2020
2	James	Thering	12/31/2020
3	Bryan	Neyer	12/31/2020
Alt #1	Randy	Golden	1/25/2021
Citizens Task Force on Sustainability (4 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Don	Long	12/31/2020
2	Mike	Lyon	12/31/2020
3	vacant seat		12/31/2018
4-BOT Representative	vacant seat		11/20/2020
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herron	12/31/2021
2	Richard	Jakubiec	12/31/2021
3	Andy	Theisen	12/31/2021
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2020
2	John	Dinse	12/31/2021
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2021



Board Expiration Dates

EDA Board Members (11 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Ben	Gunning	11/20/2020
2	Thomas	Kequom	4/14/2023
3	James	Zalud	4/14/2023
4	Richard	Barz	2/13/2021
5	Robert	Bacon	1/13/2023
6	Marty	Figg	6/22/2022
7	Sarvjit	Chowdhary	1/20/2022
8	Cheryl	Hunter	6/22/2023
9	Vance	Johnson	2/13/2021
10	Michael	Smith	2/13/2021
11	David	Coyne	3/26/2022
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2020
2	Vacant		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2022
Sidewalks and Pathways Prioritization Committee (2 year term)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2020
2 - PC Representative	Denise	Webster	8/15/2020
3-Township Resident	Sherrie	Teall	8/15/2021
4 - Township Resident	Jeremy	MacDonald	10/17/2020
5 - Member at large	Connie	Bills	8/15/2021

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

May 14, 2020

Union Township Board
2010 S. Lincoln Rd
Mt. Pleasant, MI 48858

Dear Union Township Board,

**DEPARTMENT OF
PUBLIC WORKS**

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

The City of Clare will be holding a public hearing (copy att'd) on June 15, 2020 to consider an ORV Ordinance (copy att'd) to allow ORV travel within the city's jurisdiction. The City of Clare boundary is located within both Clare and Isabella Counties.

UTILITY BILLING

Ph 989.386.7541 x201

As such, in accordance with Section 324.81131 of the Natural Resources and Environmental Protection Act 451 of 1994, we are required to notify in each county the following entities: the county road commission, the county board of commissioners, the legislative body of every other township and municipality located within the county, and the state transportation department, not less than 28 days before the public hearing.

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

**POLICE DEPT.
NON-EMERGENCY**

Ph 989.386.2121

Fx 989.386.0440

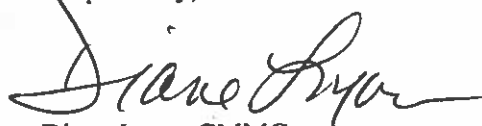
Please contact me at (989) 386-7541 if you have questions or concerns. If you wish to submit written comment, you may provide that information to me by fax (989) 386-4508, by email dlyon@cityofclare.org, or by mailing your comments to: City of Clare, City Clerk, 202 W. Fifth St., Clare, MI 48617. Written comment to be presented at the public hearing must be received in this office by 4:00 p.m. on the date of the hearing.

**FIRE DEPT.
NON-EMERGENCY**

Ph 989.386.2151

Fx 989.386.3020

Respectfully,



Diane Lyon, CMMC
Clare City Clerk

**PARKS &
RECREATION**

Ph 989.386.7541 x213

Fx 989.386.4508

Enclosures:

1. Public Hearing Notice
2. Ordinance 2020-001

AIRPORT

Ph 989.386.0445

Fx 989.386.4508





CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

DEPARTMENT OF PUBLIC WORKS

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Fx 989.386.4508

UTILITY BILLING

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W/WWT PLANT

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Fx 989.386.3020

PARKS & RECREATION

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Fx 989.386.4508

AIRPORT

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Fx 989.386.4508

ATTENTION CLARE AREA RESIDENTS

The City of Clare City Commission will hold a public hearing on June 15, 2020 to receive public comment pertaining to a proposed amendment of the city's Codes of Ordinance to allow the use of ORV's on city streets. ORV use on city streets is currently prohibited under Chapter 44; Section 44-5, Off Road Vehicles (ORV's), within the City's Codes of Ordinance. Public comment can be submitted during the hearing or in writing if the written comments are received by the City Clerk not later than 4:00 pm on the date of the hearing. Written comment can be mailed to Clare City Hall, 202 W. Fifth St., Clare MI 48617, submitted by fax (989) 386-4508 or by email to dlyon@cityofclare.org.

The City of Clare is an equal opportunity provider and employer.

Diane Lyon
Clare City Clerk



STATE OF MICHIGAN
CITY OF CLARE Ordinance Number 2020 - 001

ORV ORDINANCE CHAPTER 44

An ordinance adopted for the purpose of authorizing and regulating the operation of Off Road Vehicles (ORVs) on certain roads in the City of Clare, for the purpose of providing penalties for the violation thereof, and for the distribution of public funds resulting from those penalties pursuant to 2008 PA 240, MCL 324.81131(5).

**THE CITY COMMISSION OF THE CITY OF CLARE,
COUNTY OF CLARE, MICHIGAN,
ORDAINS:**

Sec. 1 As used in this ordinance, the following definitions shall apply:

- a) "City" means the City of Clare.
- b) "Driver license" means an operator's or chauffeur's license or permit issued to an individual by the secretary of state under chapter III of the Michigan vehicle code, 1949 PA 300, MCL 257.301 to 257.329, for that individual to operate a vehicle, whether or not conditions are attached to the license or permit.
- c) "Operate" means to ride in or on, and be in actual physical control of the operation of an ORV.
- d) "Operator" means a person who operates or is in actual physical control of the operation of an ORV.
- e) "ORV" means a motor driven off road recreation vehicle capable of cross-country travel without benefit of a road or trail, on or immediately over land, snow, ice, marsh, swampland, or other natural terrain. ORV or vehicle includes, but is not limited to, a multi-track or multi wheel drive vehicle, an ATV, a motorcycle or related 2-wheel, 3-wheel, or 4-wheel vehicle, an amphibious machine, a ground effect air cushion vehicle, or other means of transportation deriving motive power from a source other than muscle or wind.
- f) "Road" means a city street, or road as described in section 5 of 1951 PA 51, MCL 247.655.
- g) "Safety certificate" means a certificate issued pursuant to 1994 PA 451 as amended, MCL 324. 81129, or a comparable ORV safety certificate issued under the authority of another state or a province of Canada."

Sec. 2 Subject to the conditions contained in this ordinance, and state law, an ORV may be operated on the far right of the maintained portion of a road within the city with these exceptions:

McEwan Street, and 5th Street

Sec. 3 An ORV may be operated on the far right of the maintained portion of the street:

- a) If there is a shoulder for the road, on the right shoulder of the road.
- b) If there is not a right shoulder, or the right shoulder is not of adequate width, on the right unmaintained portion of the road.
- c) On the far right of the right traffic lane of the road, if necessary to cross a bridge or culvert and if the operator brings the ORV to a complete stop before entering and yields the right-of-way to an approaching vehicle on that traffic lane.
- d) To cross McEwan or 5th Street, by the shortest route available, only when opposing and/or cross traffic is not present, and in a manner that causes neither damage to the road, to personal property of any person, or to human life.

Sec. 4 Except as set forth herein or otherwise provided by law, an ORV meeting all of the following conditions may be operated on a road or street in the city:

- a) at a speed of no more than 25 miles per hour or a lower posted ORV speed limit.
- b) by a person having a validly issued drivers' license.
- c) with the flow of traffic.
- d) in a manner which does not interfere with traffic on the road or street.
- e) traveling single file except when overtaking and passing another ORV.
- f) when visibility is not substantially reduced due to weather conditions unless displaying a lighted headlight and lighted taillight.
- g) while displaying a lighted headlight and lighted taillight at all hours.
- h) while the operator and each passenger is wearing a crash helmet and protective eyewear approved by the United States department of transportation unless the vehicle is equipped with a roof that meets or exceeds standards for a crash helmet and the operator and each passenger is wearing a properly adjusted and fastened seat belt.
- i) with a throttle so designed that when the pressure used to advance the throttle is removed, the engine speed will immediately and automatically return to idle.
- j) while the ORV is equipped with a spark arrester type United States forest service approved muffler in good working order and in constant operation.
- k) pursuant to noise emission standards defined by law.

Sec. 5 Any person who violates this ordinance is guilty of a municipal civil infraction and may be ordered to pay a civil fine of not more than \$500.00.

Sec. 8 A court may order a person who causes damage to the environment, a road or other property as a result of the operation of an ORV to pay full restitution for that damage above and beyond the penalties paid for civil fines.

Sec. 9 The City Treasurer/Finance Director shall deposit all fines and damages collected under this ordinance into a fund to be designated as the ORV Fund. The treasurer of the City of Clare shall appropriate revenue in the ORV Fund as follows:

- a) Fifty percent to the department responsible for street maintenance, for repairing damage to roads and the environment that may have been caused by ORVs, and for posting sign

indicating ORV speed limits, or indicating whether roads are open or closed to the operation of ORVs.

b) Fifty percent to the City of Clare Police for ORV enforcement and training.

Sec. 10 This ordinance shall become effective on the date upon which notice of its adoption is published in a newspaper of general circulation in the City of Clare.

Passed by the City Commission of the CITY OF CLARE on _____, at its regular meeting with _____ commissioners in attendance, _____ voting aye, zero nay. Adopted by the City Commission of the City of Clare this _____.

Signed: _____

Pat Humphrey, Mayor

I hereby certify that the foregoing was duly adopted by the CITY COMMISSION of CITY OF CLARE, Michigan, at its regular meeting on the 2nd of December, 2019, that of five members of the City Commission, five were in attendance and five voted for the adoption of the Ordinance. I further certify that the above and foregoing ordinance is recorded in Ordinances for the CITY OF CLARE.

Effective Date: _____

Diane Lyon, City Clerk

2020 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular - Electronic Meeting Minutes

A regular-electronic meeting of the Charter Township of Union Board of Trustees was held on May 27, 2020 at 7:00 p.m. as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 7:02 p.m.

Roll Call

Present: Supervisor Gunning, Treasurer Rice, Clerk Cody, Trustee B. Hauck, Trustee Lannen, Trustee Mielke, and Trustee Woerle

Approval of Agenda

Mielke moved Hauck supported to approve the Agenda as presented. Roll Call Vote: Ayes: Gunning, Rice, Cody Hauck, Lannen, Mielke, and Woerle Nays: 0. Motion carried.

Presentations

2019 Audit Presentation by Ali Barnes of Yeo & Yeo

Public Hearings

Public Comment

Open: 7:23 p.m.

Ryan Buckley, 3978 McGuirk – Made comments that Special Assessment District's be made in an expeditious and efficient manner.

Closed 7:27 p.m.

Reports/Board Comments

- A. Current List of Boards and Commissions – Appointments as needed**
- B. Monthly report under separate cover**
- C. Planning Commission and ZBA updates by Community and Economic Development Director**

Report by Nanney, Community and Economic Development Director

D. Board Member Reports

Cody – Commented on Soaring Eagle Casino opening back up June 1, 2020

Rice – Summer Taxes are being prepared and will be in Township resident mailboxes July 1, 2020

Woerle – Updates from Saginaw Chippewa Indian Tribe - notification of the spring 2% award will be announced the second or third week in June; shared the remembrance of the boarding school grounds, that was to be held on June 6, 2020, has been suspended this year; and lastly, he shared that the Soaring Eagle Casino will be opening back up. Questioned the Supervisor regarding his plan to fill the open Planning Commission seat.

Consent Agenda

- A. Communications
- B. Minutes – May 12, 2020 – Regular Meeting

- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports

Rice moved Lannen supported to approve the consent agenda as amended. Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle Nays: 0. Motion Carried.

BOARD AGENDA

A. Discussion/Action: (Smith) Approval of the Proposals from Goudreau & Associates and Central Michigan Surveying & Development

Woerle moved Lannen supported to approve the proposals from Goudreau and Associates and Central Michigan Surveying & Development in the amount of \$53,032.00 for the completion of construction documents and bidding services for the Jameson Park Master Plan improvements and authorize the Township Manager to sign the agreements. Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion Carried.

B. Discussion regarding special assessment cost sharing policy

Discussion by the Board, no action taken. Would like to see policy brought back as a future Agenda Item

C. Discussion/Action: (Stuhldreher) Consider request to waive late fees on water/sewer account owned by Walnut Court LLC

Mielke moved Rice supported to deny the request to waive late fees on water/sewer account owned by Walnut Court LLC. Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion Carried.

D. Discussion: (Stuhldreher) Policy Governance 2.3 Compensation and Benefits

Discussion by the Board.

E. Discussion: (Board of Trustees) Board of Trustees Annual review of Policy Governance 3.10 Cost of Governance

Discussion by the Board.

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open 9:46 p.m.

No comments were offered.

Closed 9:46 p.m.

MANAGER COMMENTS

FINAL BOARD MEMBER COMMENTS

Cody – Asked for the Manager’s update for possibly providing a one-time recycling pick up for Union Township. Believes that the Township should do a local preference policy like Supervisor Gunning suggested.

Rice – Apologized for the wording of the motion that she made during the meeting, she stated that she was just trying to be positive for discussion purposes.

Lannen – Union Township’s new fire truck is now being housed at the Mt. Pleasant Fire Department where training will commence, and the fire truck should be out on our roads soon. Thanked Catherine from MTA on the terrific job on the updated Authorities & Responsibilities of Michigan Townships book, also referred to as the “Township’s Little Red Book”.

Mielke – Commented on statement that Hauck made during the waiving of late fees discussion.

Woerle – Thoughts that some comments made tonight were made with the misrepresentation of intent, shared that everyone, including himself needs to pause and step back because at the end of the day cooler heads do prevail.

ADJOURNMENT

Rice moved **Cody** supported to adjourn the meeting at 9:47 p.m. **Roll Call Vote: Ayes: Cody, Rice, Hauk, Lannen, Mielke, and Woerle Nays: Gunning. Motion carried.**

APPROVED BY:

Lisa Cody, Clerk

Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
05/29/2020	101	351 (E)	01105	MASTERCARD	MASTERCARD - BEBOW	141.14
					MASTERCARD - WALDRON	154.80
					MASTERCARD - DEARING	1,205.61
					MASTERCARD - MCBRIDE	1,083.33
					MASTERCARD - GALLINAT	224.00
					MASTERCARD - SMITH	810.75
					MASTERCARD - STUHLBREHER	15.89
					MASTERCARD - HOHLBEIN	17.55
					MASTERCARD - TEALL	1,104.40
					MASTERCARD - OCKERT	188.14
					MASTERCARD - COFFELL	139.99
					MASTERCARD - THEISEN	410.33
					MASTERCARD - NANNEY	333.29
						<u>5,829.22</u>
06/10/2020	101	352 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	48858 LED LIGHT	36.60
					2010 S LINCOLN L4	59.93
					STREET LIGHTS	1,889.79
						<u>1,986.32</u>
06/10/2020	101	21960	01358	21ST CENTURY MEDIA-MICHIGAN	EXTRACTION ORDINANCE POSTING-ZONING	796.62
06/10/2020	101	21961	01476	A LOT A CLEAN	TWP HALL WINDOW CLEANING	113.00
06/10/2020	101	21962	00020	JAMES ALWOOD	WELL SITE LEASE - APR 2020	353.08
06/10/2020	101	21963	00038	APEX SOFTWARE	APEX SKETCH SOFTWARE ANNUAL MAINTENANCE	470.00
06/10/2020	101	21964	01278	BERENDS, HENDRICKS, STUIT INSURANCE	BONDING REQUIRED BY RURAL DEV	665.00
06/10/2020	101	21965	00072	BLOCK ELECTRIC	EMERGENCY LIGHT REPLACEMENT - TWP HALL	134.89
06/10/2020	101	21966	00095	C & C ENTERPRISES, INC.	NEW WORK SHIRTS FOR EMPLOYEES	563.75
					CLOTHING ALLOWANCE - K. CRAWFORD	97.00
					NEW WORK SHIRTS FOR EMPLOYEES	144.00
					JANITORIAL SUPPLIES - WATER PLANT	31.00
					TOILET TISSUE DISPENSER	22.95
					LATEX GLOVES	107.50
					JANITORIAL SUPPLIES - TWP HALL	188.00
						<u>1,154.20</u>
06/10/2020	101	21967	00155	COYNE OIL CORPORATION	FUEL IN TWP VEHICLES - MAY 2020	506.62
06/10/2020	101	21968	01171	DBI BUSINESS INTERIORS	PAPER FOR TAX BILLS	188.69
06/10/2020	101	21969	00201	ELHORN ENGINEERING COMPANY	BULK CHLORINE	2,848.00
06/10/2020	101	21970	01579	ESRI	FIELD ASSESSING-ONLINE CREATOR ANNUAL SU	500.00
06/10/2020	101	21971	00209	ETNA SUPPLY COMPANY	1/2 304 SS BALL VALVE IP 2PC	29.50
06/10/2020	101	21972	01685	TAMMY FITZGERALD	MCDONALD PAVILION RENTAL REIMBURSEMENT	84.00
06/10/2020	101	21973	00249	GILL-ROY'S HARDWARE	TWP HALL BASEMENT SHELF SUPPLIES	18.53
06/10/2020	101	21974	00257	GOURDIE-FRASER, INC.	WWTP SCREW PUMP - REBID	2,553.55
					WELL #11 TRANSMISSION LINE/ACCESS DRIVE	1,246.25
						<u>3,799.80</u>
06/10/2020	101	21975	00261	GRAINGER	RUST REMOVER & MOBILUX	784.86
06/10/2020	101	21976	00266	HACH COMPANY	SD900 CONTROLLER	1,238.50
06/10/2020	101	21977	01396	HOMETOWNE BUILDERS LLC	SHINGLE REPLACEMENT - TWP HALL	80.00
06/10/2020	101	21978	00324	ISABELLA CORPORATION	8" LIVE TAPS	4,500.00
06/10/2020	101	21979	00333	ISABELLA COUNTY ROAD COMMISSION	BRINE CONTRACT - 1ST PAYMENT	6,120.27
06/10/2020	101	21980	01687	ELIZABETH LITTLE	MCDONALD PAVILION RENTAL REFUND	60.00

06/04/2020 12:41 PM
 User: SHERRIE
 DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
 CHECK DATE FROM 05/28/2020 - 06/10/2020

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/10/2020	101	21981	00506	MEEKHOF TIRE SALES & SERVICE INC	CLAMP IN VALVE STEM - PUMP TRAILER	12.00
06/10/2020	101	21982	00422	MICHIGAN PIPE & VALVE-MT. PLEASANT	TAP SLEEVE/FLANGE GASKET/VALVE/HEX BOLTS	2,019.00
					ADJ VALVE BOX RISERS	77.50
					D VALVE BOX	115.00
						<u>2,211.50</u>
06/10/2020	101	21983	00907	MID MICHIGAN CABLE CONSORTIUM	FRANCHISE FEE 1ST QUARTER 2020	11,518.09
06/10/2020	101	21984	00494	NORTH CENTRAL LABORATORIES	BUFFER SOLUTION/ASPIRATOR BOTTLE/CITRANO	414.75
					HEATING ELEMENT/GLASS SUCTION FLASK	842.45
						<u>1,257.20</u>
06/10/2020	101	21985	01686	GREG NOSTRANT	MCDONALD PAVILION RENTAL REFUND	60.00
06/10/2020	101	21986	00512	PARKSON CORPORATION	FINE SCREEN BRUSH	1,417.19
06/10/2020	101	21987	01595	ROMANOW BUILDING SERVICES	JANITORIAL SERVICES WTR PLANT-APR 2020	204.64
					JANITORIAL SERVICES WWTP - APR 2020	306.96
						<u>511.60</u>
06/10/2020	101	21988	00637	SWEENEY SEED CO.	FERTILIZER	153.00
06/10/2020	101	21989	00668	UNITED PARCEL SERVICE	SHIPPING TO HACH COMPANY	32.41
06/10/2020	101	21990	01013	USA BLUE BOOK	DISPOSABLE GLOVES/RESPIRATORS & HAND SAN	68.06
					TS8 LED LOW-PROFILE WARNING	387.95
						<u>456.01</u>
06/10/2020	101	21991	01314	VERIZON WIRELESS	CELL PHONES 4-16-20 TO 5-15-20	538.29
06/10/2020	101	21992	00703	WASTE MANAGEMENT OF MICHIGAN, INC	DUMPSTER SERVICE - WTR JUN 2020	82.87
					DUMPSTER SERVICE - MCDONALD JUN 2020	204.99
					DUMPSTER SERVICE - WWTP JUN 2020	878.53
					DUMPSTER SERVICE - TWP HALL JUN 2020	66.82
					DUMPSTER SERVICE - SHOP JUN 2020	53.28
					DUMPSTER SERVICE - JAMESON MAY 2020	130.84
						<u>1,417.33</u>
06/10/2020	101	21993	00723	WINN TELECOM	PHONE SERVICE 6/1/20 - 6/30/20	329.72
06/10/2020	101	21994	01483	XEROX FINANCIAL SERVICES	LEASE PAYMENT - MAY 2020	1,500.76
						<u><u>1,500.76</u></u>
101 TOTALS:						
Total of 37 Checks:						53,676.20
Less 0 Void Checks:						0.00
Total of 37 Disbursements:						<u>53,676.20</u>

CHECK DATE: May 28, 2020
PPE: May 23, 2020

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$ 31,335.59
Fire Fund	-
EDDA	-
WDDA	-
Sewer Fund	36,891.28
Water Fund	20,380.87
Total To Transfer from Pooled Savings	\$ 88,607.74

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$ 59,399.86
Employer Share Med	854.60
Employer Share SS	3,654.14
SUI	39.03
Pension-Employer Portion	4,773.80
Workers' Comp	849.98
Life/LTD	-
Dental	-
Health Care	18,367.23
Vision	-
Vision Contribution	-
Health Care Contribution	-
Cobra/Flex Administration	669.10
PCORI Fee	-
Total Transfer to Payroll Checking	\$ 88,607.74

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period May 18, 2020 through May 24, 2020


Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			1
	111	Building Fire			
	112	Fires in Structures other than a Building			
	113	Cooking Fire	1		1
	114	Chimney or Flue Fire			
	116	Fuel Burner/Boiler Malfunction			
	118	Trash or Rubbish fire, contained			
	123	Fire in portable building, fixed location			
	130	Mobile Property Fire, Other			
	131	Passenger Vehicle Fire			
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	137	Camper or Recreational Vehicle (RV) Fire			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
	154	Dumpster Fire	1	2	
	155	Outside stationary compactor, compacted ...			
	160	Special Outside Fire, Other			
Overpressure Rupture, (No Fire)	200	Overpressure rupture, explosion, overheat			
	251	Excessive heat, scorch burns with no fire			
	231	Chemical reaction rupture of process vessel			
Rescue & EMS Incident					
	300	Rescue, EMS incident, other			
	311	Medical Assist to EMS Crew	2	2/2	1
	321	EMS Call excluding Veh. Accident	1	3	2
	322	Motor Vehicle Acc. W/ Injuries			
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries			
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
	363	Swift Water Rescue			
	3811	Technical rescue standby			
Hazardous Condition (No Fire)					
	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak (natural gas or LPG)			
	413	Oil of Combustible Liquid Spill			

	420	Toxic Condition, Other			
	421	Chemical Hazard (No Spill or Leak)			
	422	Chemical Spill or Leak			
	423	Refrigeration Leak			
	424	Carbon Monoxide Incident			
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
	442	Overheated Motor			
	443	Breakdown of Light Ballast			
	444	Power Line Down			1
	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down	1		2
Service Call					
	500	Service Call - Other			
	510	Person in Distress			1
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal	1		
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	555	Defective Elevator, No Occupants			
	561	Unauthorized Burning			1
	571	Cover assignment, standby, moveup			
Good Intent Call					
	600	Good Intent Call, Other			1
	611	Dispatched and Cancelled en route			
	622	No Incident Found on Arrival			1
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			1
	653	Smoke from Barbecue, Tar Kettle			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call					
	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction	1		1
	734	Heat Detector Activation - Malfunction			

	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			1
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional			1
	746	Carbon Monoxide Activation, NO CO			
Severe Weather					
	812	Flood Assessment			
Special Incident Type	813	Wind Storm,Tornado/Hurricane Assessment			
	814	Lightning Strike (No Fire)			
	911	Citizen Complaint			
	9002	Civil Infraction Issued			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	8		16
		YTD Response for Union Twp/City	109		188

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period May 25, 2020 through May 31, 2020


Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			
	111	Building Fire			
	112	Fires in Structures other than a Building			
	113	Cooking Fire			
	114	Chimney or Flue Fire			
	116	Fuel Burner/Boiler Malfunction			
	118	Trash or Rubbish fire, contained			
	123	Fire in portable building, fixed location			
	130	Mobile Property Fire, Other			
	131	Passenger Vehicle Fire			
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	137	Camper or Recreational Vehicle (RV) Fire			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
	154	Dumpster Fire			1
	155	Outside stationary compactor, compacted ...			
	160	Special Outside Fire, Other			
Overpressure Rupture, (No Fire)	200	Overpressure rupture, explosion, overheat			
	251	Excessive heat, scorch burns with no fire			
	231	Chemical reaction rupture of process vessel			
Rescue & EMS Incident					
	300	Rescue, EMS incident, other			
	311	Medical Assist to EMS Crew			
	321	EMS Call excluding Veh. Accident	1	3	
	322	Motor Vehicle Acc. W/ Injuries			1
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries			1
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
	363	Swift Water Rescue			
	3811	Technical rescue standby			
Hazardous Condition (No Fire)					
	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak (natural gas or LPG)			
	413	Oil of Combustible Liquid Spill			

	420	Toxic Condition, Other			
	421	Chemical Hazard (No Spill or Leak)			
	422	Chemical Spill or Leak			
	423	Refrigeration Leak			
	424	Carbon Monoxide Incident	2	2/2	1
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
	442	Overheated Motor			
	443	Breakdown of Light Ballast			
	444	Power Line Down			
	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			
Service Call					
	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	555	Defective Elevator, No Occupants			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call					
	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route			2
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	653	Smoke from Barbecue, Tar Kettle			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call					
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	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
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	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			

	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			1
	745	Alarm System Act. - Unintentional			1
	746	Carbon Monoxide Activation, NO CO			
Severe Weather					
	812	Flood Assessment			
Special Incident Type	813	Wind Storm,Tornado/Hurricane Assessment			
	814	Lightning Strike (No Fire)			
	911	Citizen Complaint			
	9002	Civil Infraction Issued			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	3		8
		YTD Response for Union Twp/City	112		196

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

JUSTIFICATION

The proposed special use permit conforms to all applicable requirements of the Zoning Ordinance, and the Planning Commission has recommended approval.

COSTS

N/A

TIMETABLE

If approved, the Special Use Permit would be immediately effective and would remain valid with the property regardless of any future ownership change. A special use permit approval would authorize the Zoning Administrator to sign the state's "Zoning Approval for Group Day Care Homes" form. The applicant will then provide a copy of the state day care home license after final approval is granted by the State of Michigan.

RESOLUTION

To approve the Special Use Permit PSUP20-01 for a group child day care home located at 4175 E. Wing Rd. PID 14- 035-10-003-04 on the condition that the applicant shall obtain a state license for the facility and shall submit a copy of the approved license to the Township Zoning Administrator for the Township's records.

Resolved by _____ Seconded by _____

Yes:

No:

Absent:



APPLICATION FOR A SPECIAL USE PERMIT

I (we) Lauren Welch/Robert Welch OWNERS OF PROPERTY AT
4175 E. Wing Rd. LEGAL DESCRIPTION AS FOLLOWS:

3 bedroom, two bath 1,800 sq ft home. See attached
property plans for exact property specifications.

Respectfully request that a determination be made by the Township Board on the
following request:

☒ I. Special Use For In home daycare license 7-12 children

☐ II. Junk Yard Permit

.....
Note: Use one of the sections below as appropriate. If space provided is inadequate, use
a separate sheet.

I. Special Use Permit is requested for In home daycare license
application.

Give reason why you feel permit should be granted: location meets required
restrictions of state guidelines for approval of daycare use.

II. Junk Yard Permit requirements are:

Location of property to be used _____

Zoning of the area involved is agricultural

Zoning of the abutting areas agricultural

.....

Fees ^{\$} 350.00 Signature of Applicant Lauren Welch 989-444-1991

Date 1-20-2020

ZONING APPROVAL FOR GROUP CHILD CARE HOMES

Michigan Department of Licensing and Regulatory Affairs
Bureau of Community and Health Systems

Licensee Name: Welch, Lauren

Licensee Address: 4175 E. Wing Rd

Mount Pleasant, MI 48858

License Type: DG – Group Child Care Home (capacity 7-12 children)

Zoning Authority:

According to the Michigan Zoning Enabling Act, 2006 PA 110, a group child care home located in a county or township shall be issued a special use permit, conditional use permit, or other similar permit if the group child care home meet specific standards. A group child care home located in a city or village may be issued a special use permit, conditional use permit, or other similar permit.

Please complete the lower portion of this form and return this completed form to the licensee/applicant.

If you have any questions or concerns, please contact the Michigan Department of Licensing and Regulatory Affairs, Bureau of Community and Health Systems, at 517 -373-8300.

Thank you.

- ☐ Location is APPROVED by the local zoning authority.
- ☐ Location is DISAPPROVED by the local zoning authority.

Signature of Zoning Authority

Date

Telephone Number

Printed Name of Zoning Authority

Jurisdiction (City, Township)

AUTHORITY: 1973 PA 116

COMPLETION: Required

PENALTY: Applicant cannot be licensed/registered

LARA is an equal opportunity employer/program.

Picking up and Dropping off policy:

***Drive way that was built is very wide and can fit two rows of cars.**

*** Absolutely no parking in the roadway**

*** See attached parking map for designated assistant parking spot.**

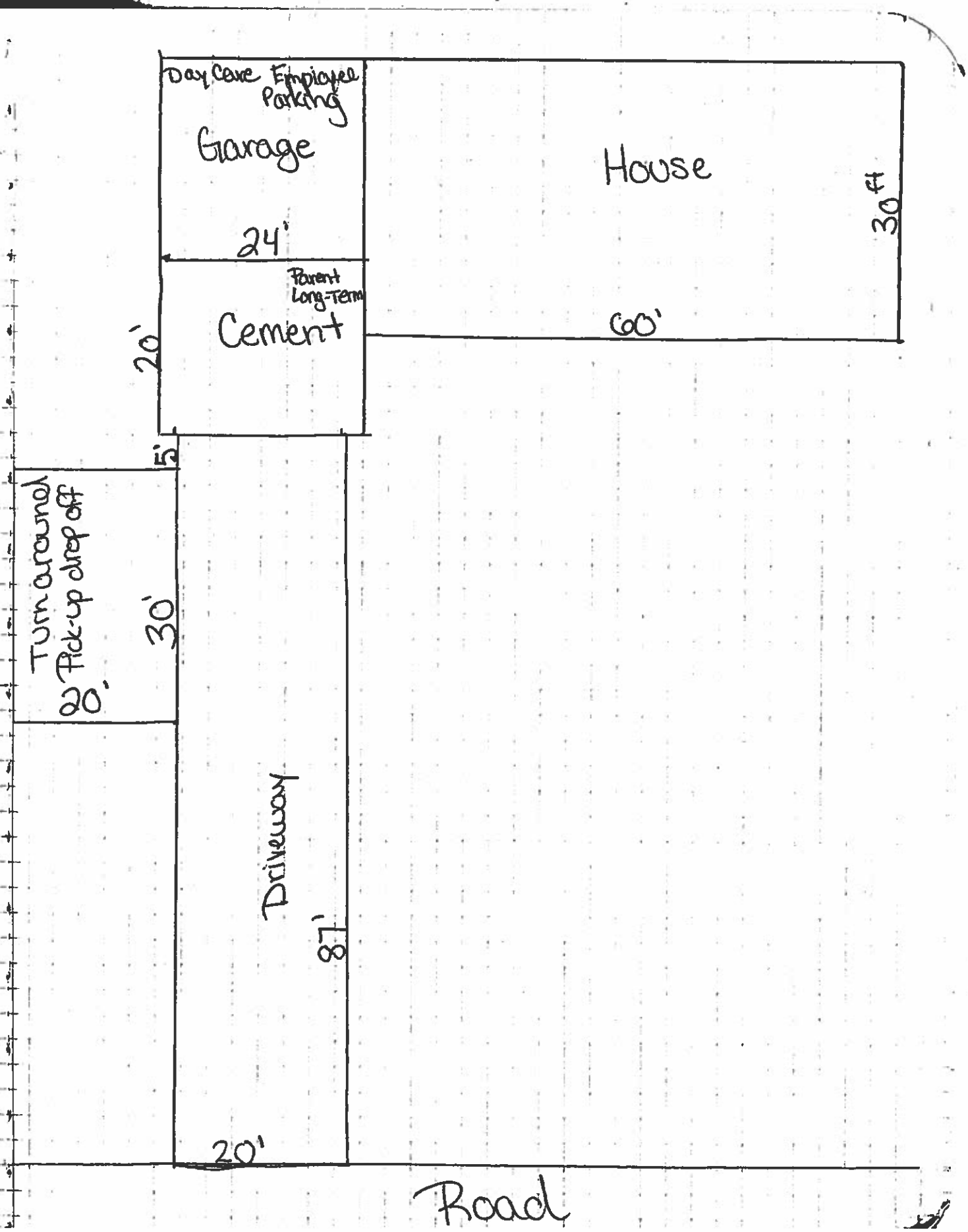
- 1. All parents/ designated guardian dropping or picking up are required to park in the driveway. There will be no cars allowed to park in the road or right of way.**
- 2. If multiple parents/designated guardians are dropping off or picking up at the same time they are to park in as close to the house as possible. Leaving minimal space between cars to allow for as many cars as possible to park in driveway.**
- 3. Parents/ designated guardians are to drop off and pick up in a prompt manner as to not cause longer than necessary waits for other children to be dropped off or picked up.**
- 4. If parents/ designated guardians plan to stay and discuss concerns/ questions with daycare providers they are to park in the designated parking spot to do so. (see attached parking map)**

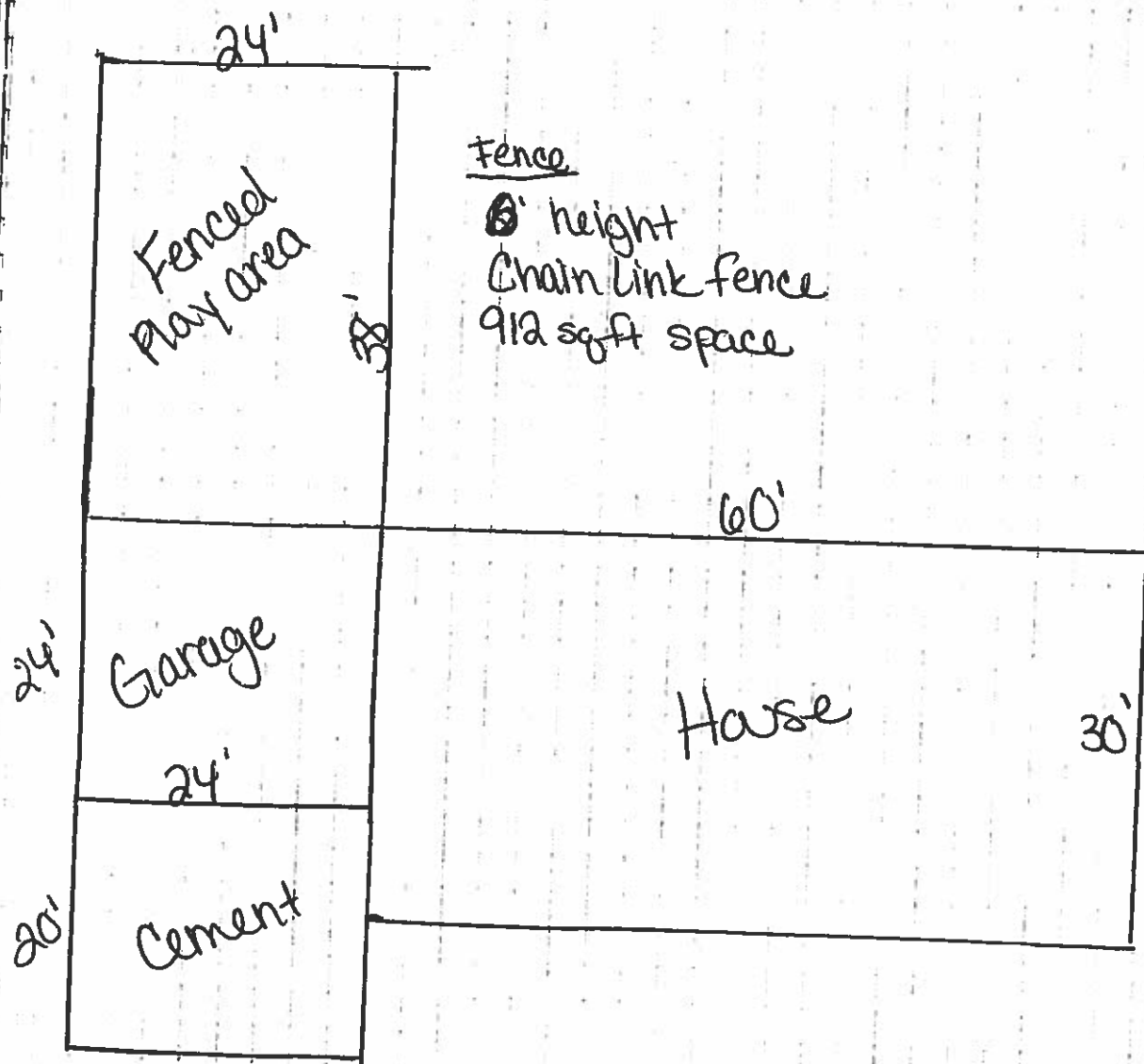
Solutions to picking up and dropping off Parking:

- It is not expected to have multiple people picking up or dropping off at the same time.
- Potential clients are coming from varied places of employment and schedules. This lessens the chances of having multiple people needing to park at the same time.
- Parents also hold the potential of having more than one child in the daycare. So while we will be able to have up to twelve children in the daycare more than likely there won't be a need for twelve different people picking up or dropping off at the same time.
- In my personal experience over the last 5 plus years of having children in daycare there have only been 2-3 times where I have met another parent at the same time I was at the daycare either picking up for dropping off.
- If a worst case scenario were to happen and 2-3 people were picking up or dropping off at the same time we have planned to build a 3 person turnaround.
- Assistant caregiver to have designated parking spot in the garage as my husband leaves very early and arrives home later in the evening.
- Long term parent parking is to be designated on the cement on the right side.
- Please see maps for parking spots, future fenced in play area, and projected turn around.

DEADLINE FOR FENCING AND TURN AROUND TO BE COMPLETED:

JULY 31, 2020





Fence

8' height
Chain link fence
912 sq ft space

Peter Gallinat

From: Lauren Recker <laurenrecker_3@live.com>
Sent: Monday, March 2, 2020 4:13 PM
To: Peter Gallinat
Subject: Quick thing

Hey!

I totally did my math wrong. It would be a four foot fence. Would that be ok?

Lauren

Sent from my iPhone

From: [Peter Gallinat](#)
To: [Jennifer Loveberry](#)
Subject: FW: Group Day Care info/hours of operation
Date: Tuesday, February 11, 2020 10:39:04 AM

Please add to packet for group day care.

Peter Gallinat
Zoning Administrator
Charter Twp of Union
2010 S. Lincoln Rd.
Mt Pleasant, MI 48858
989-772-4600 x 241
pgallinat@uniontownshipmi.com

From: Lauren Recker <laurenrecker_3@live.com>
Sent: Friday, February 7, 2020 4:01 PM
To: Peter Gallinat <pgallinat@uniontownshipmi.com>
Subject: Re: Group Day Care info/hours of operation

We have ample parking to the left and right of the drive way. In the beginning it will just be myself as we won't have more than six kids. After that there will be another person but she won't reside in the home. She'll just be commuting as needed she also lives in mt pleasant. No one will be parking on the road. Her name is Kelly and she will be there at the meeting. Her and I are both on the daycare application with the state.

Thanks
Lauren

From: Lauren Recker <laurenrecker_3@live.com>
Sent: Friday, February 7, 2020 3:18 PM
To: Peter Gallinat <pgallinat@uniontownshipmi.com>
Subject: Re: Group Day Care info/hours of operation

Hours of operation:

Monday thru Friday
6am-6pm

Thanks!

3. LVL's where specified to be minimum of 1 1/2" wide, M.O.E. = 2.0 and fb = 29000 PSI.

222

UNION TOWNSHIP PUBLIC HEARING NOTICE -SPECIAL USE PERMIT

NOTICE is hereby given that a Public Hearing will be held on Tuesday, February 18, 2020, at 7:00 p.m. at the Union Township Hall located at 2010 South Lincoln Road, Mt. Pleasant, Michigan, before the Union Township Planning Commission for the purpose of hearing any interested persons in the following request for a Special Use Permit, as allowed by the Union Township Zoning Ordinance 1991-5 as amended.

Requested by **Welch, Robert & Lauren**, a Special Use Permit in an AG (Agricultural District) for a Group Day-Care Home

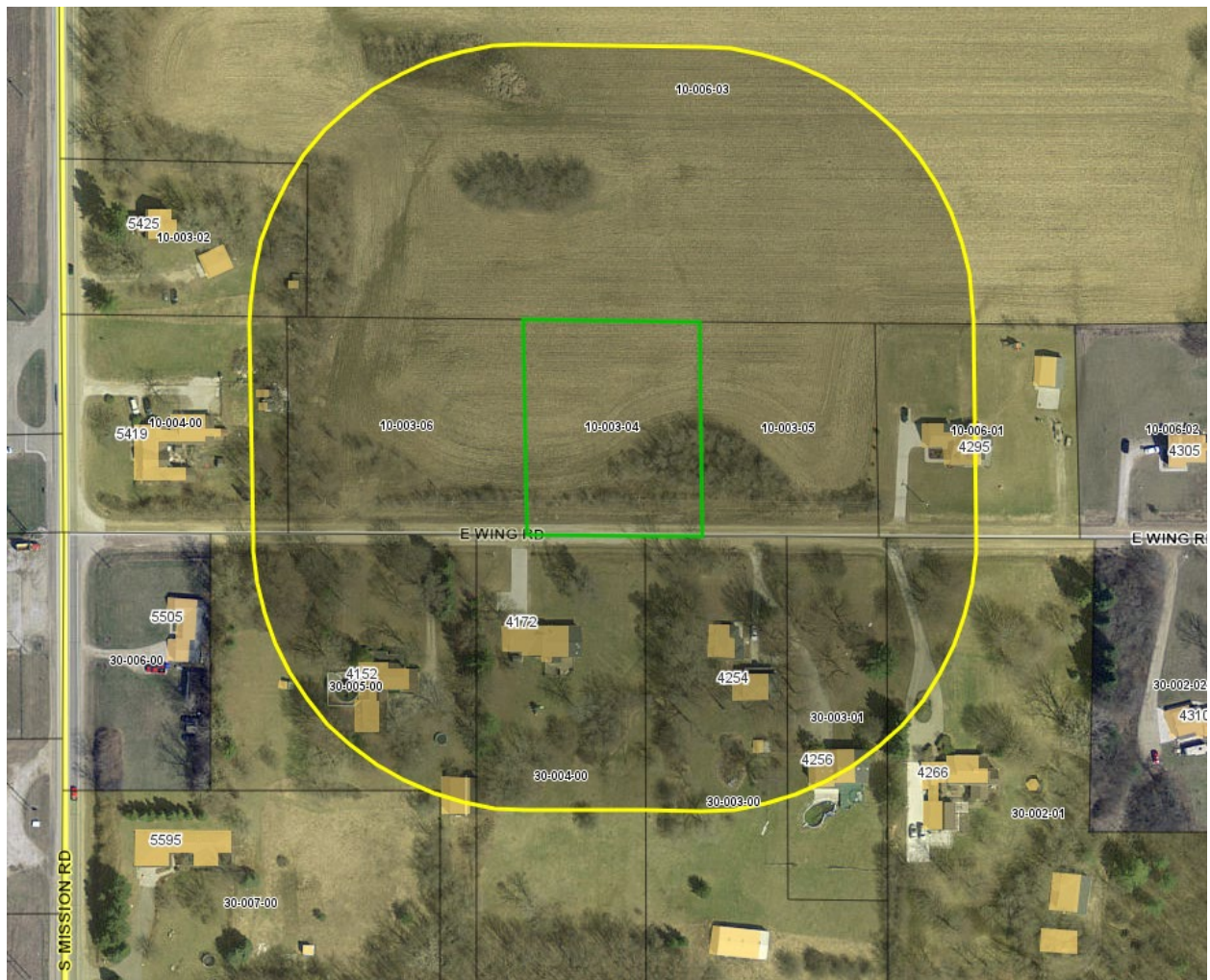
Legal Description of property: T14N R4W SEC 35 COM N89°33'39"E 512.11 FT FROM W 1/4 COR TH CONTINUING N89°33'39"E 193.58 FT; TH N01°08'08"W 225.02 FT; TH S89°33'39":W 193.58 FT; TH S01°08'08"E 225.02 FT CONTAINING 1 ACRE M/L

This property is located at: 4175 E. Wing Rd. MT PLEASANT, MI 48858 PID 14-035-10-003-04

All interested persons may submit their views in person, in writing, or by signed proxy prior to the public hearing or at the public hearing.

All materials concerning this request may be seen at the Union Township Hall, located at 2010 S. Lincoln Road, Mt. Pleasant, Michigan, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday. Phone (989) 772 4600 extension 241.

Peter Gallinat,
Zoning Administrator



The parcel outline in **GREEN** represents the subject parcel owned by the applicant. The **YELLOW** border around the subject parcel represents a 300' foot radius. Property owners within 300' feet are sent a notice of the public hearing.

PETERSEN RICHARD A & DOREEN &
17901 MOHAWK DR
SPRING LAKE, MI 49456

WELCH ROBERT & LAUREN
~~48212 PLEASANT~~ 4175 E wing Rd.
MT PLEASANT, MI 48858

CAMPBELL SHELLEY
PO BOX 1645
MT PLEASANT, MI 48804-1645

RUSSELL JASON
4152 E WING RD
MT PLEASANT, MI 48858

UTTERBACK LAWRENCE H & FRELYN
5419 S MISSION RD
MOUNT PLEASANT, MI 48858

BOUMAN BRENT & KARA
4295 E WING RD
MOUNT PLEASANT, MI 48858

DESHANO DEVELOPMENT CO
325 COMMERCE CT
GLADWIN, MI 48624

IRVIN CLARENCE F & MARY A
4266 E WING RD
MOUNT PLEASANT, MI 48858

TAIT ALICE A
4256 E WING RD
MT PLEASANT, MI 48858

TAIT ALICE A
4256 E WING RD
MT PLEASANT, MI 48858

HAUSBECK CHRISTOPHER & LISA
4172 E WING RD
MOUNT PLEASANT, MI 48858

RUSSELL JASON T
4152 E WING RD
MT PLEASANT, MI 48858

CRAWFORD ANTHONY & NICOLE
5595 S MISSION RD
MT PLEASANT, MI 48858

CHARTER TOWNSHIP OF UNION
Planning Commission
Regular Meeting

A regular meeting of the Charter Township of Union Planning Commission was held on February 18, 2020 at the Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Buckley, Clerk Cody, Darin, Fuller, LaBelle, Shingles, Squattrito, Thering, and Webster

Others Present

Mark Stuhldreher, Township Manager; Rodney Nanney, Community and Economic Development Director; Zoning Administrator, Peter Gallinat and Administrative Assistant, Jennifer Loveberry

Approval of Minutes

Webster moved **Cody** supported the approval of the January 21, 2020 regular meeting as presented. **Vote: Ayes: 9 Nays: 0. Motion carried.**

Correspondence / Reports/ Presentations

- Board of Trustees – updates from Clerk Cody - Re-appointment of **Fuller** with term expiring 2/15/2023, Re-appointment of **Squattrito** with term expiring 2/15/2023, per state statute, **THE MICHIGAN PLANNING ENABLING ACT Act 33 of 2008 states:** *“If a vacancy occurs on a planning commission, the vacancy shall be filled for the unexpired term in the same manner as provided for an original appointment. A member shall hold office until his or her successor is appointed.”*; therefore, **Webster**, term expired 2/15/2020, remains on the Planning Commission until replaced.

Approval of Agenda

LaBelle moved **Shingles** supported to postpone HOP 20-01 Roy & Gerrie Hoyt, 2305 E. Millbrook Rd., Section 22, parcel #14-033-30-002-02. **Vote: Ayes: 9 Nays: 0. Motion Carried.**

Applicant emailed request to withdraw application for text amendment TXT 20-01 (Public Hearing) BSP Enterprises LLC – Navita S. Patel, President Amend Section 30.4 AB (Special Use Permits – Multi Use), Section 23.3.B (Special Uses – Multi-Use Structures), no action needed.

Webster moved **LaBelle** supported to approve the agenda as amended. Deleting item B. and item C. **Vote: Ayes: 9 Nays 0. Motion carried.**

New Business

A. PSUP20-01 Robert & Lauren Welch, 4175 E. Wing Rd., Section 35, parcel #14-035-10-003-04

Introduction by Community and Economic Development Director, Rodney Nanney. The applicant has requested to operate a group day-care home and is applying for a special use permit.

Public Hearing Open 7:13 p.m.

No comments were offered.

No written comments were received.

Public Hearing Closed 7:13 p.m.

Applicants representative, Kelly Klein – presented the proposed Special Use Permit.

Discussion was held by the Planning Commission.

LaBelle moved **Webster** supported to postpone action on the PSUP20-01 group day care home special use permit application from Robert and Lauren Welch until March 18, 2020, with a request that the applicant provide the following additional details needed to confirm compliance with Section 30.4.J. (Group Day Care Home) of the Zoning Ordinance:

1. A plan for how pickup and drop off activities will be handled during peak periods to maximize safety for children and parents, allow for ease of turning movements in the driveway, and provide for safe ingress/egress of vehicles without parking or driving on the lawn.
2. A plan for short-term and employee parking on the site, including the location, extent, and timing of any parking space or driveway improvements (gravel or paving) needed to conform to Section 30.4.J. requirements.
3. A plan for where and when a fence will be installed on the property, along with details of the proposed fence type and height.
4. The plans for any required parking, access, and fence improvements should include a specific date by which each improvement will be completed.

Vote: Ayes: 9 Nays: 0 Motion carried.

B. Zoning Ordinance Update

The Director updated the Planning Commissioners that a draft should be available in early March for their review. Also shared that the Annual Joint Meeting of all Township Boards has been changed to April 29, 2020, 5:00 p.m. at the Commission on Aging, to coincide with the proposed open house for the zoning ordinance rewrite.

Other Business**Extended Public Comment**

Open – 7:43 p.m.

No comments were offered.

Closed – 7:43 p.m.

Final Board Comment

Webster – Thanked the Community and Economic Development Director for including draft motions for approval, approval with conditions, to deny, and to postpone included in the packet.

Adjournment – Chairman Squattrito adjourned the meeting at 7:46 p.m.

APPROVED BY:

Alex Fuller - Secretary
Mike Darin – Vice Secretary

(Recorded by Jennifer Loveberry)

CHARTER TOWNSHIP OF UNION
Planning Commission
Regular - Electronic Meeting Minutes

A regular-electric meeting of the Charter Township of Union Planning Commission was held on May19, 2020 as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Buckley, Clerk Cody, Darin, Fuller, LaBelle, Shingles, Squattrito, Thering, and Webster

Others Present

Rodney Nanney, Community and Economic Development Director; Zoning Administrator, Peter Gallinat and Administrative Assistant, Jennifer Loveberry

Approval of Minutes

Webster moved **Cody** supported the approval of the February 18, 2020 regular meeting as presented. **Vote: Ayes: 9 Nays: 0. Motion carried.**

Correspondence / Reports/ Presentations

- Rotary Club letter about service opportunities presented to the Planning Commissioners
- Update about recent training workshops regarding Community Engagement and On-Line meetings Best Practices by Township Zoning Administrator
- Board of Trustees – updates from Clerk Cody

Approval of Agenda

Webster moved **Buckley** supported to approve the Agenda as presented. **Vote: Ayes: 9 Nays: 0. Motion Carried.**

Public Comment

Open 7:12 p.m.

No comments were offered.

Closed 7:13 p.m.

New Business

A. Annual Election of Officers

- a. Chair
 - b. Vice-Chair
 - c. Secretary
 - d. Vice-Secretary
-
- a. Shingles nominated Squattrito as **Chair** per the Planning Commission bylaws annual election of officers. **Webster** moved **Shingles** supported to elect **Squattrito** as Chair of the Planning Commission. **Roll Call Vote: Ayes: Buckley, Cody, Darin, Fuller, LaBelle, Shingles, Squattrito, Thering, and Webster Nays: 0. Motion carried.**

- b. Fuller nominated Buckley as **Vice-Chair** per the Planning Commission bylaws annual election of officers. **LaBelle** moved **Darin** supported to elect **Buckley** as Vice-Chair of the Planning Commission. **Roll Call Vote: Ayes: Buckley, Cody, Darin, Fuller, LaBelle, Shingles, Squattrito, Thering, and Webster Nays: 0. Motion carried.**
- c. Shingles nominated Fuller as **Secretary** per the Planning Commission bylaws annual election of officers. **Buckley** moved **Webster** supported to elect **Fuller** as Secretary of the Planning Commission. **Roll Call Vote: Ayes: Buckley, Cody, Darin, Fuller, LaBelle, Shingles, Squattrito, Thering, and Webster Nays: 0. Motion carried.**
- d. Darin nominated himself as **Vice-Secretary** per the Planning Commission bylaws annual election of officers. **Shingles** moved **Cody** supported to elect **Darin** as Vice-Secretary of the Planning Commission. **Roll Call Vote: Ayes: Buckley, Cody, Darin, Fuller, LaBelle, Shingles, Squattrito, Thering, and Webster Nays: 0. Motion carried.**

Other Business

A. HOP 20-01 Roy & Gerrie Hoyt, 2305 E Millbrook Rd., Section 33, parcel #14-033-30-002-02

- a. Updates from the Applicant and Staff
- b. Deliberation
- c. Action (approval, denial, approval with conditions)

Webster moved **LaBelle** supported to approve the HOP 20-01 home occupation permit application from Roy and Gerrie Hoyt for an auto repair shop home occupation in a detached accessory building at 2305 East Millbrook Road (parcel number 14-033-30-002-02) in the AG District, finding that it can comply with applicable Zoning Ordinance requirements, including Section 8.19 (Home Occupations), subject to the following conditions:

- 1. All vehicle repair services and activities for the taxi service must take place entirely within in the accessory building.
- 2. Parking, storage or servicing of taxi service vehicles outside of the accessory building is prohibited.
- 3. The taxi service office cannot be operated on-site with residents that do not reside at the home.

Roll Call Vote: Ayes: Buckley, Cody, Darin, Fuller, LaBelle, Shingles, Squattrito, Thering, and Webster Nays: 0. Motion carried.

B. PSUP20-01 Robert & Lauren Welch, 4175 E. Wing Rd., Section 35, parcel #14-035-10-00304

- a. Updates from the Applicant and Staff
- b. Deliberation
- c. Action (recommendation to the Township Board)

Fuller moved **Darin** supported to recommend to the Township Board of Trustees to approve the PSUP20-01 special use permit application from Robert and Lauren Welch for a group day care home at 4175 E. Wing Road (parcel number 14-035-10-003-04) in the AG District, finding that it can comply with applicable Zoning Ordinance requirements, including Section 30.4.J. (Group Day Care Home), subject to the following conditions:

1. The applicant shall obtain a state license for the facility, and shall submit a copy of the approved license to the Township Zoning Administrator for the Township's records.

Roll Call Vote: Ayes: Buckley, Cody, Darin, Fuller, LaBelle, Shingles, Squattrito, Thering, and Webster Nays: 0. Motion carried.

C. Zoning Ordinance Update

The Planning Commission reviewed the proposed Zoning Ordinance document, focusing on the list of key sections based on the scope of proposed changes from earlier drafts and other factors.

Extended Public Comment

Open –9:51 p.m.

No comments were offered.

Closed – 9:51 p.m.

Final Board Comment

Squattrito shared that the Planning Commission's first electronic meeting went well, thanked the Commissioners and Staff for their participation in making tonight's meeting a success.

Adjournment – Chairman Squattrito adjourned the meeting at 9:52 p.m.

APPROVED BY:

Alex Fuller - Secretary

Mike Darin – Vice Secretary

(Recorded by Jennifer Loveberry)